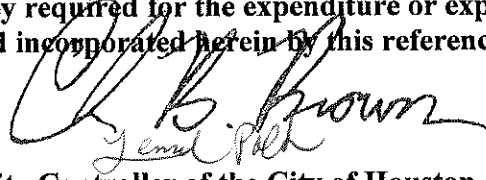


Controller's Office

To the Honorable Mayor and City Council of the City of Houston, Texas:

I hereby certify, with respect to the money required for the contract, agreement, obligation or expenditure contemplated by the ordinance set out below that:

- () Funds have been encumbered out of funds previously appropriated for such purpose.
- () Funds have been certified and designated to be appropriated by separate ordinance to be approved prior to the approval of the ordinance set out below.
- () Funds will be available out of current or general revenue prior to the maturity of any such obligation.
- () No pecuniary obligation is to be incurred as a result of approving the ordinance set out below.
- () The money required for the expenditure or expenditures specified below is in the treasury, in the fund or funds specified below, and is not appropriated for any other purposes.
- () A certificate with respect to the money required for the expenditure or expenditures specified below is attached hereto and incorporated herein by this reference.
- Other - Grant Funds Available



City Controller of the City of Houston, Texas

Date: 10-20, 2020

mf
sc

FUND REF: na AMOUNT: 0 ENCUMB. NO.: GN 36083-21

City of Houston, Texas Ordinance No. 2020-901

AN ORDINANCE APPROVING AND AUTHORIZING THE SUBMISSION OF AN ELECTRONIC GRANT APPLICATION TO THE TEXAS PARKS & WILDLIFE DEPARTMENT FOR URBAN OUTDOOR GRANT PROGRAMS RELATED TO THE DEVELOPMENT OF SUNSET HEIGHTS PARK FOR THE CITY OF HOUSTON PARKS AND RECREATION DEPARTMENT (THE "GRANT"); DECLARING THE CITY'S ELIGIBILITY FOR SUCH GRANT; AUTHORIZING THE DIRECTOR OF THE HOUSTON PARKS AND RECREATION DEPARTMENT TO ACT AS THE CITY'S REPRESENTATIVE IN THE APPLICATION PROCESS; AUTHORIZING THE DIRECTOR OF THE HOUSTON PARKS AND RECREATION DEPARTMENT TO ACCEPT THE GRANT AND EXPEND THE GRANT FUNDS, AS AWARDED, AND TO



APPLY FOR AND ACCEPT ALL SUBSEQUENT AWARDS, IF ANY, PERTAINING TO THE GRANT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

* * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the City Council approves the submission of the electronic grant application for a requested amount of **\$898,000.00** to the Texas Parks and Wild Life Department (TPWD) for the Urban Outdoors Grant Programs for the City of Houston Parks and Recreation Department ("the Grant") in connection with the development of the Sunset Heights Park at 6000 North Main Street, Houston TX 77009, at a total estimated project cost of \$1,796,000.00.

Section 2. That the City of Houston is certified as eligible to receive the above Grant assistance from the TPWD.

Section 3. That Stephen Wright, as Director of the Houston Parks and Recreation Department (the "Director") is authorized and directed to represent and act for the City in dealing with the TPWD for the purpose of the above Grant and is authorized to execute such documents and all related documents on behalf of the City of Houston.

Section 4. That the Director is officially designated and is specifically authorized to make applications, in substantially the form attached to this ordinance and incorporated by this reference, to the TPWD for the above-mentioned Grant for the Houston Parks and Recreation Department in the amount of **\$898,000.00**, for this budget period and any continuation periods thereafter, not to exceed five years.

Section 5. That the Director is designated as the official authorized to accept and expend the funds, as awarded, for the purpose of this grant program and to apply for and accept all subsequent awards, if any, for subsequent renewal periods, not to exceed five years, pertaining to the above program. The Mayor is hereby authorized, without further City Council action, to execute all related contracts, agreements, amendments and documents, for project periods not to exceed five years in connection with the above-mentioned grant program, with the approval as to form of the City Attorney. The Mayor and the Director are authorized to execute all documents accepting current and future grant funds. The City Secretary is hereby authorized to attest to all such signatures and to affix the seal of the City to all such documents.

Section 6. That the City Council approves as matching contributions the appropriation of the amount of \$700,000.00 from the Parks & Recreation Dedication Fund (Fund 4035),

\$78,000.00 already appropriated from the Parks Consolidated Construction Fund (Fund 4502), and \$120,000.00 in in-kind contributions to the above project.

Section 7. There exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 21st day of October, 2020.

APPROVED this ____ day of _____, 2020

Mayor of the City of Houston, Texas

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is OCT 27 2020.

