



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/27/2020

E29683 - Professional Lobbying Services - ORDINANCE

Agenda Item#: 25.

Background:

Professional Services for S36-E29683 – Approve an ordinance authorizing an agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor’s Office of Government Relations.

Specific Explanation:

The Director of Government Relations and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a two (2) year agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor’s Office of Government Relations.

The scope of work requires the contractor to work with the Government Relations office to provide lobbying services for proactive legislation, adverse legislation, filed legislation, and general services. Specifically, the Contractor’s services shall include the following: 1) Develop and execute a government relations plan of action to lobby the state legislature and work with elected officials and state agencies on legislation identified by the City, 2) Represent the interests of the City at the state level in seeking, supporting or opposing legislation, rules, regulations, policies and programs that may affect the City, including drafting proposed legislation and amendments; identifying sponsors of legislation and amendments; and lobbying the passage or defeat of legislation and amendments, and 3) Engage subcontractors to be part of the lobby team, and pay, manage and direct the subcontractors during the 87th Legislature, Regular Session; and Government relations services required during the interim. Reference: Agreement for Professional Lobbying Services, Exhibit A, for a detailed Scope of Work.

MWBE Participation:

Zero-percentage Goal document approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City’s ‘Hire Houston First (HHF)’ Ordinance based on the department’s determination that compliance with the ordinance would unduly interfere with contract needs.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

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11/12/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Bill Kelly

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11/12/2020

Department Approval Authority Signature

Estimated Spending Authority

DEPARTMENT	FY2021	OUTYEARS	TOTAL
General Government	\$672,000.00	\$85,000.00	\$757,000.00

Prior Council Action:

Amount of Funding:

\$757,000.00

General Fund

Fund No.: 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
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Bill Kelly, Director of Government Relations	MYR	(832) 393-0805

ATTACHMENTS:**Description****Type**

Form B	Backup Material
Professional Lobbying Services contract	Contract/Exhibit
Certification of Funds	Backup Material
City of Housotn Ownership Information Form	Backup Material
0% Goal Modification Request Approval Letter	Backup Material
Professional Services Justification	Backup Material
Goal Modificaiton Form	Backup Material
POP-1 Acknowledgement Form	Backup Material
POP-2 Certification of Compliance	Backup Material
Vendor Alcohol and Drub-Free Workplace Policy	Backup Material
Drug Forms	Backup Material
Certificate of Insurance	Backup Material
Secretary of State Registration	Backup Material
AM Best Ratings	Backup Material
Cover Sheet	Signed Cover sheet