



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/16/2020

E29659.A1 - Amendment to Step Van - MOTION

Agenda Item#: 21.

Background:

E29659.A1-H - Amend Council Motion No. 2020-0538, passed October 28, 2020, to increase the spending authority from \$88,988.00 to \$177,976.00 for the purchase of an additional step van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) for Fleet Management Department on behalf of the Houston Fire Department.

Specific Explanation:

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an amendment to Council Motion No. 2020-0538 to increase the spending authority from **\$88,988.00 to \$177,976.00** to purchase an additional step van for the Houston Fire Department through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) and that authorization be given to reissue a purchase order to **Chastang Enterprise Houston, LLC. dba Chastang Ford**. The step van will be used by department personnel to deliver fire and EMS supplies to the various fire stations throughout the City of Houston. The funding for this vehicle is included on the FY21 Capital Improvement Plan (CIP).

This step van will come with a full three-year/36,000-mile bumper to bumper warranty, and the life expectancy is ten years. This new gasoline-powered vehicle will meet the EPA's current emission standards for vehicles with gasoline engines. This new step van will replace an existing unit that has reached its useful life and will be sent to auction for disposal.

M/WBE Subcontracting:

Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First.

This procurement is exempt from the City's Hire Houston First Ordinance, Bids/proposals were not solicited because the Department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Fiscal Notes:

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
11/24/2020
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DocuSigned by:
Victor Ayres
11/30/2020
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**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Approval Authority Signature

| Estimated Spending Authority | | | |
|------------------------------|-------------|-----------|-------------|
| DEPARTMENT | FY2021 | OUT YEARS | TOTAL |
| Houston Fire Department | \$88,988.00 | \$0 | \$88,988.00 |

Prior Council Action:

Council Motion - 2020-05385 approved by City Council October 28, 2020
Appropriation Ordinance 2020-0712 approved by City Council August 18, 2020

Amount of Funding:

\$88,988.00
Fire Consolidated Construction Fund
Fund No.: 4500 - **Previously appropriated by Ord. No.: 2020-0712**

Contact Information:

Lena Farris 832-393-8729

Marchelle Cain 832-393-6910

ATTACHMENTS:

Description

E29659.A1 Fiscal Form A

OBO Waiver

E29659.A1 Fair Campagin

Form B

N29659.A1 Cleared Tax Report

N29659.A1 Affidavit of Ownership

E29659.A1 Funding Summary

HGAC Quote

HGAC Contract

Appropriation Ordinance

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

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