[Signature]
City Secretary

(Prepared by Legal Dept. *[Signature]*)
(LPN:ln 10-6-2020) Sr. Assistant City Attorney
(Requested by Stephen Wright, Director, Houston Parks and Recreation Department)
(L.D. File No. 0492000137001)

Z:\CONTRACT\LPN\Ordinances\TXParksWildLife-GrantAppl-Urban Outdoor Program.doc

AYE	NO	
✓		MAYOR TURNER
....	COUNCIL MEMBERS
✓		PECK
✓		DAVIS
✓		KAMIN
✓		EVANS-SHABAZZ
✓		MARTIN
✓		THOMAS
✓		TRAVIS
✓		CISNEROS
✓		GALLEGOS
✓		POLLARD
✓		MARTHA CASTEX-TATUM
✓		KNOX
✓		ROBINSON
✓		KUBOSH
✓		PLUMMER
✓		ALCORN
CAPTION	ADOPTED	

Texas Parks and Recreation Department

REC GRANTS ONLINE

Local Parks Urban Outdoor Grant Application

Applying entity population must exceed 500,000 based on the 2010 census, and CAN ONLY INCLUDE: Dallas, Dallas County, Fort Worth, Tarrant County, El Paso, El Paso County, Austin, Travis County, San Antonio, Bexar County, Houston, Harris County, Hidalgo County, Collin County, Denton County and Fort Bend County.

Only one application will be accepted per program per applicant.

APPLICANT INFORMATION

Instructions:

Required fields are marked with a red asterisk (*)

Sponsor Information

Name of Sponsor/Applying Entity: City of Houston - Parks and Recreation Department

Sponsor City: Houston

Sponsor Address (Street): 2999 S. Wayside Dr.

Sponsor State: Texas

Sponsor County: Harris County

Sponsor Zip Code: 77023

Sponsor Phone: (832) 395-7000

Sponsor Fax (if applicable):

Tax ID #/Comptroller ID (if government entity): 17460011640

Tax Exempt #/EIN (If Non-profit): 746001164

SAM - CAGE Code: 412X1

Unique Entity Identifier (formerly DUNS): 832125058

Primary Grant Management Contact for this Application

Application's Primary Contact: If primary contact is not shown in the dropdown menu, your Sponsor Administrator will need to add that person to this application (instructions for doing that can be found [HERE](#)). Primary Contact Information will populate below after saving the page.

Primary Contact Information:

Primary Contact First Name: Rose

Primary Contact M.I.:

Primary Contact Last Name: Esteves

Primary Contact Title/Position: Senior Community Liaison

Primary Contact Address (Street): 2999 S. Wayside Dr.
Primary Contact City: Houston
Primary Contact State: Texas
Primary Contact Zip Code: 77023
Primary Contact Phone: (832) 395-7058
Primary Contact Fax (if applicable):
Primary Contact Email: rose.esteves@houstontx.gov

Application Prepared By

Is the 'Primary Grant Management Contact' the person preparing this application for submission?

Yes

ELIGIBILITY CONFIRMATION, LEGAL INFORMATION AND COMPLIANCE

Instructions: Required fields are marked with a red asterisk (*)

Eligibility Information

Sponsor Entity Type:

Eligible sponsors include local units of government that have legislative authority to provide recreation to their citizens. If you are unsure if your organization is eligible to apply, please contact Local Park Grant Staff before applying.

- City
- County
- Utility District
- Other Local Unit of Government

Population: *

- 1 to 20,000
- 20,001 to 500,000
- 500,000 or more

Legal Information

Do you have your Unique Entity Identifier and SAMS Number?

Yes

Have you read the Certification and Program Assurances document in its entirety?

Yes

Did your applying entity adopt a Resolution authorizing the submittal of this grant application prior to the grant application deadline?

Yes

The Official named in the Resolution authorizing the grant application:

Official's Full Name (First, Middle Initial, Last): Stephen Wright

Official's Title/Position with Sponsor Organization: Director

Official's Mailing Address (Street): 2999 S. Wayside Dr.

Official's City: Houston

Official's State: Texas

Official's Zip: 77023

Official's Phone Number: 832-395-7050

Applicant's Certification and Program Assurance

Upload your signed Certification and Program Assurances:

Applicant's Resolution

Upload your signed and adopted Resolution:

*

Compliance

Have you received funding from a program housed in the Texas Parks and Wildlife Recreation Grants Branch in the past? This includes Recreational Trails, the Community Outdoor Outreach Program, Target Range, Boating Access, Boating Infrastructure, and the Clean Vessel Program.

Yes

Please list the names and identification numbers of past grants from all Recreation Grants Branch programs

(i.e. City of Arlen, Hogsett Park, 50-055555; City of Arlen, Timothy Park, 20-055555; City of Arlen, Retirement Trail, RT-555555).

