



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/6/2020

H29690 – Towed Vehicle Reporting Management System - MOTION

Agenda Item#: 11.

### **Background:**

**H29690 - Approve the sole source purchase from UR International, Inc. in the total amount of \$63,600.00 for the renewal of annual license application for the Towed Vehicle Reporting Management System for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase in an amount not to exceed **\$63,600.00** for the purchase of Towed Vehicle Reporting Management System (TVRMS) software licenses, hosting, maintenance and support renewals for a **12-month period**. Additionally, it is also recommended that authorization be given to issue purchase orders, as necessary, to **UR International, Inc.** for the Houston Police Department (HPD).

UR International, Inc. will provide one year of license access to the TVRMS application, software maintenance, which includes 100 hours of remote help desk support, one year of website hosting and break/fix software and hardware. The TVRMS provides HPD's Auto Dealers Division detailed information related to towed vehicles, including the date and time of impound, as well as the storage lot to which a vehicle has been towed. Additionally, the system provides the hosting of the public website "[findmytowedcar.com](http://findmytowedcar.com)," which allows citizens to locate their towed vehicles.

UR International, Inc. is the sole distributor of the software components associated with the TVRMS application and sole service provider for this technology.

This recommendation is made pursuant to subsection 252.022 (a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" is exempt from competitive bidding.

### **M/WBE Participation:**


This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
  
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11/17/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

### **Estimated Spending Authority:**

Department	FY 2021	Out Years	Total
Houston Police Department	\$63,600.00	\$0.00	\$63,600.00

### **Amount of Funding:**

**\$63,600.00**

Auto Dealers Fund

Fund No.: 2200

### **Contact Information:**

<b>Name:</b>	<b>Department / Division</b>	<b>Phone</b>
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

**Description**

H29690 Budget Form - Fund 2200  
H29690 Fair Campaign  
H29690 Ownership Forms  
H29690 UR International Quote and SSJ  
H29690 Updated quote until 12.30.2020

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material