



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4526(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4526(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$4,992,142.40** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

- Purchase of plexiglass partitions to separate dental chairs used to conduct screening for the Project Saving Smiles Program
- Purchase one Ford F750 Diesel Crew Cab pickup truck to pull the mobile command post trailer
- Purchase one mobile command post trailer to be used at COVID testing sites
- Purchase of 250,000 3M N95 1860 S masks for first responders
- Purchase of disinfectant cleaners, electrical mixing stations and electronic fog/misters
- To hire a programmer / developer to enhance the interfaces essential to providing COVID testing lab results in the MAVEN system
- To provide technical assistance to program the T-Mobile cell phone services for HPD
- Purchase of colored wrist bands to support the temp check program
- Purchase of hand sanitizer dispensers
- Purchase 120 temp check kiosks including dedicated printers and associated hardware and programming
- Purchase two surface hubs
- Purchase 3 ply re-usable cloth face masks
- To add additional funds to previous EPO involving the implementation of a touchless process designed to move citations from HFD and ARA to Muni Courts
- Phase II of the mass communications and marketing plan to support the H.E.R. Task Force

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

### **M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

### **Hire Houston First:**

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

**Fiscal Note:**

No Fiscal Note is required on grant items.

DocuSigned by:  
*Jerry Adams*  
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11/12/2020

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$4,992,142.40	\$0.00	\$4,992,142.40

**Amount of Funding:**

\$4,992,142.40

CARES Act 2020 Fund  
Fund 5307

**Contact Information:**

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