This list reflects grants from the last five years:

48- 001132 HOUSTON BUSBY PARK (2015) = \$830,000

55- 000025 HOUSTON SQUATTY LYONS PARK (2016) = \$1,000,000

55- 000028 HOUSTON EMANCIPATION PARK RIDER (2016) = \$1,500,000

55- 000029 HOUSTON BROCK ADVENTURE PARK (2016) = \$1,000,000
52- 000675 HOUSTON PARKS ADVENTURE (2017) = \$40,000
55- 000032 HOUSTON AVONDALE PROMENADE PARK (2017) = \$1,000,000
48- 001181 HOUSTON EDGEWOOD PARK (76%) (2019) - \$761,415
55- 000042 HOUSTON EDGEWOOD PARK (24%) (2019) - \$238,585
STATE RIDER - MELROSE PARK (2020) = \$1,000,000
STATE RIDER - KEITH-WEISS PARK (2020) = \$1,000,000

Are any of these grants active? Yes

If yes, please list all active grants: *

55- 000029 HOUSTON BROCK ADVENTURE PARK (2016) = \$1,000,000
55- 000032 HOUSTON AVONDALE PROMENADE PARK (2017) = \$1,000,000
48- 001181 HOUSTON EDGEWOOD PARK (76%) (2019) - \$761,415
55- 000042 HOUSTON EDGEWOOD PARK (24%) (2019) - \$238,585
STATE RIDER - MELROSE PARK (2020) = \$1,000,000
STATE RIDER - KEITH-WEISS PARK (2020) = \$1,000,000

**Do you have any compliance issues with either active or completed projects?
Compliance issues can include minor items such as missing programmatic signs
or major conversions of parkland.**

Yes

If yes, please describe the situation and what has been done to remedy it:

Brock Adventure Park (55-000029) – Awarded March 2016

The design phase for this project was delayed due to the 2016 Tax Day Floods when two of the bridges across Greens Bayou were damaged beyond use closing off access to half the site. The bridge structures were removed and replaced by a single bridge to span the widened bayou. The term of the grant agreement expired 7/15/2020. A timeline to complete the project by the Fall 2020 was submitted and accepted by TPWD on 7/20/20.

General Project Information

Project Name: Sunset Heights Park

**Statement of Work: Provide a detailed summary of the proposed project.
0 of 5000**

TPWD grant funds will be used for the development of the Sunset Heights Park at 6000 North Main Street, Houston TX 77009; the location of the former METRO Heights Transit Center of the Metropolitan Transit Authority. The property has a triangular shape surrounded by single and multi-family residential properties. The former METRO Heights

Transit Center is .88-acre (38,333 sf) property located in a prime commercial area of the Greater Heights, one of Houston's major historic and cultural neighborhoods. This neighborhood is also one of the earliest planned communities in Texas just 4 miles (6.4 km) northwest of Downtown Houston. The Houston Heights Association, established in 1973, describes the Heights as being bounded by Interstate 10 on the south, North Shepherd Drive on the west, Interstate 610 on the north and both North Main and Studewood Streets on the east. When Houston Heights was founded, it was a streetcar suburb of Houston which attracted people who did not wish to live in the dense city. It had its own municipality until the City of Houston annexed the Heights in 1919. Since the 1990s, and similar to other parts of Houston inside the 610 Loop, the Heights has experienced gentrification, a process ongoing to this day, as young highly paid professionals (many of whom work in Downtown Houston) have flocked to the area, purchasing and renovating some of the historic homes (and demolishing some of them to build newer, upscale housing). The Trust for Public Land identifies Greater Heights as an area in need of parks (See TPL Map Attachment). Due to Houston being the largest city in the United States without zoning laws, Greater Heights's treelined streets are a jumble of historical bungalows, modernist townhouses, and industrial warehouses. The area hosts a significant community of young adult professionals, GLBTQ, and artists. Also, the Heights hosts a vibrant restaurant and bar zone, and many vintage stores and small shopping areas. Houston's urban real estate boom starting in the 2000s transformed Greater Heights and the area has become increasingly gentrified with a trend towards remodeled and new homes, high rents, upmarket boutiques and restaurants. Many new apartment complexes and upscale townhomes have replaced former historical landmarks. Forty six percent of housing units in the area are renter-occupied. Due to this redevelopment, the proliferation of postmodern townhouses and condos built without yard space or access to Greenspace is becoming the norm for many young urban professionals, empty nesters and dog owners. They all need access to open spaces, outdoor recreation opportunities and dog parks to appreciate nature and exercise. For the 80 percent of Americans who live in or near a city, neighborhood parks offer the closest connection to nature. Yet, today there is only 1 park for every 3,000 people in America. As a result, an entire generation is growing up disconnected from nature and the outdoors, missing out on the fun, fitness, and relaxation that parks provide. Greater Heights is considered a park-poor neighborhood that provides little or no space for children play becoming part of a national trend of inactivity. Research shows that parks promote public health and revitalize local economies while connecting people to the great outdoors and to each other. HPARD's vision in this densely populated, fast developing area is to conserve open spaces for outdoor recreation. By acquiring and conserving land, HPARD's increases access to a safe, green place to play and enjoy for people of all ages and abilities.

