



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/7/2020

HITS - FY21 SAP Appropriations

Agenda Item#: 12.

### **Summary:**

### **Background:**

Ordinance appropriating \$5,610,000.00 from the Equipment Acquisition Consolidated Fund to upgrade portions of the on-premise Enterprise Resource Planning (ERP) / SAP applications to Cloud-based solutions for Houston Information Technology Services and various other departments.

### **SPECIFIC EXPLANATION:**

The Chief Information Officer recommends City Council approve an ordinance to appropriate \$5,610,000.00 from the Equipment Acquisition Consolidated Fund (1800) to modernize and enhance features in the City's ERP software, (i.e. SAP), to meet the City's business needs and improve operations for Houston Information Technology Services (HITS) and various other departments.

The project descriptions with allocations are as follows:

| <b>PROJECT</b>                                    | <b>PROJECT NO</b>     | <b>AMOUNT</b>         |
|---|-----------------------|-----------------------|
| <b>FIN-Contract/Procurement Management System</b> | <b>WBS # X-640018</b> | <b>\$2,761,000.00</b> |

This project allows the City to procure software and professional services to modernize the existing contract and procurement management systems. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

|                 |                       |                       |
|-----------------|-----------------------|-----------------------|
| <b>HR-HROne</b> | <b>WBS # X-680072</b> | <b>\$1,500,000.00</b> |
|-----------------|-----------------------|-----------------------|

This project will consolidate HR data and reduce HR software across City departments. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>HFD-Kronos Telestaff</b> | <b>WBS # X-120020</b> | <b>\$528,000.00</b> |
|-----------------------------|-----------------------|---------------------|

This project upgrades HFD's legacy scheduling software. Currently, HFD utilizes a legacy in-house custom developed employee scheduling software, known as DC Staffing. This project will replace DC Staffing software with a modernized and supportable cloud-based software. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services to assist with implementation, as well as, Kronos Incorporated for Workforce Management Systems and related products, software licenses, services, and solutions (OA#: 4600013384).

|                                |                       |                     |
|--------------------------------|-----------------------|---------------------|
| <b>Outcome-Based Budgeting</b> | <b>WBS # X-640017</b> | <b>\$500,000.00</b> |
|--------------------------------|-----------------------|---------------------|

This project will hire a third-party professional services vendor perform an assessment of a public sector outcome-based budgeting (OBB) financial reporting model and recommend an implementation strategy for the proposed model and proposed software to implement. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

|   |                       |                     |
|---|-----------------------|---------------------|
| <b>SAP System to Monitor Interfaces</b> | <b>WBS # X-680042</b> | <b>\$321,000.00</b> |
|---|-----------------------|---------------------|

This project will allow the City to install a software to automate batch and interface monitoring software that will encrypt and transfer files, as well as, generate alerts when applications and interfaces fail. HITS will work with the Strategic Purchasing Division (SPD) to procure the professional services, and software and we will return to council for approval as needed.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of these projects.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.

DocuSigned by:  
*Lisa Kent*  
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Lisa Kent, Chief Information Officer

**Prior Council Action:**

N/A

**Amount of Funding:**

\$5,610,000.00 – Equipment Acquisition Consolidated Fund (1800)

**Contact Information:**

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(832) 393-0082

**ATTACHMENTS:**

**Description**

FORMA  
Form A X-120020  
FMBB  
Funding Requests

**Type**

Financial Information  
Financial Information  
Financial Information  
Financial Information