

EPO number	Vendor Name	Description	Amount	Department requested
SPD-JSA-11212020-001	134080 OVERDRIVE INC	The Library buildings have been closed due to COVID-19. The library has shifted to providing virtual services and increased online resources for customers. Since closure, usage of e-books and e-audiobooks has more than doubled since the library buildings closed due to the pandemic.	\$ 190,000.00	HPL
SPD-JSA-11212020-002	DM Electrical & Construction LLC	This is for required electrical work, in conjunction with, the new audio/ visual equipment installation that is occurring at the N. Stadium location enabling live streaming to employees, external partners and supporting COVID operations.	\$ 8,082.00	HHD
SPD-JSA-11242020-001	111432 SELRICO COMMUNICATIONS, LLC	The purpose of this request is to provide data drops to 15 conference rooms for City Council at the City Hall Annex location. This is needed to handle the network connectivity requirements for the new Surface Hubs (purchased separately) to be deployed in these locations. These Surface Hub devices will help bring remote teams together by enabling remote meetings and aiding in team efficiency. The devices will be placed in conference rooms as they are the most assessible to the entire workforce. With the mixture of City employees working remotely and on-site, the hubs will champion the use of virtual meetings and social distancing during this pandemic.	\$ 3,249.00	HITS
SPD-JSA-11242020-002	136369 NETSYNC NETWORK SOLUTIONS	The purpose of this request is to purchase a Cisco switch to support network connectivity needs for 15 conference rooms for City Council at the City Hall Annex location. This is needed to support the new Surface Hubs (purchased separately). These Surface Hub devices will help bring remote teams together by enabling remote meetings and aiding in team efficiency. The devices will be placed in conference rooms as they are the most assessible to the entire workforce.	\$ 7,993.50	HITS
SPD-JSA-11242020-003	Aspyra	<ol style="list-style-type: none"> 1. This system captures all necessary data points and can readily provide reports with details of such information is critical, especially in times of emergency. Data points may include, but not limited to, vaccination records, titers, skin tests, fit testing and other health-related concerns which may impact the ability to safely conduct certain functions. In addition to this, the system will allow for any applicable employee case or contact tracing to best ensure disease containment. 2. The system would be repository of all pertinent information in a reportable manner which will also allow for compliance and safety checks. 3. Aspyra will provide integration services between Enterprise Health software and Cyberlabs, HI-ID Lab Information Management System. 	\$ 13,000.00	HHD

SPD-JSA-11252020-001	135545 HOLLY ARBUCKLE DBA CATALYST PR	This request is to purchase 1,000,000 disposable face masks for Citywide inventory and use by all City employees. These three ply multi-use face masks are part of the mask-up program promoted by the Mayor's office.	\$ 85,000.00	Jerry
SPD-JSA-11282020-002	110872 WW GRAINGER	The purchase of Ramps, Padlocks and Spotlights to secure PPE safety stock at HPD facilities.	\$ 3,917.86	HPD
SPD-JSA-11282020-003	January Advisors	Houston's COVID-19 Recovery website (https://houstoncovid19recovery.org/) was developed at the onset of the global pandemic by an external consultant. The website was constructed before the impact and longevity of the pandemic was known and without a plan for updating and maintaining the site if it was needed beyond Summer 2020. This additional fund is for a website upgrade. Details in the attachments.	\$ 6,875.00	MYR
SPD-JSA-11282020-004	153329 CATAPULT SYSTEMS LLC	The need for this emergency purchase is to accommodate the transfer of data and algorithms created through the COVID waste water project as it relates to storm water infiltration. Catapult will be the party that places the data within the HHD datalake and create the connections between the outside vendor (Rice University) and HHD Azure services. Without these EPO the initial and already approved project will not be migrated to HI-ID cloud	\$ 33,372.00	HHD
SPD-JSA-11282020-005	QLess	<ul style="list-style-type: none"> • Reduce the number of people at the permitting office at one time. It will eliminate overcrowding and allow the department to provide a safe space for Mobile unit operators in this time of COVID pandemic. Reduce the overflow of mobile food unit inspections performed between the 7:00am-3:00pm time frame on Tuesday and Thursday of each week. 1 Ensure that the required water samples collected from mobile food units are submitted the same day and not held over the next day- eliminate the sanitarian making an additional trip to the office. • Eliminate/reduce the number of mobile food units parking along the street sometimes for hours waiting for an inspection creating a possible safety hazard . 	\$ 10,930.00	HHD
SPD-JSA-11282020-006	Presidio	As part of the Cares Act, HHD purchasing new infrastructure to support their applications. This infrastructure will be installed at the CyrusOne datacenter.	\$ 231,000.00	HHD