HPARD acquired the property to preserve its physical architecture while making adaptations for outdoor recreation amenities. The neighboring community has been involved in the design of the park to ensure this preservation while making their recreational needs a priority. Proposed new concepts for the Sunset Heights Park include improvements to the existing structure, a small stage, an ADA accessible playground (a portion of which will be undercover), restroom improvements, a splash pad, open lawn

area, a walking path, tricycle track, perimeter fencing, parking, detention and bioswale or rain garden with educational signage. Existing native trees will be preserved. Benches, picnic tables and game tables will also be strategically placed for year-round enjoyment. The total proposed grant project cost estimate is \$1,400,000. The source of the City's required \$700,000 match is from the Park Special Fund and in-kind resources such as habitat restoration and landscaping performed in-house.

Project Summary: Briefly summarize your project. 0 of 500

Grant funds will develop the Sunset Heights Park at 6000 North Main Street, Houston TX 77009; the location of the former METRO Heights Transit Center. Proposed new concepts include improvements to the existing structure, a small stage, an ADA accessible playground (a portion of which will be undercover), restroom improvements, a splash pad, open lawn area, a walking path, tricycle track, perimeter fencing, parking, detention and bioswale or rain garden with educational signage. Existing native trees will be preserved. Benches, picnic tables and game tables will also be strategically placed for year-round enjoyment.

Project Goals

The project goals section can be worth up to 10 points in the Local Park Grant scoring criteria. List the goals and objectives of the project. These should be specific, measurable, attainable, relevant, and timely (SMART). We have developed technical assistance HERE for developing your goals. * (0 of 8000)

Goal 1: To increase access to and participation in the outdoors in a park-poor area by 2024.

Activities:

- a. Acquire property to provide access to parkland within a ½ mile or 10- minute walk of the north east section of Greater Heights neighborhood.
- b. Host community three meetings to discuss the needs and interests of residents and engage them in the design of the new park during 2020.
- c. Hire a consultant in 2020 to design the new park amenities based on the needs identified below.
- d. Proposed design will provide a minimum of ten high-quality, accessible outdoor recreational amenities to increase and facilitate access to people of all ages and abilities.
- e. The proposed design will protect and interpret the property's cultural resources by preserving its architectural features while working with the existing amenities to create a new park.

Goal 2: To educate, inform and engage citizens in support of conservation and Recreation.

Activities:

- a. The development of a bioswale and/or rain garden with educational signage will promote and provide outdoor education, while increasing awareness of the value of urban ecosystems.
- b. The enhancement of the forested area by removing invasive species and planting approximately 100 native trees and plants will provide for a healthier and natural open space.
- b. Once the project is completed and as part of the ribbon cutting ceremony, a tree planting event will take place to promote citizen participation in hands-on conservation.

Goal 3: To practice, encourage and enable HPARD to continuously improve park management systems.

Activities:

- a. Once the new park is open to the public, HPARD will manage natural areas under the expertise of its Natural Resource Management Program and its Forestry Office.
- b. Long term maintenance of facilities will follow HPARD's standards.

Describe how your project supports: (1) the current TPWD Land & Water Resources Conservation & Recreation Plan, (2) the Texas Outdoor Recreation Plan, (3) Local Park Grant project management requirements, and (4) local priorities. * (0 of 8000)

The project goals and activities were created to meet part of the priorities established by the TPWD Land & Water Resources Conservation & Recreation Plan. The proposed development of the Sunset Heights Park is part of Houston Parks Master Plan. The conceptual plan for this park was developed taking under consideration the needs and interests identified for Park Sector 12 and includes the following two categorical priorities:

1. Demonstrate Environmental Leadership: The conservation of public lands for park and recreation in a commercial corridor of the city where concrete roads and buildings rule the space becomes a priority for HPARD. As part of this conservation effort, HPARD will preserve the existing trees, will remove invasive species, will add more native trees and plants, and a bioswale or rain garden with educational signage to help create natural habitats for urban wildlife, migratory birds and monarch butterflies. Interpretative signage on-site will provide environmental facts about the bioswale/rain garden and forested area to educate park visitors. The proposed project enhances the greenspace surrounding the concrete property and impervious asphalt parking lot into parkland that filters storm water runoff. The number of native trees and plants on-site will nearly triple, providing oxygen and acting as a lung for this urban community.

2. Improve Recreation Programming by Addressing the Needs of the Users: The proposed Sunset Heights Park addresses two of the top priorities of HPARD Parks Master Plan for Park Sector 12 including acquire new parkland, preserve environmentally sensitive areas, develop new park facilities and develop partnerships. An inventory of existing parks within the Greater Heights neighborhood identified that this north east area is deficient in parks and will provide residents access within a ½ mile or 10-minute walk of their homes. The small stage, ADA accessible playground (a portion of which will be undercover), restroom improvements, splash pad, walking path, tricycle track, and open space will provide opportunities for residents to congregate and recreate with their children and neighbors. The development of this park will establish a dynamic gathering place for residents of all ages and abilities that embraces the preservation of its physical architecture and cultural uniqueness of this urban environment while creating an important public space for the enjoyment of the outdoors.

