



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/25/2021

HPW – 20BV01 Professional Services / NewGen Strategies and Solutions, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Services Contract between the City and NewGen Strategies and Solutions, LLC for the Review and Update of Drainage Rates and Drainage Impact Fees for the City's Dedicated Drainage and Street Renewal Fund.

### **SPECIFIC EXPLANATION:**

The Director of the Houston Public Works recommends that City Council approve an ordinance awarding a two-year contract with a one-year option, to NewGen Strategies Solutions, LLC in an amount not to exceed \$1,594,356.00 for the review and update of Drainage Rates and Drainage Impact Fees for the City's Dedicated Drainage and Street Renewal Fund.

The scope of work requires the contractor to conduct a cost-of-service fee design and impact fee study to:

1. Calculate drainage fees that are designed to fully fund the annual cost of services and meet debt service requirements, incorporating the effects of Atlas 14 rainfall and CIP projects.
2. Calculate maximum drainage impact fees that are compliant with Texas Local Government Code (TLGC) Chapter 395 and sufficient to recover growth-related infrastructure costs from new development.

The Request for Qualification (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. The solicitation document was posted on Houston Public Works e-bidding website and, as a result a sole submission was received from: NewGen Strategies Solutions, LLC. The Evaluation Committee consisted of members from the Houston Public Works and Finance.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The standard M/WBE goal set for the project is 24.00%. The Consultant has proposed a 28.99% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Fivengineering, LLC DBA 5 Engineering	Engineering Consulting Services	\$348,330.00	21.85%
2. Knudson LP	City Planning Services	\$113,760.00	7.14%
<b>TOTAL</b>		<b>\$462,090.00</b>	<b>28.99%</b>

**FISCAL NOTE:** Funding for this item is included in the FY22 Adopted Budget. Therefore, no fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Carol Haddock*

11/10/2021

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

<b>Estimated Spending Authority</b>			
<b>Service Line</b>	<b>FY 22</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$500,000.00	\$1,094,356.00	\$1,594,356.00

**Amount and Source of Funding:**

\$1,594,356.00 - Fund 2310 - Dedicated Drainage and Street Renewal Fund - Drainage Charge

**Contact Information:**

Betsy Varghese  
Assistant Director  
832-395-2576

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Maps	Backup Material
OBO Docs	Backup Material
Form B	Backup Material
Ownership Information Form and Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material