



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/29/2021

I04195 - Sewer Cleaning Nozzles - MOTION

Agenda Item#:

Background:

Informal Bids Received April 21, 2021, for I04195 – Approve an award to h.m.t. Services Corporation, in the total amount of \$9,824.70 for the purchase of sewer cleaning nozzles for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **h.m.t. Services Corporation**, in the total amount of **\$9,824.70** for the purchase of sewer cleaning nozzles and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of three (3) WGR Magnum sewer nozzles to clean grease, roots, and other debris from sewer pipes.

The work to be performed under this Purchase Order is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. h.m.t. Services Corporation has already received \$48,968.66 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Ten (10) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

| | <u>Company</u> | <u>Total Amount</u> |
|----|-----------------------------|----------------------------|
| 1. | h.m.t. Services Corporation | \$9,824.70 |

h.m.t. Services Corporation.: Award on its overall low bid meeting specifications in the total amount of \$9,824.70

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, the selected vendor is a certified MBE vendor.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, h.m.t. Services Corporation does not meet the requirements of HHF designation, but they were the sole bidder.

Fiscal Note:

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:
Carol Haddock
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Carol Ellinger Haddock, P.E., Director
Houston Public Works

| <u>Estimated Spending Authority:</u> | | | |
|---|------------|-----------|------------|
| Department | FY2021 | Out Years | Total |
| Houston Public Works | \$9,824.70 | \$0.00 | \$9,824.70 |

Amount of Funding:

\$9,824.70 – Water & Sewer System Operating Fund (8300)

Contact Information:

Jedediah Greenfield, Assistant Director (832) 395-3754

ATTACHMENTS:

Description

Ownership Form
Tax Report
Bid Tab
MWBE Certification
Form A

Type

Backup Material
Backup Material
Backup Material
Backup Material
Financial Information