



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/14/2021

104690 - PVC Pipe - MOTION (Coburn Supply Company Inc)

Agenda Item#:

### **Background:**

**Informal Bids Received March 3, 2021 for 104690 – Approve an award to Coburn Supply Company Inc, in the total amount of \$19,458.00 for the purchase of PVC pipe.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Coburn Supply Company Inc** in the total amount of **\$19,458.00** for the purchase of PVC pipe and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of various Class 150, C-900 PVC pipe used for general repairs throughout the City. These pipes are kept in warehouse inventory and used as needed.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Coburn Supply Company Inc has already received \$48,801.56 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Twelve (12) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Coburn Supply Company Inc	\$19,458.00

**Coburn Supply Company Inc:** Award on its overall low/sole bid meeting specifications in the total amount of \$19,458.00.

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Coburn Supply Company Inc does not meet the requirements of HHF designation, and no firms were within five percent.

### **Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

*Carol Haddock*

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

JB

### Estimated Spending Authority:

Department	FY2022	Out Years	Total
Houston Public Works	\$19,458.00	\$0.00	\$19,458.00

### **Amount and Source of Funding:**

\$19,458.00 – Water & Sewer System Operating Fund (8300)

### **Contact Information:**

Jedediah Greenfield, Assistant Director (832) 395-3754

**ATTACHMENTS:**

**Description**

Ownership Form

Tax Report

Bid Tab

Form A

**Type**

Backup Material

Backup Material

Backup Material

Financial Information