



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/28/2021

104423 - Meter Pump Parts - MOTION (Decolant Inc)

Agenda Item#:

Background:

Informal Bids Received 8/5/2021 for 104423 – Approve an award to Decoulant Inc, in the total amount of \$28,528.50 for the purchase of metering pump parts.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Decoulant Inc**, in the total amount of **\$28,528.50** for the purchase of a **metering pump parts** and that authorization be given to issue a purchase order for Houston Public Works.

These metering pumps and parts are used to feed sodium hypochlorite into drinking water as part of the water treatment process. This is a required process by the Texas Commission on Environment Quality (TCEQ) as part of disinfection process.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Decoulant Inc. has already received \$38,616.80 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Twelve (12), prospective bidders downloaded the solicitation document from SPD's e-bidding website and two (2) bids were received as outlined below:

Company	Total Amount
1. h.m.t Services Corporation	\$25,046.00 (did not meet bid validity date)
2. Decoulant Inc	\$28,528.50

Decoulant Inc was awarded on its overall low bid meeting specifications in the total amount of \$28,528.50. h.m.t. Service Corporation cannot hold their pricing for 90 days as required by the bid.

MWBE Participation:


This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.


Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Decoulant Inc is a designated HHF company, and they were the successful awardee with application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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 Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

DocuSigned by:

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 Carol Ellinger Haddock, P.E., Director
 Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2022	Out Years	Total
Houston Public Works	\$28,528.50	\$0.00	\$28,528.50

Amount and Source of Funding:

\$28,528.50 – Water and Sewer System Operating Fund (8300)

Contact Information:

Jedediah Greenfield, Assistant Director (832) 395-3754

ATTACHMENTS:

Description

Bid Tab
Tax Report
Ownership Form
Form A
HHF Certification

Type

Backup Material
Backup Material
Backup Material
Financial Information
Backup Material