



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/3/2021

ALL

Item Creation Date: 7/15/2021

### 25DSGN129 – Task Order Contracts for Professional Engineering Services

Agenda Item#: 14.

#### **Background:**

**RECOMMENDATION:** Approve five task order contracts for professional engineering services with Infrastructure Associates, Inc.; KCI Technologies, Inc.; E&C Engineers & Consultants, Inc.; Henderson Engineers, Inc.; and E/B/E, Inc., for the Task Order and Job Order Contracting Program.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council approve five task order contracts for professional engineering services with Infrastructure Associates, Inc. (ISA); KCI Technologies, Inc. (KCI); E&C Engineers & Consultants, Inc. (ECI); Henderson Engineers, Inc. (HEI); and E/B/E, Inc. (EBE), for the Task Order and Job Order Contracting Program, and delegate authority to the director to approve supplemental allocations up to the maximum contract amount for each contract of \$2,000,000.00. Each contract provides for a term of three-years with two one-year renewal options.

GSD utilizes task order contracts for architectural and engineering design services including structural, civil, and mechanical, electrical, and plumbing for the construction, repairs, rehabilitations, roof replacements and repair designs, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite facility construction projects and can help the City respond quickly to emergency situations. As departments identify projects, funding is made available through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount.

On October 2, 2020 and October 9, 2020, GSD advertised a Request for Qualifications (RFQ) for professional engineering services. The RFQ contained selection criteria that ranked the respondents on recent project experience, recent task order contracting experience, and proposed personnel's experience. The Statements of Qualifications (SOQs) were due on October 22, 2020, and nine firms responded. A selection committee comprised of GSD staff and representatives from the Fire and Police departments evaluated the SOQs and invited five qualified firms to interview with the selection committee. ISA, KCI, ECI, HEI, and EBE received the most points based on the advertised criteria.

**SCOPE OF CONTRACT AND FEES:** Under the terms of the contracts, the consultants will provide professional engineering consulting services on an as needed basis, for various City departments, and will seal necessary documents to comply with the City Building Codes. These services include but are not limited to construction/repair cost estimating, project scheduling, scope development, contract documents, including drawings and specifications, project management acting on City's behalf, facilitating all phases of project from pre-design through construction completion, and contract administration. Basic services fees for each task order will be negotiated based upon the size and complexity of the project and paid on a lump sum basis.

**PROJECT LOCATION:** Citywide

**M/WBE PARTICIPATION:** The Office of Business Opportunity reviewed the scope of services and approved an 11.27% M/WBE goal for each contract as described in the attached correspondence. Since these are task order contracts, sub-consultant utilization will be determined as scopes of work for various projects and proposals are produced.

**PAY OR PLAY PROGRAM:** The proposed contracts require compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. All firms have elected to provide health benefits to eligible employees in compliance with City policy.

Maximum contract amount for each contract: **\$2,000,000 – 5 years**

**DIRECTOR'S SIGNATURE/DATE:**

*C. J. Messiah, Jr.* 7/22/2021

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C. J. Messiah, Jr.

**Prior Council Action:**

N/A

**Amount of Funding:**

**Contact Information:**

Enid M. Howard  
Council Liaison



**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

[MEP Services OBO Letter](#)

**Type**

Backup Material