



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/9/2021

ALL

Item Creation Date: 2/11/2021

L29758 - Professional Services Agreement - ORDINANCE

Agenda Item#: 34.

Summary:

NOT A REAL CAPTION

ORDINANCE approving an agreement between the City of Houston and **CASCADIA CONSULTING GROUP, INC.** for a capture rate study for the Solid Waste Management Department; providing for a maximum contract amount - \$160,899.00 - One year - Grant Fund

Background:

Professional Services for S78-L29758 – Approve an ordinance authorizing an agreement between the City of Houston and Cascadia Consulting Group, Inc in the maximum contract amount of \$160,899.00 for professional services for the Solid Waste Management Department.

Specific Explanation:

The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **one (1) year agreement** between the City of Houston and Cascadia Consulting Group, Inc. in the maximum contract amount of \$160,899.00 for professional services for the Solid Waste Management Department.

The scope of services requires the contractor to provide professional services for a capture rate study as part of a cart-tagging campaign to improve residential curbside recycling behavior. The capture rate study will be performed pre- and post-cart-tagging to measure the impact of cart-tagging on the quantity and quality of recyclables collected in the City of Houston's curbside single-stream recycling program. The capture rate study will include statistically significant sampling plan, design and execution of the plan, sorting, and the recording and analysis of physical samples of household trash and recyclable materials. The contractor will gather, sort, analyze, and prepare recommendations on the amount and quality of household trash and recyclable materials collected from the sample and study.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that " a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

M/WBE Participation:

This professional service was issued as a goal-oriented contract with an 24% M/WBE participation level. Cascadia Consulting Group, Inc has designated the below-named company as its certified M/WBE subcontractor.

VENDOR NAME	TYPE OF WORK	AMOUNT	%
Prime Waste Solutions	Waste, Recycling, and Great Trap Consulting Services	\$48,269.70	30%

Hire Houston First:

This procurement is exempt from the City's 'Hire Houston First (HHF)' Ordinance based on the department's determination that compliance with the ordinance would unduly interfere with contract needs.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Fiscal Note:

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division**

Department Approval Authority

2/24/2021

Estimated Spending Authority

Department	FY2021	Out Years	Total
SWM	\$79,545.41	\$81,353.59	\$160,899.00

Amount of Funding:

\$160,899.00

Federal State Local – Pass Through Fund

Fund 5030

Contact Information:

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ATTACHMENTS:

Description	Type
Affidavit Ownership	Backup Material
Form A - Fair Campaign Ordinance	Backup Material
Certificate of Fund	Backup Material
Price Quotation	Backup Material
MWBE Letter of Intent	Signed Cover sheet
Drug Form	Backup Material
POP 1A	Backup Material
POP - 2	Backup Material