Explain the short and long-term benefits of the proposed project. Consider how new or enhanced recreational activities provide social benefits, environmental benefits, and economic benefits in the short and long-term. *(0 of 8000)

The City of Houston is the largest city in the United States without zoning laws, Greater Heights's treelined streets are a jumble of historical bungalows, modernist townhouses, and industrial warehouses. The area hosts a significant community of young adult professionals, LGBTQIA, and artists. Also, the Heights hosts a vibrant restaurant and bar zone, and many vintage stores and small shopping areas. Houston's urban real estate boom starting in the 2000s transformed Greater Heights and the area has become increasingly gentrified with a trend towards many new apartment complexes and townhomes that have replaced former historical landmarks. Forty six percent of housing units in the area are renter-occupied. Due to this redevelopment, the proliferation of postmodern townhouses and condos built without yard space or access to Greenspace is becoming the norm for many young urban professionals, empty nesters and dog owners. They all need access to open spaces and outdoor recreation opportunities to appreciate nature and exercise

The Sunset Heights Park will provide opportunities for the appreciation of site-based archaeological resources by means of interpretation and facilities. The proposed project will refurbish the METRO Transit Station building to maintain its style amenities while repurposing its areas to create outdoor recreational opportunities. As per the request of this community, the proposed project has integrated several park amenities that reflect the cultural preference of its people including adapting the outside area of the restroom and covered area of the building to create a stage area to host small musical and theater performances. ADA accessible play elements for children of all ages and abilities will promote open play and physical activity with new playground equipment, a splash pad, open lawn area, a walking path and tricycle track.

The Sunset Heights Park will provide opportunities for the appreciation and preservation of site-based natural resources by means of interpretation and facilities. Existing trees on the property will be preserved, invasive species will be removed and additional

evergreen trees planted to create a mini-forested area and provide users with additional shade. The park will increase green space for this neighborhood by creating an open play lawn area, adding evergreen trees, and creating a bioswale or rain garden. These natural features will provide habitat for urban wildlife, migratory birds and monarch butterflies in a City area surrounded by concrete. Also, these areas will help filter storm water runoff. The number of trees on-site will nearly triple, providing oxygen and acting as a lung for this urban community. On-site interpretative signage for the bioswale or rain garden will educate the community about the migration and challenges of migratory birds and monarch butterflies.

Residents living in this north east service area of Greater Heights will directly benefit from the environmental and outdoor recreational opportunities provided by the Sunset Heights Park including increased social and community engagement, and connecting with nature and the outdoors. Research shows that parks promote public health and revitalize local economies while connecting people to the great outdoors and to each other. For the 80 percent of Americans who live in or near a city, neighborhood parks offer the closest connection to nature. Yet, today there is only 1 park for every 3,000 people in America. As a result, an entire generation is growing up disconnected from nature and the outdoors, missing out on the fun and relaxation that parks provide. HPARD's vision in this densely populated, fast developing area is to conserve open spaces for outdoor recreation. By acquiring and conserving land, HPARD increases access to a safe place to play and enjoy the outdoors and their neighbors.

Project Site Information

Provide a site plan that is clear and easy-to-read. Site plans should contain the following features:

Clear project boundary that encompasses the entire recreational area
Street names
Acreage
True north arrow
Boundaries of acquisition tracts, if applicable
Utilities, including overhead power lines
Easements
Significant natural or existing recreational features
Estimated location of proposed recreation and support elements

To see examples of suitable site plans, click [HERE](#).

Upload Site Plan Document: *

Satellite or Aerial Map

Please upload a satellite or aerial map of the property:

Upload Satellite or Aerial Map Document: *

Project Intended Uses

Project Type *

- Land acquisition only
- ✓ Development/Renovation only
- Land acquisition AND development/renovation combination

Is this an Indoor or Outdoor Project? If unsure please contact Local Park Grants Staff. *

- Indoor
- ✓ Outdoor

If Outdoor, what recreation elements do you intend to construct as a part of this grant project?

Please select only the items for which you are seeking grant funds. Do not select items that are already existing or that will be constructed outside of the grant.

NOTE: Applications for pools, splashpads, and aquatic facilities should consult with TPWD prior to application submittal to discuss best practices regarding construction timelines, waterwise design, and long-term maintenance.

Playground

Pool

Splashpad

Baseball

Softball

T-ball

Basketball

Soccer

Football

Volleyball

Cricket

Kickball

Multipurpose ballfield

Tennis courts

Other sports fields/courts

Sports seating or viewing areas

Dog park

Horseshoe or washer pits

Lawn games (bocce ball, croquet pit)

Trails

Golf

Bike trails and facilities

Skate park

Exercise equipment

Dedicated open space

Native landscaping or other specialty vegetation feature

Habitat restoration

Interpretive signage

Picnic facilities

Camping facilities

RV pads

Kayak launch

Bird blinds

Dock

Pavilion

Amphitheater

Rodeo arena

Site furnishing

Shade structure

Restrooms

Parking lot

Concession stand

Miniature golf
Disc golf

Other support facilities
Other: a walking path, tricycle track

PROJECT LEGAL CONTROL

Instructions: All required fields are marked with a red asterisk (*)

Local park grant projects encompass a broad range of development activities and take place in diverse landscapes. Certain types of projects and landscapes may require additional documentation to be eligible for grant funding. Please make sure that you have identified your project type and project landscape and that you have provided information in the sections relevant to your project. See our list of required documents [HERE](#).

