



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/28/2021

ALL

Item Creation Date: 9/10/2021

E29966 - Chemical, Caustic Soda - MOTION (Univar Solutions USA Inc.)

Agenda Item#: 4.

Background:

Emergency Purchase Order for E29966 – Approve payment to Univar Solutions USA Inc. in the amount of \$411,833.11 for the emergency purchase of chemical, caustic soda for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve payment to **Univar Solutions USA, Inc.**, in the total amount of **\$411,833.11** for the emergency purchase of chemical, caustic soda, and that authorization be given to issue a purchase order for HPW.

The Chief Procurement Officer issued an emergency purchase order to Univar Solutions USA, Inc. on March 26, 2020 for the purchase of caustic soda. This chemical is critical and used in the treatment of drinking water which raises the pH levels to its normal concentration at Northeast East, and Southeast water purification plants. This emergency purchase was needed to bridge the gap between the former contract which was expiring, and the new contract being awarded. This purchase was necessary to safely treat and produce water for the citizens and prevent potential health and safety concerns. HPW reconciled the final invoices submitted by the vendor totaling \$411,833.11.

This recommendation is made pursuant to Chapter 252.022(a)(2) of the Texas Local Government Code, which provides that “a procurement necessary to protect the public health and safety of the municipality’s residents” is exempt from competitive bidding.

MWBE Participation:

This procurement is exempt from MWBE subcontracting participation goal because the department utilized an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department utilized an emergency purchase order for this order.

Fiscal Note:

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:
Carol Haddock
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Carol Ellinger Haddock, P.E., Director
Houston Public Works



Estimated Spending Authority

Department	FY2022	Out Years	Total
Houston Public Works	\$411,833.11	\$0.00	\$411,833.11

Amount and Source of Funding:

\$411,833.11 – Water & Sewer System Operating Fund (8300)

Contact Information:

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Laura A Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
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ATTACHMENTS

ATTACHMENTS:

Description

E29966 Approved EPO Justification Form
E29966 Budget Form A Fund 8300
E29966 Final Invoices
E29966 Univar's Consolidated Ownership Form

Type

Backup Material
Backup Material
Backup Material
Backup Material