SPD-JSA-11302020-001	Houston Food Bank	<ul style="list-style-type: none"> The percent of Harris County children who were experiencing food insecurity in 2018 was 21.2% which equates to over 260,000 kids. Due to the COVID-19 pandemic, food insecurity among children in Harris County is expected to increase by 44% by the end of 2020, which is an additional 114,830 children. The Houston Food Bank has seen a 49% increase in households served from October of 2019 to October of 2020. Over the course of the pandemic, the Houston Food Bank distributed on average 21 million pounds of food per month. To fill the continuing need, the Houston Food Bank is focused on securing PPO (Pick-and-Pack Out) Produce, which is raw goods donated by farmers with funding used for processing, packaging, and freight. Additional boxes are necessary to follow safety protocols of HFB's Truck to Trunk model that limits person to person contact. Further details in the backup. 	\$ 2,036,000.00	MYR
SPD-JSA-12012020-001	11070 SAFEWARE INC.	768 cases of 3M N95 1870+ masks at \$1.28 each - 440 each per case	\$ 432,537.60	Jerry
SPD-JSA-12012020-002	11070 SAFEWARE INC.	1,300,000 3 ply cloth re-usable face masks at \$0.98 each - 500 units per case, 5 units per package, 100 packs per case	\$ 1,274,000.00	Jerry
SPD-JSA-12012020-003	Sierra Infosys	Provide professional design and engineering services for the HHD 8000 Stadium Drive location network infrastructure supporting most COVID related activities including call centers, COVID immunization activities, COVID tracing activities, COVID administrative tasks and COVID information technology Support.	\$ 133,013.30	HHD
SPD-JSA-12012020-004	Horizon International Group	This project is for work that needs to be performed to allow for the installation of large monitors on a previously approved CARES act funded A/V project at 8000 Stadium.	\$ 10,701.00	HHD
SPD-JSA-12012020-005	DM Electrical & Construction LLC	Provide electrical disconnect/connect services	\$ 4,080.00	HHD
SPD-JSA-12012020-006	158064 YORK TELECOM CORPORATION - YORKTEL	This request is to purchase one (1) 85" surface hubs to install in the new SPD conference rooms on the fifth floor of the 611 Walker Offices. These new surface hubs will be utilized in place of face to face vendor meetings, pre-bid conferences, evaluation committee meetings and Citywide training and monthly meetings. In response to the CDC guidelines, SPD will minimize in person meetings by offering web-based options which will provide the ability to maintain continuity of business operations and allow two way communication with all internal and external customers.	\$ 29,714.98	HITS
SPD-JSA-12022020-001	136369 NETSYNC NETWORK SOLUTIONS	HPC - 2 Temp screener	\$ 7,262.00	HPW
SPD-JSA-12022020-002	Amazon	Temp Check - Color Wristband	\$ 34,115.65	Jerry/SPD