Please note that the appropriate documentation for your project must be received at the time of application. Feel free to contact Local Park Grant staff ahead of the application deadline with any questions you may have about appropriate documentation.

You must select 'Yes' for at least one of the following options:

- ✓ **Projects on Existing, Sponsor Owned Parkland**
- Acquisition Projects**
- Projects on Publicly Owned Non-Parkland**
- Projects on Leased Land**
- Project on Existing, Sponsor-owned Parkland**

Do you own the parkland to be developed or renovated? *

Yes

Acquisition Projects

Please note that any acquisition that is included in the budget must provide evidence of land value from a third-party professional, such as a real estate broker or appraiser, at the time of application. While we do not require an appraisal at the time of application, funded acquisition projects must provide appraisals as part of their project management tasks. These appraisals undergo a review process to verify the land value. Appraisals must be accepted by the Texas Parks and Wildlife Department before construction can begin. Please consider this information in your timeline and in your project budget.

Will this project include the acquisition of new land? *

No

Projects on Publicly-Owned Non-Parkland

Dedicating publicly-owned non-parkland as parkland (PONP) in perpetuity may be an eligible matching expense for projects. To qualify, the parcel of land must never have been dedicated as a park or used informally as a park without dedication. Please read the Publicly-Owned Non-Parkland Assurances form in its entirety and verify that your parcel meets the conditions. Special note for 2021 Local Parks Grant applicants: Please contact Local Park Grants Staff before developing an application reliant on publicly-owned non-parkland (PONP), as Publicly-owned non-parkland is ineligible for funding from the federal Land and Water Conservation Fund. We anticipate these federal dollars will comprise the majority of our available grant funds for this round given the economic impact of Covid-19. For more information on Covid-19 and the Local Park Grant Program, click [HERE](#).

Is this land publicly-owned non-parkland? *

No

Note: The use of Publicly-Owned Non-Parkland as match disqualifies application for Federal funding.

Projects on Leased Land

Special note for 2021 Local Parks Grant applicants: Please contact Local Park Grants Staff before developing an application reliant on leased land. Leased land projects are not encouraged by the federal Land and Water Conservation Fund. We anticipate these federal dollars will comprise the majority of our available grant funds for this round given the economic impact of Covid-19.

Will this project involve leased land? *

No

Please upload proof of ownership, such as a deed (REQUIRED for projects on sponsor-owned land): *

Upload proof of drilling/mining protection (draft is acceptable):

FLOODPLAINS/WETLANDS AND MAINTENANCE

Instructions: Required fields are marked with a red asterisk (*)

Projects in Floodplains or Wetlands

Projects in floodplain/wetland areas must identify themselves at the time of application and include additional documentation. These include a map of the floodplain/wetland area and documentation of a local media notice about the intention to develop in the floodplain. If you are unsure whether your project area qualifies as a floodplain or wetland, please contact local park grant staff ahead of the application deadline. You may also check the FEMA website here and reference the Texas Outdoor Recreation Plan section on wetlands [HERE](#).

Floodplain: The lowland and relatively flat areas adjoining inland and coastal waters including flood-prone areas of offshore islands, including at a minimum the 100-year floodplain.

Wetlands: Those areas that are inundated by surface or ground water with a frequency sufficient to support, and under normal circumstances support, a prevalence of vegetative or aquatic life that requires saturated or seasonally saturated soil conditions for growth and reproduction. Wetlands generally include swamps, marshes, bogs, and similar areas such as sloughs, potholes, wet meadows, river overflows, mud flats, and natural ponds. Additional information on wetlands is available from the Texas Outdoor Recreation Plan (TORP) Chapter 3 - Wetlands.

Is any part of the project area within a 100-year floodplain or include wetlands? *

No

Maintenance Requirements: The sponsor is responsible for the maintenance and operation of the parks funded under this program. Elements constructed as a part of this grant program must be maintained and operable for a minimum 25 years, or useful life determination by a registered design professional, following project completion. Swimming pools and Indoor facilities must be maintained and operable for a minimum 40 years following project completion. All funded-assisted sites must remain well-maintained and dedicated parkland in perpetuity under the original project boundaries.

Grant Management: Describe the qualifications of staff and the resources in place to manage the grant from inception to completion. If applicable, describe past experiences managing grant funds, particularly from LWCF or other federal awards. If partners are or will be involved in the grant project's implementation, describe their roles.

