



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/20/2021

ALL

Item Creation Date: 4/2/2021

N29812 - Software License Maintenance and Support - MOTION

Agenda Item#: 19.

Background:

Sole Source for S21-N29812 - Approve the sole source purchase from Porter Lee Corporation for software license maintenance and support in the total amount of \$52,990.00 for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve the sole source purchase of **one-year** software license maintenance and support in the total amount of **\$52,990.00** and that authorization be given to issue a purchase order to **Porter Lee Corporation** for HPD.

This purchase is for a one-year software license maintenance and support for HPD's Crime Fighter Bar coded Evidence Analysis Statistical Tracking (BEAST) system. This system is a laboratory information management system (LIMS) that provides entry and tracking of all property and evidence HPD collects and processes. Included in this purchase is the latest custom interface and upgrades which are essential to the integrity of property and evidence handling. This solution was created by Porter Lee Corporation and is maintained by its staff. This solution has been in place since April 2008. The vendor is the proprietary owner, developer, manufacturer, supplier, and distributor of the software products and applications, and has no authorized third-party maintenance providers.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/13/2021

DocuSigned by:

Jerry Adams

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority:

Department	FY 2021	Out Years	Total
Houston Police Department	\$52,990.00	\$0.00	\$52,990.00

Amount of Funding:

\$52,990.00

General Fund

Fund No.: 1000

Contact Information:

Name:	Department / Division	Phone
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Frank Rodriguez, Police Administrator	HPD	(713) 308-1717
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

ATTACHMENTS:

Description	Type
N29812 Funding Forms Fund (1000)	Financial Information
N29812 Sole Source Justification and CPO Approved	Backup Material
N29812 Ownership Form	Backup Material
N29812 Quote 10107	Backup Material
Funding Information	Financial Information