



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/10/2021

Q26125.2-A1 Aging and Caregiver Supportive Services -ORDINANCE

Agenda Item#:

### **Background:**

**S72-Q26125.2-A1 - Approve an amending ordinance to Ordinance No. 2019-1019 passed on December 11, 2019, to increase the maximum contract amounts from \$837,500.00 to \$1,782,500.00 for the various vendor agreements between the City of Houston and (1) Brown Sterling Builders, Inc., (2) HCG Management, LLC, DBA Honesty Construction Group, and (3) Medco Respiratory Instruments, Inc. DBA Aveanna Healthcare Medical Solutions (formerly DBA Epic Medical Solutions), for aging and caregiver supportive services to senior adults through the Harris County Area Agency on Aging for the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amounts from \$837,500.00 to \$1,782,500.00 for the various vendor agreements between the City of Houston and **(1) Brown Sterling Builders, Inc., (2) HCG Management, LLC, DBA Honesty Construction Group, and (3) Medco Respiratory Instruments, Inc. DBA Aveanna Healthcare Medical Solutions (formerly DBA Epic Medical Solutions)**, for aging and caregiver supportive services to senior adults through the Harris County Area Agency on Aging (HCAAA) for the Houston Health Department (HHD).

A total of 4 contracts were awarded on December 11, 2019 by Ordinance No. 2019-1019, for a three-year term with two one-year renewal options and a cumulative award amount of \$837,500.00. Three of the initial awarded contracts require increased funding, as COVID-19 pandemic created a need for local and statewide compensation funding to address unexpected service gaps. These gaps included the need to provide additional supportive services, take on new referrals, delivery of incontinent supplies and nutritional supplements, increase caregiver information services, in-home services, and respite services to name a few. Increased funding from Families First Coronavirus Response Act Funds and the CARES Act Funds enabled contractors to meet the unexpected supportive services elevated demand, however, the expenditures are nearly exceeding the original projected maximums.

Contract No.	Contractor	Original Awarded Amount	Requested Spending Increase	Adjusted Target Amount
4600015670	Brown Sterling Builders, Inc.	\$250,000.00	\$272,500.00	\$522,500.00
4600015665	HCG Management, LLC DBA Honesty Construction Group	\$250,000.00	\$272,500.00	\$522,500.00
4600015671	Medco Respiratory Instruments DBA Aveanna Healthcare Medical Solutions (formerly DBA Epic Medical Solutions)	\$162,500.00	\$400,000.00	\$562,500.00
4600015673	Catholic Charities of The Archdiocese of Galveston-Houston	\$175,000.00	\$0.00	\$175,000.00
<b>Totals</b>		<b>\$837,500.00</b>	<b>\$945,000.00</b>	<b>\$1,782,500.00</b>

The program is grant funded by the Texas Health and Human Services Commission (HHSC), and HCAAA coordinates supportive services for adults age 60 and older in Harris County through a direct or community-based services delivery system.

The scope of work requires the various vendors to provide the following program services:

#### **Option 1: Support Services**

Emergency Response  
 Evidence-Based Interventions  
 Legal Assistance (Representation)  
 Ombudsman Services  
 Residential Repair Services

#### **Option 2: Family Caregiver Support Services**

Caregiver Information Services  
 Caregiver Respite Care-In Home  
 Caregiver Respite Care-Institutional

**Option 3: Health Promotion Services**

Dental Services  
Hearing Services  
Vision Services  
Prescription Assistance  
Medical Supply Provider  
Mental Health Provider

**Option 4: In-home Services**

Chore Maintenance  
Personal Assistance Visiting

**Option 5: Direct Purchase of Service Program**

Fiscal Agent

**M/WBE Participation:**

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

No Fiscal Note is required for grant items.

11/17/2021

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

11/17/2021

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*Stephen L. Williams*  
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**Department Approval Authority**

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2022	OUT YEARS	TOTAL
Houston Health Department	\$350,000.00	\$595,000.00	\$945,000.00

**Prior Council Action:**

Ord. No. 2019-1019, Passed 12-11-2019

**Amount and Source of Funding:**

**\$945,000.00**

Federal State Local, Pass Through Fund  
Fund No.: 5030

**Contact Information:**

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Stephen Williams, Director	HHD	(832) 393-5001

**ATTACHMENTS:**

Description	Type
Previous Ordinance	Ordinance/Resolution/Motion
Previous RCA	Backup Material
Aveanna Ownership Form	Backup Material
Honesty Construction-Ownership Form	Backup Material
Brown Sterling-Ownership Form	Backup Material
Increase Request to SPD from HHD	Backup Material
Combined Vendor Contracts	Backup Material
HCG Cleared Tax Log	Backup Material
Brown and Sterling Tax log	Backup Material
Medco-Epic Tax Log/Receipt	Backup Material
Revised COF 11-5-21	Financial Information
RCA Back-up	Backup Material