SPD-JSA-12022020-003	CST Corp	The purpose of this request is to bring in a desktop support contract engineer to assist with accelerated PC deployment plans in support of CARES Act deployments. This engineer will provide HITS back end PC deployment support at PC Depots beginning December 1, 2020 and ending January 31, 2021.	\$ 17,280.00	HITS
SPD-JSA-12022020-004	115251 SHI-GOVERNMENT SOLUTIONS INC	CRF Request (approved by challenge team and in HPW's allocation) Item No. Unit Cost Total Steel Cart for Surface Hub 50in 25 \$ 1,367.00 \$ 34,175.00 Battery System 25 \$ 1,567.00 \$ 39,175.00 Total \$ 73,350.00	\$ 73,350.00	HITS
SPD-JSA-12022020-005	133643 STAPLES CONTRACT & COMMERCIAL INC	4,016 Mellow Gel Hand Sanitizer	\$ 10,996.64	HPD
SPD-JSA-12022020-006	161231 CDW GOVERNMENT LLC	As we continue to work through the previously approved EPO/project involving a new record retention and issuance system, the vendor (Granicus) has identified hardware necessary for implementation, to work alongside the system being built. Here is the original justification to go with this new request: In response to COVID-19, the ability to record, retain, and issue death certificates is imperative. Without this contract, the office would be unable to perform the critical functions associated with the COVID response efforts. The data received and housed locally is needed and accessed daily in response efforts. The certificates and indexed information have been critical to the reporting process the Epidemiology team is using to verify and confirm deaths before they are added to the City total and reported to the State and media outlets.	\$ 3,180.38	HHD
SPD-JSA-12022020-007	Silsbee Ford	The need for this emergency purchase is a result of the Secretary of Health and Human Services declaring a public health emergency due to the COVID-19 pandemic. [The trucks will be used for COVID wastewater sampling, cany samples, samplers and equipment from lift stations, wastewater plants and varies testing locations to the HHD lab and contractors' labs (Rice and Baylor). The vehicle will be used eve1y day to cany samples. Approximately over \$600 samples a week until varies slows down.	\$ 70,000.00	HHD
SPD-JSA-12022020-008	The Montrose Center	The purchase will be to provide essential services for LGBTQ individuals as apart of COVID-19 response.	\$ 83,223.00	MYR
SPD-JSA-12032020-001	KUBCO	HPW is requesting warehouse shelving to be used at the upper braes warehouse to store PPE supplies	\$ 6,846.00	HPW

SPD-JSA-12032020-002	162382 HEXAGON MACHINING AND FABRICATION LLC	The Municipal Courts Department requires plexiglass extensions and sneeze guards for various cashier and staff work areas. These items include plexiglass partitions between each cashier workstation and various shared work areas that have either no separation or have low partition walls between staff members.	\$ 5,805.05	MCD
SPD-JSA-12032020-003	Houston Modular Installation, Inc.	The General Services Department (GSD) is requesting an Emergency Purchase Order (EPO) to be issued to Houston Modular Installation, Inc. in the amount not to exceed \$17,000 to socially distance employees by reconfiguring workstation for the Legal Department at City Hall Annex 3rd and 4th floor located at 900 Bagby, Houston Texas, 77002.	\$ 17,000.00	GSD
SPD-JSA-12032020-004	Masterword # 107110	Translation service for COVID-19 safety information into five languages	\$ 4,697.68	GSD
SPD-JSA-12032020-005	2020 Exhibits	Wayfinding signage is needed in the lobby of the HHD buildings to ensure adherence to CDC recommendations of social distancing and limiting unnecessary transmission opportunities in the public lobby.	\$ 11,605.00	HHD
SPD-JSA-12032020-006	Clear Pro LLC	Clear Mask Pro -1 5 Masks, Clear Mask Pro II - 10 Masks for Municipal Courts	\$ 6,915.30	MYR
SPD-JSA-12032020-007	West Houston Assistance Ministries	West Houston Assistance Ministries (WHAM) provides emergency assistance to Houstonians who have been displaced and are facing hunger, eviction, and potential homelessness. Its programs are designed to move families from crisis to stability and toward self-sufficiency and include short-term assistance with food, clothing, rent and utilities, disaster relief, education services and employment resources. In a typical year, WHAM helps between 35,000 and 42,000 Houston residents. Additional details are provided in the backup.	\$ 64,220.00	MYR
SPD-JSA-12032020-008	Recruiting Source International	The purpose of this request is to bring in a second desktop support contract engineer to assist with accelerated PC deployment plans in support of CARES Act deployments. This engineer will provide HITS back end PC deep support at PC Depots beginning December 8, 2020 and ending February 7, 2021. We previously submitted a single support contract engineer from another vendor (CSTCorp). This is the second one from a different vendor due to lack of skilled candidates and short project duration.	\$ 18,240.00	HHD

