



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

L29848 - Hydraulic Cylinder and Valve Repair Services - ORDINANCE (Coastal Associates, LLC dba Coastal Hydraulics)

Agenda Item#:

Background:

Formal Bids Received August 19, 2021 for S19-L29848 – Approve an ordinance awarding a contract to Coastal Associates, LLC dba Coastal Hydraulics in an amount not to exceed \$1,233,247.50 for hydraulic cylinder and valve repair services for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to Coastal Associates, LLC dba Coastal Hydraulics** on its low bid meeting specifications for hydraulic cylinder and valve repair services in the total amount not to exceed **\$1,233,247.50** for the Fleet Management Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twelve prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below:

| <u>Company</u> | <u>Total Amount</u> |
|---|-----------------------|
| 1. Coastal Associates, LLC dba Coastal Hydraulics | \$1,233,247.50 |
| 2. Houston Actuator Services | \$2,594,622.00 |

The scope of work requires the contractor to provide all labor, personnel, supervision, equipment, parts, materials, supplies, tools, clean-up, and transportation necessary to tear down, inspect, repair or rebuild hydraulic cylinders, pumps, and valves on various City-owned equipment, such as front-end loaders, bucket loaders, and tower and ladder fire trucks.

M/WBE Participation:

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Coastal Associates, LLC dba Coastal Hydraulics has designated the below-named companies as its certified M/WBE subcontractors:

| <u>Name</u> | <u>Type of Work</u> | <u>Amount</u> | <u>%</u> |
|---|---|---------------|----------|
| EVCP Partners, LP dba Burgoon Company | Hydraulic Seals & Components & Rechrome of Hydraulic Rods | \$110,992.27 | 9% |
| Atlantic Petroleum & Mineral Resources, Inc. dba Atlantic Petroleum | Hydraulic Oil & Lubricants & Removal of Waste Oil & Recycling | \$24,664.95 | 2% |

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Coastal Associates, LLC dba Coastal Hydraulics provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Coastal Associates, LLC dba Coastal Hydraulics is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/13/2021

DocuSigned by:

Jerry Adams

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**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

DocuSigned by:

Gary Glasscock

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Department Approval Authority

10/18/2021

Estimated Spending Authority

| DEPARTMENT | FY2022 | OUT YEARS | TOTAL |
|-----------------------------|---------------|------------------|----------------|
| Fleet Management Department | \$244,885.47 | \$988,362.03 | \$1,233,247.50 |

Amount and Source of Funding:

\$1,233,247.50 – Fleet Management Fund (1005)

Contact Information:

| NAME: | DEPARTMENT/DIVISION | PHONE |
|--|---------------------|--------------|
| Barbara Fisher, Purchasing Manager | FIN/SPD | 832.393.8722 |
| Roy Korthals, Sr. Procurement Specialist | FIN/SPD | 832.393.8734 |
| Terrance York, Division Manager | FMD | 832.393.0960 |

ATTACHMENTS:

| Description | Type |
|------------------------------------|-----------------------|
| Ownership Information Form | Backup Material |
| Resolution of Contractor | Backup Material |
| POP 1 | Backup Material |
| POP 2 | Backup Material |
| Secretary of State (SOS) | Backup Material |
| COI and Endorsements | Backup Material |
| Drug Policy Forms | Backup Material |
| Conflict of Interest Questionnaire | Backup Material |
| References | Backup Material |
| MWBE Letter of Intent | Backup Material |
| Certification of Funds | Financial Information |
| Contract | Contract/Exhibit |
| Bid Tab | Backup Material |
| Tax Clearance Report | Backup Material |