



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/20/2021

ALL

Item Creation Date: 3/12/2021

E29790- Emergency Plumbing Supplies - MOTION

Agenda Item#: 12.

Summary:

NOT A REAL CAPTION

CITY SUPPLY COMPANY, INC. for approval of emergency purchase order for plumbing supplies for the Houston Parks and Recreation Department (HPARD) - \$22,166.63 - General Fund

Background:

Emergency Purchase Order for S21-E29790 - Approve payment to City Supply Company, Inc. in the amount not to exceed \$22,166.63 related to the impact of Winter Storm Uri for plumbing supplies for the Houston Parks and Recreation Department.

Specific Explanation:

The Director of the Houston Parks and Recreation Department (HPARD) and the Chief Procurement Officer recommend that City Council approve payment in the amount not to exceed **\$22,166.63** related to the impact of Winter Storm Uri and that authorization be given to issue a purchase order to **City Supply Company, Inc.** for plumbing supplies for HPARD.

The Strategic Procurement Division (SPD) issued an emergency purchase order to City Supply Company, Inc. on or about February 19, 2021 for plumbing supplies to address the impact of Winter Storm Uri which caused water main breaks and related plumbing issues in several Parks Department facilities. The supplies ordered were needed to repair the damage in community centers, irrigation systems, pools, and tennis centers. Without repairs there would be no potable water available to these facilities for patrons utilizing the restroom facilities. The vendor was selected for their quality of services and immediate response time to address the emergency safety situation. City Supply Company, Inc. submitted partial invoices totaling \$21,155.89 for emergency supplies on April 6, 2021. The supplies are in high demand and HPARD has been advised of delivery delays due to manufacturer back orders.

Throughout the fiscal year 2021, the Houston Public Work and HPARD previously issued purchase orders in the total amount of \$62,135.15 to City Supply Company, Inc. By the issuance of this purchase order for the total amount of \$22,166.63, the aggregate total spend will be \$84,301.78, and therefore City Council approval is required.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:

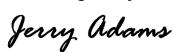
The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of Winter Storm Uri and it is the City's intent to use other federal funding sources for eligible expenditures

Fiscal Note:

Funding for this item is not included in the FY2021 Adopted Budget. Therefore, a Fiscal note is required as stated in the Financial Policies.

DocuSigned by:

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division
4/13/2021

Department Approval Authority

Estimated Fiscal Operating Impact			
Recurring or One-Time		One-time	
Fund Name	FY2021	Out Year	Total
PRD General Fund	22,166.63	-	22,166.63
Total	22,166.63	-	22,166.63

Amount of Funding:
\$22,166.63
General Fund
Fund No.: 1000

Contact Information:		
NAME:	DEPARTMENT/DIVISION	PHONE
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ATTACHMENTS:

Description	Type
E29790 Conflict of Interest	Backup Material
E29790 Consolidated Ownership Form	Backup Material
E29790 EPO Justification	Backup Material
E29790 Estimates for Supplies	Backup Material
E29790 Budget Form A - Fund 1000	Financial Information
E29790 CPO Approved EPO	Backup Material
E29790 Vendor's Invoices for Payment	Backup Material
Cover Sheet	Signed Cover sheet
Funding Verification	Financial Information