



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 9/27/2021

T29922 - Alcohol and Controlled Substance Testing Services - ORDINANCE (Alere Toxicology Services, Inc.)

Agenda Item#:

Background:

Request for Proposals (RFP) received July 15, 2021 for S94-T29922- Approve an ordinance awarding a contract to Alere Toxicology Services, Inc. in the maximum contract amount of \$2,602,722.00 for alcohol and controlled substance testing services for the Human Resources Department.

SPECIFIC EXPLANATION:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year options** to renew to **Alere Toxicology Services, Inc.** in the maximum contract amount of **\$2,602,722.00** for alcohol and controlled substance testing services for the Human Resources Department. The Director of the Human Resources Department may terminate this contract at any time by giving thirty (30) days written notice to the contractor, with a copy of the notice to the CPO.

The scope of work requires the procurement of a laboratory certified by the Substance Abuse and Mental Health Services Administration (SAMHSA) as part of the U.S. Department of Health and Human Services (DHHS) to perform alcohol and controlled substance testing services to detect the presence of drugs, including but not limited to, the following groups: amphetamines, cocaine, opiates, phencyclidine, and marijuana. It is the policy of the City of Houston ("City") to achieve a drug-free workforce and to provide a workplace that is free from the use of illegal drugs, substance abuse, and alcohol abuse.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State bid laws and as a result, proposals were received from Alere Toxicology Services, Inc., DISA, Fastest Labs of Central Houston, Pre-Employ, and RN Expertise, Inc. The Evaluation Committee consisted of members from the Human Resources Department, and the Housing and Community Development Department. The Proposals were evaluated based on the following Criteria:

- Responsiveness of Proposal
- Technical Competence/Requirements
- Price Proposal

Alere Toxicology Services, Inc. received the highest overall score and was deemed to be the best qualified supplier to meet the requirements as outlined in the RFP.

MWBE Subcontracting:

The Request for Proposal was advertised with a 11% goal for MWBE participation. Alere Toxicology Services, Inc. has designated the below-name company as its certified M/WBE subcontractor.

<u>Name</u>	<u>Type of Work</u>	<u>Amount</u>	<u>Percentage</u>
W. Winston Investment Firm, LLC DBA MLAR Group, LLC	Collector	\$286,299.42	11%

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Alere Toxicology Services is not a designated HHF company.

Pay or Play:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

