



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/25/2020

E29573 - Debt Management and Collection Services - ORDINANCE

Agenda Item#:

Background:

Sole Source for S36-E29573 – Approve an ordinance awarding a sole source contract between the City of Houston and Ontario Systems, LLC (formerly known as Columbia Ultimate, Inc. d/b/a RevQ) in the maximum contract amount not to exceed \$209,940.00 for Debt Management and Collection Services for the Municipal Courts Department.

Specific Explanation:

The Director and Presiding Judge of the Municipal Courts Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three year contract, with two one-year options to renew, between the City of Houston and Ontario Systems, LLC (formerly known as Columbia Ultimate, Inc. d/b/a RevQ) in the maximum contract amount not to exceed \$209,940.00 for debt management and collection services for the Municipal Courts Department.

The Contractor shall provide the services, deliverables, and all labor, materials, and transportation necessary to perform the services or provide the deliverables as specified in the contract, and supervision required to implement, support and maintain the revenue results software solution as developed and customized for the City of Houston Municipal Courts and the Courts System Management and Resource Technology (CSMART).

The Contractor shall continue to track, prioritize, distribute, score and or rank performance and evaluate delinquent debt collections of varying life-cycles for both in-house collection agents and outside vendor recovery effort in concert with the Courts System Management and Resource Technology ("CSMART"). In addition, the application is designed to equitably divide cases, utilizing the customized algorithm developed by Columbia Ultimate/RevQ, amongst the outside collection vendors participating in the champion-challenger environment for the Unpaid Account Collections Service contract.

This recommendation is made pursuant to section 252.022(a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percentage Goal document approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's 'Hire Houston First (HHF)' Ordinance that promotes economic opportunity for Houston businesses and supports job creation. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

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11/30/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Elaine Marshall

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11/30/2020

Department Approval Authority

Estimated Spending Authority

Table with 4 columns: DEPARTMENT, FY2021, OUTYEARS, TOTAL. Row 1: Municipal Courts, \$54,156.00, \$155,784.00, \$209,940.00



Amount of Funding:

\$209,940.00

Municipal Court Technology

Fund No.: 2207

Contact Information:

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ATTACHMENTS:

Description

Form B
MWBE Goal Modification Request Form
Certification of Funds
Department Sole Source Justification
Sole Source Justification Approval
Vendor Sole Source Letter

Type

Backup Material
Backup Material
Financial Information
Backup Material
Backup Material
Backup Material