



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/21/2021

I04477- Reflective Tape - MOTION (Globe Electric Supply Co. Inc)

Agenda Item#:

**Background:**

**Informal Bids Received 09/02/2021 for I04477 – Approve an award to Globe Electric Supply Co. Inc, in the total amount of \$24,300.00 for the purchase of reflective tape.**

**Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Globe Electric Supply Co. Inc**, in the total amount of **\$24,300.00** for the purchase of reflective tape and that authorization be given to issue a purchase order for Houston Public Works.

The reflective tape is used to mark fire hydrants with their hydrant identification number. The identification number is used by Houston Fire Department to identify hydrants in an emergency.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Globe Electric Supply Co. Inc has already received \$34,898.84 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eighteen (18) prospective bidders downloaded the solicitation document from SPD’s e-bidding website and ten (10) bids were received as outlined below:

Company	Total Amount
1. <b>Globe Electric Supply Co. Inc.</b>	<b>\$24,300.00</b>
2. Globe Office Products	\$24,342.00
3. Patricia Tech Supply and Service	\$24,775.20
4. Environmental Sorbents LLC	\$25,106.40
5. Pivotal Industries	\$25,728.00
6. Pacific Star	\$25,918.80
7. Decoulant, Inc	\$25,970.40
8. Bevco Company	\$27,480.00
9. P3 Imaging Solutions, LLC	\$29,880.00
10. RS Hughes	\$30,855.60

Globe Electric Supply Co. Inc: Award on its overall low bid meeting specifications in the total amount of \$24,300.00

**MWBE Participation:**


This procurement is exempt from the City’s M/WBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, the selected vendor is a certified DBE, MBE, SBE and WBE vendor.


**Hire Houston First:**

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston Businesses, while supporting job creation. In this case, Globe Electric Supply Co. Inc. is a designated HHF company, and they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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 Jerry Adams, Chief Procurement Officer  
 Finance/Strategic Procurement Division

DocuSigned by:  
  
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 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works



Estimated Spending Authority: \_\_\_\_\_

Department	FY2022	Out Years	Total
Houston Public Works	\$24,300.00	\$0.00	\$24,300.00

**Amount and Source of Funding:**

\$24,300.00 – Water & Sewer System Operating Fund (8300)

**Contact Information:**

Jedediah Greenfield, Assistant Director (832) 395-3754

**ATTACHMENTS:**

**Description**

Ownership Form  
Tax Report  
Bid Tab  
HHF Certification  
MWBE Certification  
Form A

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material