



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date:

I03744 - TOC Analyzer - MOTION

Agenda Item#:

Background:

Background:

Informal Bids Received October 13, 2020, for I03744 – Approve an award to Globe Electric Supply Inc., in the total amount of \$36,250.00 for the purchase of Lab Total Organic Carbon (TOC) Analyzers.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Globe Electric Supply Inc.**, in the total amount of **\$36,250.00** for the purchase of Lab Total Organic Carbon (TOC) Analyzers and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of one Lab TOC Analyzer for the Northeast Water Purification Plant located at 12250 Water Works Way. The analyzer measures the total organic carbon in the raw water which is needed to determine water treatment.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Globe Electric Supply Inc. has already received \$ 46,115.00 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Seventeen (17) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. OI Analytical	\$26,441.19 (Did not meet specifications)
2. Globe Electric Supply Inc.	\$36,250.00
3. Amerisochi, Inc.	\$37,128.00
4. Technology International, Inc.	\$37,858.00
5. H. M. T. Services Corp.	\$41,003.00
6. PKJ International LLC	\$42,184.00

Globe Electric Supply Inc.: Award on its overall low bid meeting specifications in the total amount of \$36,250.00

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, the selected vendor is a certified DBE, MBE, SBE and WBE vendor.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Globe Electric Supply Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Carol Haddock

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

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<u>Estimated Spending Authority:</u>			
Department	FY2021	Out Years	Total
Houston Public Works	\$36,250.00	\$0.00	\$36,250.00

Amount of Funding:

\$36,250.00 – Combined Utility System General Purpose Fund (8305)

Contact Information:

Jedediah Greenfield, Assistant Director (832) 395-3754

ATTACHMENTS:

Description	Type
Ownership Form	Backup Material
Bid Tab	Backup Material
Tax Report	Backup Material
Health and Safety Justification	Backup Material
HHF Certification	Backup Material
MWBE Certification	Backup Material
Form A	Financial Information