



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/16/2022

District H, District I

Item Creation Date: 2/3/2022

25ENRG007 – Appropriate Funds - Texas A&M Engineering Experiment Station Energy Services- Interlocal Agreement for Energy Services related to the development of a Utility Assessment Report

Agenda Item#: 50.

Background:

RECOMMENDATION: Approve an Ordinance appropriating \$165,000.00 out of the Reimbursement of Equipment/ Projects Fund to the Interlocal Agreement with the Texas A&M Engineering Experiment Station (TEES) for energy services.

SPECIFIC EXPLANATION:

The General Services Department recommends that City Council appropriate \$165,000.00 out of the Reimbursement of Equipment/ Projects Fund to the Interlocal Agreement with TEES for energy services related to the development of a Utility Assessment Report (UAR).

On May 6, 2020, by Ordinance No. 2020-395, City Council approved an Interlocal Agreement with TEES for the development of a UAR. The UAR is a comprehensive engineering report that outlines detailed costs, savings and return on investment calculations for energy cost reduction measures. The UAR was completed on March 23, 2021, in accordance with the Texas LoanSTAR Technical Guidebook, published by the State Energy Conservation Office (SECO). The UAR assessed potential projects at four downtown facilities and identified and recommended Utility Cost Reduction Measures (UCRM). The cost of the UAR is \$165,000.00. The City's payment obligation for the UAR is limited to proceeds from a loan from SECO, which Council is considering under a separate action. Per the Agreement, the City is to remit payment for services within 60 days of receiving loan proceeds from SECO.

PROJECT LOCATION:

Location	Address	District
City Hall	901 Bagby Street	I
City Hall Annex	900 Bagby Street	I
Houston Permitting Center	1002 Washington Avenue	H
Bob Lanier Public Works Building	611 Walker Street	I

MWBE PARTICIPATION: The Office of Business Opportunity approved a waiver of an MWBE goal because the services are being procured through an Interlocal Agreement without any opportunity of divisibility for subcontracting.

FISCAL NOTE: No significant impact to the operating budget is anticipated from this project.

WBS No: D-SECO21

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C. J. Messiah, Jr. 2/4/2022

C. J. Messiah, Jr.

General Services Department

Prior Council Action:

Ordinance No. 2020-395; May 6, 2020

Amount and Source of Funding:

\$165,000 – Reimbursement of Equipment/Projects Fund (1850)

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Prior Council Action RCA
Prior Ordinance & Interlocal Agreement: 2020-395
SAP Funds Reservation Form
Form A: 25ENRG004, 25ENRG006, 25ENRG007

Type

Signed Cover sheet
Contract/Exhibit
Financial Information
Financial Information