



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/30/2021

HPW - 20SWM64 Additional Appropriation Hatch Associates Consultants, Inc.

Agenda Item#:

Background:

SUBJECT: Additional Appropriation to the Professional Engineering Services Contract between the City of Houston (City) and Hatch Associates Consultants, Inc. for FY16 Local Drainage Project Negotiated Design Work Orders.

RECOMMENDATION: (SUMMARY) Approve an ordinance appropriating additional funds for FY16 Local Drainage Project Negotiated Design Work Orders with Hatch Associates Consultants, Inc.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) Program. This program is required to provide professional engineering services to address necessary local storm water drainage system and roadside ditch improvements and repairs citywide.

DESCRIPTION/SCOPE: This project consists of professional engineering services to resolve localized storm water drainage problems that have been nominated by the Transportation and Drainage Operations. The project scope is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

LOCATION: The projects are located throughout the City.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on June 1, 2016, under Ordinance No. 2016-0429. The scope of work under the original contract consisted of professional engineering services for Local Drainage Project Work Orders. City Council approved the first Additional Appropriation on August 22, 2018 under Ordinance No. 2018-0670. City Council approved the second additional appropriation on June 3, 2020 under Ordinance No. 2020-0477. City Council approved the first Amendment and third Additional Appropriation on February 24, 2021 under Ordinance No. 2021-0141.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: The requested additional appropriation will continue Phase I Preliminary Design Basic and Additional Services, Phase II Final Design Basic and Additional Services, and Phase III Construction Phase Services, as they relate to existing and future storm water maintenance, rehabilitation, and reconstruction projects. The Basic and Additional Services fee for each work order will be negotiated based on the scope of service required and all Phases will be paid on a reimbursable basis with authorization not-to-exceed the agreed amount.

The total requested appropriation is \$315,000.00 to be appropriated as follows: \$300,000.00 for contract services and \$15,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

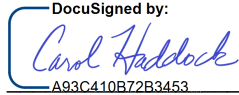
M/WBE PARTICIPATION: The M/WBE goal established for this project is 15.00%. The contract amount totals \$1,550,000.00. The Consultant has been paid \$994,343.85 or 64.15% to date. Of this amount, \$388,921.81 or 39.11% has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,850,000.00. The Consultant proposes the following plan to meet the M/WBE goal.

	<u>Amount</u>	<u>% of Contract</u>
Paid Prior M/WBE Commitment	\$388,921.81	21.02 %
Unpaid Prior M/WBE Commitment	\$222,078.19	12.01 %

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Amani Engineering, Inc.	Surveying & Engineering Services	\$40,000.00	2.16%

TOTAL **\$651,000.00** **35.19%**

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FISCAL NOTE: No significant fiscal operating impact is anticipated as a result of this project.

DocuSigned by:
 11/4/2021
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Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS No. M-420126-0094-3

Prior Council Action:

Ordinance 2016-0429, dated 06/1/2016
Ordinance 2018-0670 dated 08/22/2018
Ordinance 2020-0477 dated 06/03/2020
Ordinance 2021-0141 dated 02/24/2021

Amount and Source of Funding:

\$315,000.00 Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge

Original (previous) appropriation of \$580,000.00 from Fund No.4042A - Street & Traffic Control and Storm Drainage – DDSRF-A

First Appropriation of \$480,000.00 from Fund No.4042 - Street & Traffic Control and Storm Drainage – DDSRF

Second Appropriation of \$385,000.00 from Fund No. 4042 – Dedicated Drainage & Street Renewal Fund Capital Fund – Drainage Charge.

Third Appropriation of \$315,000.00 from Fund No. 4042 – Dedicated Drainage & Street Renewal Fund Capital Fund – Drainage Charge.

Contact Information:

Bijen Malla
Senior Project Manager
Transportation & Drainage Operations
Phone: (832) 395-2214

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
OBO Docs	Backup Material
Prior Council Action	Backup Material
Maps	Backup Material
Original Contract	Backup Material
Form B	Backup Material
Form 1295	Backup Material
Ownership Form and Tax Report	Backup Material
POP	Backup Material