



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/26/2021

T29414 – Food Service Provider for Older Adults -ORDINANCE (ELIOR, INC. D/B/A TRIO COMMUNITY MEALS, LLC)

Agenda Item#:

### **Summary:**

ORDINANCE approving and authorizing an agreement between the City of Houston and **ELIOR, INC. D/B/A TRIO COMMUNITY MEALS, LLC** for congregate meals and home delivered meals preparation services; providing a maximum contract amount

### **Background:**

**Request for Proposals Received October 22, 2020 for S60-L29414 – Approve an ordinance awarding a contract to Elior, Inc. d/b/a Trio Community Meals, LLC in an amount not to exceed \$2,613,537.00 for congregate meals and home delivered meals preparation services for Older Adults through the Harris County Area Aging of the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Elior, Inc. d/b/a Trio Community Meals, LLC** in a maximum amount of **\$2,613,537.00** for congregate meals and home delivered meals preparation services for Older Adults through the Harris County Area Aging of the Houston Health Department.

The scope of work requires the contractors to provide all labor, materials, equipment training transportation and supervision necessary to prepare and deliver meals to designated congregate and/or home-delivered meal nutrition sites for Harris County Area Agency on Aging Senior Programs. Elior, Inc. d/b/a Trio Community Meals, LLC shall provide food service under the six following categories: Congregate, HDM Standard, HDM Frozen, Shelf Meals, Holiday Meals, and Dietetic Meals.

The meals shall meet the nutritional criteria for services under Title III of the Older Americans Act of 1965, as amended (hereinafter "OAA") and in accordance with the Title 40, Chapter 85 of the Texas Administrative Code, and are to be prepared and delivered to approved locations.

The project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-three prospective proposers downloaded the solicitation document from the Strategic Procurement Division's (SPD) e-bidding website, and as a result, proposals were received from Revolution Foods, Inc., PurFoods, LLC dba Mom's Meals, Elior, Inc. d/b/a Trio Community Meals, LLC, and Beyond Curry, LLC. The evaluation committee consisted of staff from Houston Health and Houston Parks and Recreation Departments.

The proposals were evaluated based upon the following criteria:

1. Technical Competence
2. Price Proposal

Upon completion of the evaluation, Elior, Inc. d/b/a Trio Community Meals, LLC received the highest-rated score and was deemed to be the most responsive and responsible.

### **M/WBE Participation:**

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Elior, Inc. d/b/a Trio Community Meals, LLC will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Elior, Inc. d/b/a Trio Community Meals, LLC does not meet the requirements for HHF designation, and no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY22 Proposed Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/7/2021

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*Jerry Adams*  
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*Stephen L. Williams*  
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10/7/2021

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY22	OUT YEARS	TOTAL
Houston Health Department	\$268,645.69	\$2,344,891.31	\$2,613,537.00

**Amount and Source of Funding:**

\$2,613,537.00 - Health Special Fund (2002)

**Contact Information:**

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**ATTACHMENTS:**

Description	Type
TRIO Ownership Form	Backup Material
OBO-Approved MWBE Waiver	Backup Material
TRIO Texas Secretary of State	Backup Material
TRIO Certification of Ins., Endorsements, AMB	Backup Material
TRIO Drug Co. Policy, Forms	Backup Material
Funding Verification Form for HHD 2002	Financial Information
REV COF	Financial Information
Authorization Form	Backup Material
Hire Houston First	Backup Material
RCA Cover Sheet Bkup 10.07.21	Backup Material
Pay or Play Forms	Backup Material
Tax Log	Backup Material