



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date:

HITS - FY21 Legal Case Management Appropriation

Agenda Item#: 23.

Summary:

ORDINANCE appropriating the sum of \$325,000.00 out of the Equipment Acquisition Consolidated Fund to replace the Legacy Legal Case Management System and provide related technical support for Houston Information Technology Services on behalf of the Legal Department

Background:

Ordinance appropriating \$325,000.00 from the Equipment Acquisition Consolidated Fund to replace the legacy legal case management system and provide related technical support for Houston Information Technology Services on behalf of the Legal Department.

SPECIFIC EXPLANATION:

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$325,000.00 from the Equipment Acquisition Consolidated Fund (1800) to replace the legacy legal case management system due to being outmoded and incompatible with the workflow of the Legal department. The following project is budgeted in the approved FY2021 Capital Improvement Plan adopted by City Council.

The project descriptions with allocation are as follows:

<u>PROJECT</u>	<u>PROJECT NO</u>	<u>AMOUNT</u>
Legal Case Management Appropriation	WBS# X-900001*	\$325,000.00

HITS will work with the Strategic Purchasing Division (SPD) to procure the software products, equipment and services and will return to council for approval as needed.

CIP FISCAL NOTE:

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

Lisa Kent

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Lisa Kent, Chief Information Officer

Prior Council Action:

Amount of Funding:

\$325,000.00

Equipment Acquisition Consolidated Fund

Fund 1800

Contact Information:

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ATTACHMENTS:

Description

Coversheet
FMBB
FORMA
Funding Requests
Ordinance

Type

Signed Cover sheet
Financial Information
Financial Information
Financial Information
Ordinance/Resolution/Motion