



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/5/2022

ALL

Item Creation Date: 12/7/2021

E29818.A1 - Combined Utility System Impact Fees Rate Study - ORDINANCE (Carollo Engineers, Inc.)

Agenda Item#: 38.

### **Background:**

**E29818.A1 – Approve an amending ordinance to Ordinance 2021-0509, approved on June 16, 2021 to increase the maximum contract amount from \$227,622.00 to \$307,582.00 for Contract No. 4600016743 between the City of Houston and Carollo Engineers, Inc. for professional services for the combined utility system water and wastewater and impact fees rate study for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$227,622.00 to \$307,582.00** for a professional services agreement between the City of Houston and **Carollo Engineers, Inc.** for professional services for combined utility system water and wastewater and impact fees rate study for Houston Public Works.

This contract was awarded on June 16, 2021, by ordinance number 2021-0509 for a one-year term with a one-year option to renew in the amount of \$227,622.00. Expenditures as of December 1, 2021 totaled \$227,622.00. The spending authority has been exhausted earlier than anticipated due to needed revisions to the water and wastewater rate study tables that were needed to respond to questions from the court, Mayor, and council members during the rate increase. This contract will be terminated early, so no further funding is required beyond FY2022.

The scope of work requires the contractor to work with the Combined Utility Systems team (CUS) and Houston Permitting Center (HPC) to provide rate design and impact fee studies on various customer rate classifications.

### **MWBE Participation:**

This professional service contract was awarded with a contract specific goal of 15% MWBE participation level. The current participation for the selected subcontractor is as follows:

<b>Subcontractor</b>	<b>Type of Work</b>	<b>Percent Attained</b>
KIT Professionals, Inc.	Engineering Services	13.5%

### **Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

12/17/2021

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

12/20/2021

DocuSigned by:  
*Carol Haddock*  
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**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

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### **Estimated Spending Authority**

<b>Department</b>	<b>FY2022</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$79,960.00	\$0.00	\$79,960.00

### **Prior Council Action:**

Ordinance No.: 2021-0509, approved June 16, 2021

### **Amount and Source of Funding:**

\$79,960.00

Water and Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Name	Title	Dept./Division	Phone
Laura Guthrie	Purchasing Manager	FIN/SPD	832-393-8735
Mariah Drumgoole	Contract Administrator	HPW/PFW	832-395-2020
Jedediah Greenfield	Assistant Director	HPW/PFW	832-395-3754

**ATTACHMENTS:**

Description	Type
Form A -Fund 8300 \$79,960.00	Financial Information
Contract Specific Goal	Backup Material
MWBE Goal Status 13.5% Met	Backup Material
E29818 Previous RCA	Backup Material
Drug Forms	Backup Material
Form 1295 Certificate	Backup Material
Insurance	Backup Material
Insurance 2	Backup Material
POP	Backup Material
Ownership	Backup Material
Tax Report	Backup Material