



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/14/2021

ALL

Item Creation Date: 12/1/2021

H31138 - Spay and Neuter Service Events for City Residents - MOTION (K-9 Angels Rescue)

Agenda Item#: 15.

Background:

Professional Services for H31138 – Approve spending authority in the total amount of \$80,000.00 for purchase of four spay and neuter service events from K-9 Angels Rescue for pet owners who reside within the City residents for the Administration and Regulatory Affairs Department.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department and the Chief Procurement Officer recommend that the City Council approve spending authority for the purchase of four spay and neuter service events from **K-9 Angels Rescue** in the total amount of **\$80,000.00** for the Administration and Regulatory Affairs Department and that authorization be given to issue a purchase order.

The scope of work requires the contractor to conduct four spay and neuter service events for pet owners who are City residents who reside within the City of Houston jurisdiction. The contractor will provide all labor, materials, equipment, tools, medicines, and supervision necessary for licensed veterinarian personnel to perform spay and neutering operations, vaccinations, and microchipping on feline and canine animals at no cost to Houston residents. The contractor shall perform 200-250 spay/neuter surgeries per event at a cost of \$20,000 per event.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from competitive bidding.

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

This proposed contract requires compliance with the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

12/6/2021

DocuSigned by:
Jerry Adams
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:
Tina Paetz
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Department Approval Authority

12/7/2021

DS
JTM

Estimated Spending Authority

Department	FY2022	Out Years	Total
Administration and Regulatory Affairs Department	\$80,000.00	\$0.00	\$80,000.00

Amount and Source of Funding:

\$80,000.00

BARC Special Revenue Fund
Fund No.: 2427

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE NO
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ATTACHMENTS:

Description	Type
Affidavit Ownership Form	Backup Material
Budget Form A	Backup Material
Price Proposal	Backup Material
Professional Justification Form	Backup Material
Conflict of Interest	Backup Material
Funding Backup for Fund 2427	Financial Information