Long-Term Maintenance and Operations: Describe the staff and funding resources in place to properly operate and maintain grant supported facilities 25 years into the future and to maintain the site as parkland in perpetuity. If you are adding new facilities to your community, please explain how you will incorporate the specific needs of these elements into your maintenance and operations processes. If partners will be involved with long-

term management of the property, describe those roles. You may want to consult the post-project responsibilities documentation [HERE](#). *
(o of 2000)

Houston Parks and Recreation Department (HPARD) has legal control of 6000 North Main Street, Houston TX 77009 and will secure that its outdoor recreational amenities remain well-maintained and dedicated parkland in perpetuity under the original project boundaries. The City of Houston Council approves an annual budget to secure sufficient staff and resources to manage all city-wide facilities and parks. HPARD was created in 1926 and since then has had the capacity to properly operate and maintain grant supported facilities 25 years into the future. HPARD Greenspace Management Division will have the sole responsibility for the ground maintenance of the Sunset Heights Park which includes trash pickup three times a week and a mowing cycle of 21 days. HPARD Facility Management and Development Division maintains electrical and plumbing components, as well as other park amenities such as playground and benches. HPARD affirms maintenance of the permanent program acknowledgement sign created and installed at project site upon completion. HPARD Management and Finance Division oversees grant management for all external funded projects including LWCF. It has a Development Staff and an Accounting Team to search, apply and manage public and private funds especially federal funds from sources such as TXDOT, TPWD, TXGLO and TCEQ.

**Please upload a copy of your operations and maintenance plan, or an example of a maintenance and operation plan.
Please see technical assistance [HERE](#).**

PROJECT GEOGRAPHY

Instructions:

If there are multiple Project Sites, please enter and save your data for the first Site, and then click the 'ADD' button in the top right corner to add additional project sites. Required Fields are marked with a red asterisk (*)

Project Site

Project Site Name: Sunset Heights Park
Existing Park Acreage at Project Site (If applicable): .88
New Acquisition Park Acreage at Project Site (if applicable): No
County Name for proposed Project Site Location: Harris
Texas Senate District Number for proposed project location: 8
Texas House of Representatives District # for the proposed project location: 24
US Congressional District Number for the proposed project location: 9
LATITUDE at the park entrance (as - or + ddd.ddddr): 29.805411
LONGITUDE at the park entrance (as - or + ddd.ddddr): -95.388330

Physical Address of Project Site:

Street: 6000 North Main Street

City: Houston

State: Texas

Zip: 77009

Describe the characteristics of the surrounding land uses at Project site. e.g. Residential (single-family, multi-family, rural), Commercial, Agricultural, Industrial, Parks, etc.

North (100 characters or less): * Adele Street follow by a few residencies and an empty lot

South (100 characters or less): * Studewood Street follow by the intersection of North Main Street and West Cavalcale Street

East (100 characters or less): * Studewood Street follow by a mix of townhomes and residential properties

West (100 characters or less): * North Main Street follow by a mix of commercial and residential properties

PROJECT LOCATION/TIMELINE

Instructions: Required fields are marked with a red asterisk (*)

Project Location

Location Map: This is to identify the general area within a county or large city. A sample is available [HERE](#). If multiple files, scan into one document and upload.

Upload Location Map Document:

Vicinity Map: This is to specify the project location with legible street names. A sample is available [HERE](#). If multiple files, scan into one document and upload.

Upload Vicinity Map Document: *

Site Photographs: If multiple files, scan into one document and upload. A sample is available [HERE](#).

Upload Site Photographs Document:

Project Timeline

Please review the grant timeline in the "General Information" document. Projects have three years to complete all pre-construction tasks, appraise and acquire land, construct grant elements, request reimbursement and open the park to the public. Note that construction must not occur until after a grant agreement is in place and all plans and permits have been reviewed by the agency in order to be eligible for reimbursement. Professional services that occur before the grant agreement date are eligible for reimbursement if a pre-agreement date is included in the application. Please consider the tasks that need to be completed before receiving a notice to proceed with construction from TPWD in your timeline, as well as local environmental and policy factors that will need to be addressed.

Describe your estimated timeline for achieving project completion given the timing of the grant program: (0 of 4000)

ACTIVITY: TIME FRAME

Commission Approval: Begin 3-year project period (4-year max)

Grant Agreement Execution (Department & Sponsor): As soon as possible after Commission approval

Quarterly Status Reports (beginning with Commission approval): On or before January 15th, April 15th, July 15th and October 15th

City Council Approves Design Contract/Work Authorization: Within 120 days of grant agreement date

Design Consultant completes Master Plan Concepts: 120 days from Notice to Proceed

Final Illustrative Plan preparation with Phase I Site Plan (CAD) and Phase I Cost Estimate approved by City Officials: 60 days from approval of Master Plan Concepts

Construction Plan Submission to TPWD: Within 10 months of grant agreement date

Prepare Bid Documents, Permitting and Bid Project: 60 days from approval of Illustrative Plan

Council Approves Contract and GSD Releases Notice to Proceed (NTP) with Construction: 60 days from bid closure

