



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/9/2022

Item Creation Date:

HR-Master Classification Plan Amend Ord. 2021-969

Agenda Item#: 38.

Background:

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing by changing the grade of 2 job classifications and adding 5 new job classifications. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes. This RCA is for the purpose of establishing the titles as authorized classifications. Use of these titles in the future for budgeted positions will be subject to separate review.

These revisions can be found on Exhibit A of the ordinance.

Funding for this item is adopted in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

A. Change job grade

<u>Current Job Title</u>	<u>Current Grade</u>	<u>New Pay Grade</u>
Utility Mechanic	12	13
Chief Information Security Officer (CISO) (EXE LVL)	36	37

B. Add job classifications

<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>
Equipment Technician	13
Fleet Quality Assurance Coordinator	24
Fleet Training Coordinator	24
Utility Mechanic Supervisor	18
Utility Technician	13

C. Delete/Delimit Classifications

<u>Job Title</u>	<u>Proposed Action</u>
None	

DocuSigned by:

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Jane Cheeks

Human Resources Director

Prior Council Action:

Revision to Ord. 98-834 as amended by Ord 2021-969

Contact Information:

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ATTACHMENTS:

<u>Description</u>	<u>Type</u>
Exhibit A	Contract/Exhibit
Prior Council Action	Backup Material