SPD-JSA-12032020-009	Cavazos Communications	<p>The COVID-19 pandemic has affected the City of Houston with significant disease and devastating fatal outcomes, especially in disadvantaged and vulnerable communities. Oftentimes these communities prove to be hard to reach for a multitude of reasons; and therefore, we must utilize every form of communication strategy at our disposal. This expenditure is to expand our messaging program to airport property to reach travelers and visitors to our area. Ad space in both airports are under the jurisdiction of JC Deceaux, who are experienced with large scale installations like the kind we would place at IAH and HOU. In addition to space inside the terminals, ticketing and baggage claim areas, Hobby also extended the use of space outside in the passenger pick up zones. We also plan to utilize the pole signs that lead up to Hobby airport along Broadway Street. These would be visible to incoming airport visitors as well as the surrounding community, which is also a high positivity area. This is the type of rapid dissemination of critical COVID-19 disease prevention and containment information that is needed to help save lives by significantly slowing the rate of community spread.</p>	\$ 200,000.00	HHD
SPD-JSA-12032020-013	IVC Productions	<p>This project Processing has two primary to goals provide to an create Enterprise and deliver a Architecture secure, State Assessment, of the Art Recommendations, user-friendly HHI) Roadmap investments for for execution HHD is made model for with ensuring accurate proper info1mation selection and of input from software/applications the Business and and IT. ensure The target audience Hospitals, for and the Labs Lab Agencies Processing across Portal the city. consists The of content internal HHD displayed staff on and the outside Portal will Providers, be organized Clinics, in a fashion that is user-friendly, and allows our target customers vering to this efficiently State of and A1t effectively Portal will complete support.</p>	\$ 55,000.00	HHD
SPD-JSA-12032020-015	Criner Daniels	<p>10 smartbuy USB DoCK G5, 10 E273 Monitor and 10 Keyboard/mouse combo</p>	\$ 5,530.00	HHD
SPD-JSA-12032020-011	Young Women's Christian Association of Houston (116179)	<p>HHD has a current contract with Young Women's Christian Association of Houston (YWCA) to provide congregate and home delivered meals to older adults age 60 and above in Harris County. Because of COVID, meals are not being provided at congregate sites. All of them are being delivered to the homes of the older adults. HHD is requesting to contract with YWCA for the purchase of a Merchandiser Freezer and two Meals on Wheels Hot Trucks to enable them to provide home delivered meals at the capacity required during this global pandemic. Further detail is in the backup.</p>	\$ 100,000.00	HHD

SPD-JSA-12032020-012	Interfaith Ministries for Greater Houston (100089)	HHD has a current contract with Interfaith Ministries to provide congregate and home delivered meals to older adults age 60 and above in Harris County. Because of COVID, meals are not being provided at congregate sites. All of them are being delivered to the homes of the older adults HHD is requesting to contract with Interfaith Ministries for Greater Houston to purchase two Frozen Food Trailers and a High voltage outlet to enable them to provide meals to older adults at the capacity required during this global pandemic. This purchase will allow Interfaith Ministries for Greater Houston to increase the storage space for frozen food for our seniors. With the onset of COVID-19, Interfaith Ministries for Greater Houston had to change the daily hot meal deliveries to frozen meals delivered weekly, to reduce daily COVID exposure to our seniors and our drivers.	\$ 130,000.00	HHD
SPD-JSA-12032020-014	Staples	To purchase backpacks for the Community Re-entry Network Program for COVID-19 outreach programs	\$ 8,150.00	HHD
SPD-JSA-10132020-002	Greater Houston Health Connect	HFD, in conjunction with HHD an Greater Houston Healthconnect would like to expand the EATHAN / Synapse portal to support COVID-19 functions and custom feature enhancements.	\$ 28,675.00	HFD
SPD-JSA-12032020-010	Mobile Mini	To rent three mobile office units to staff temporary personnel in response to COVID-19. These personnel will be stationed at City facilities to conduct temperature screening.	\$ 6,000.00	HPW
SPD-JSA-12042020-001	Decoulant	To purchase cat litter to support BARC efforts to manage the increase in abandoned pet population	\$ 709.80	BARC
SPD-JSA-12042020-002	Pet Travel Store	To purchase scanners to identify lost or abandoned pets due to the increased pet polulation in the City due to COVID-19	\$ 28,563.17	BARC
SPD-JSA-12042020-003	Maci Feed Supply	To purchase dog and cat food for the Pet Food Banks in the City.	\$ 16,065.00	BARC
SPD-JSA-12042020-004	Rescued Pets Movement	To support the "Home for the Holidays" initiative to collect abandoned animals from the streets and provide foster and transport services for up to 500 animals during the month of December. This will also provide an additional 1,253 transports already accomplished.	\$ 131,475.00	BARC
		Total:	\$ 5,658,370.91	