



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/19/2021

Item Creation Date: 9/27/2021

C30082 - Construction Site Preparation Services - MOTION (E Contractors USA, LLC)

Agenda Item#: 15.

Summary:

E CONTRACTORS USA, LLC for Purchase of Construction Site Preparation Services through the Interlocal Agreement for Cooperative Purchasing with the Choice Partners National Purchasing Cooperative for Public Safety and Homeland Security on behalf of General Services Department - \$180,090.00 - Grant Fund

Background:

S21-C30082 - Approve the purchase of construction site preparation services from E Contractors USA, LLC through the Choice Partners National Purchasing Cooperative in the total amount of \$180,090.00 for Public Safety and Homeland Security on behalf of the General Services Department (GSD).

Specific Explanation:

The Director of the Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of construction site preparation services for the installation of a modular building for the Houston Emergency Center by **E Contractors USA, LLC** through the Choice Partners National Purchasing Cooperative contract no. 20/017MR-08 in the amount of **\$163,718.00** and contingencies in the amount of **\$16,372.00** (10%, rounded, for unforeseen changes within the scope of work) for a total amount of **\$180,090.00** and that authorization be given to issue a purchase order.

The scope of work requires the construction contractor to provide all labor, materials, equipment, supervision, and transportation necessary for the preparation of a construction site for the installation of a modular building located at 5320 N. Shepherd Dr., Houston, Texas 77091. The contractor shall perform the following work and services: pouring of concrete pads and sidewalks, excavation of a required detention pond, electrical underground duct work, utility sewerage piping, structural excavation, pipe and hydraulic pressure testing, concrete impact drilling, selective demolition, reinforcement of steel, staking boundary survey markers, installing temporary chain link fencing, equipment rental, and the provision of on-site project managers, superintendents, and field personnel crews. The contractor shall provide a one-year warranty on all labor, materials, and workmanship and the contractor shall have 12 weeks to complete the work on this project upon receipt of the purchase order.

This recommendation is made pursuant to subsection 271.102 (c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$1,000,000.00 threshold for construction projects.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Pay or Play Program:

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No Fiscal Note is required on grant items.

DocuSigned by:

Jerry Adams

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

10/15/2021

Department Approval Authority

Estimated Spending Authority

Department	FY2022	Out Years	Total
Public Safety and Homeland Security	\$180,090.00	\$0	\$180,090.00

Amount and Source of Funding:

\$180,090.00

Federal State Local – Pass Through Fund

Fund No.: 5030

Contact Information:

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Kim House, Division Manager	PSHS	(832)393-0930

ATTACHMENTS:

Description	Type
C30082 E-Contractors USA Proposal	Backup Material
C30082 E-Contractors USA Cooperative Choice Partners Contract Detail	Backup Material
C30082 - E-Contractors USA Cleared Tax Report	Backup Material
C30082 - E-Contractors USA - COI	Backup Material
C30082 Performance Bond	Backup Material
C30082 Funding Information (Fund 5030)	Backup Material
C30082 Cooperative Justification Form - Approved	Backup Material
Grant Funding Verification . DW	Backup Material