Construction completed: 90 days from NTP

TPWD Site Visit: Upon completion of construction activities

Periodic Reimbursement Billings: Every 90 days if possible (minimum \$10,000 request)

Project Completion and Grant Close-Out: Within 3 years after Commission approval

How will the project be constructed? Click all that apply *

- Force Account
- ✓ Contract (ex. Design, Bid, Build)
- ✓ In Kind
- ✓ Volunteers

If your project is acquisition-only, describe how and when will the site be made open and accessible for public outdoor recreation use (signage, entries, parking, site improvements, allowable activities, etc.)? (0 of 2500)

Not Applicable

Itemized Budget

All TPWD Local Park Grants are matching grants, meaning the sponsor must match each grant dollar requested. If an applicant requests \$250,000 in grant funding, they would need to provide \$250,000 of their own funds. Grant funds are distributed via reimbursements requested by the sponsor once the grant is active. A sample budget can be viewed [HERE](#).

A. Professional services: These may not exceed 12% of the estimated construction cost. You may select a pre-agreement date for professional services. If awarded a grant, you may request reimbursement for professional service costs incurred before the grant agreement date.

B. Land Acquisition Costs: If acquiring land, please provide a credible estimate for its value. You do not need to have the land appraised at the time of application, but you must provide support for your land value estimates from a third-party, preferably via a broker's opinion letter. If using the land value as match because it is being donated or because it is publicly-owned non-parkland, please note: the actual appraised value will determine the amount we can reimburse. Please provide the most reasonable amount possible.

C. Construction Costs: Please provide an itemized budget with credible cost estimates for each recreational and support element proposed in the grant application.

NOTE: Grant elements are ONLY those expenses for which you will be requesting reimbursement if the grant is approved. Grant elements = grant funds (50%) + applicant match (50%).

Overmatch elements are ONLY those expenses for which you are covering the costs above the grant limit, overmatching the grant or constructing elements not part of the grant. You may receive points if the project demonstrates outside support above and beyond the required match, but you will not be scored on the individual elements in overmatch and overmatch will not be part of the grant agreement.

Beginning date of pre-agreement services:

Must be within 3 years of application due date

Budget Narrative *

Please provide a brief budget narrative. Describe and quantify the costs associated with professional services, land acquisition, and the construction of the grant elements. Describe how you determined the cost estimates. Describe your match source and verify its readiness. Click here to see a sample budget narrative. (0 of 8000)

Upload verification of pricing information. Examples include manufacturer-produced estimates, professionally prepared/sealed cost estimates. If land acquisition is included in your application, you must provide land valuation documentation.

Sponsor Match

What is the source of your match?

City of Houston

Please upload commitment letters or other documentation that verifies all sources of required match and their availability.

Do you have additional matching funds (overmatch) beyond the required amount? (Please note: overmatch is NOT required)

No

Environmental Information

Please provide accurate and detailed information. Sparse information or inaccurate information may result in further permitting requirements if the project is selected if funded.

Is there any history of ground contamination at the Project Site(s)? *

No

Are there any non-recreational or non-public uses, including overhead powerlines and utilities, at the Project Site(s)? Please be aware that if your project is funded and we find overhead powerlines or other non-recreational uses on site that were NOT identified in the application, it may compromise your project budget. It is in your best interest to identify them at this time.*

No

Describe the soils and topography at the Project Site(s). For guidance, please see the Web Soil Survey technical assistance HERE. *(0 of 4000)

The 6000 North Main Street property is a .88-acre developed, triangular shaped property. Houston Parks and Recreation Department is planning to acquire this publicly owned property from the Metropolitan Transit Authority to increase access to parkland in this TPL defined, need area. The property was used as a Transit Center and has a covered concrete structure, small gas station building and dispensers, asphalt-filled access and parking. It has no natural features with the exception of a few trees and no major elevation changes exist on the property, leaving the property basically flat and uniform. The property is in the Gulf Coast Prairie region, which is characterized by well-developed clayey soils with high shrink-swell properties. The primary soil type expected to be found once demolition of the asphalt surface is performed is hydric soils, the most common soil found in this area. Pedestrian access to the site is available from North Main Street (west) and Studewood Street (east). The property has no wetlands nor does it fall within a 100-year floodplain (see attachments for FEMA Flood Map and Wetland Map). The City of Houston provides utilities to the site, and a utility easement crosses around and throughout the property. There are a few light poles located in the boundary of the property.

Describe any rare, threatened, or endangered species at the Project Site(s), if applicable. For guidance, please see the Rare, Threatened, Endangered Species technical assistance located HERE. (0 of 8000)

Even though Harris County is home to several endangered, threatened and rare species, no endangered, threatened or rare species have been identified at or near this property. The 6000 North Main Street, Houston TX 77009 doesn't have any natural features nor does it contain any habitat for any threatened or endangered species of animals, plants, significant mineral values nor unique geological formations or historical sites. The property does not have any sites that are a federal, state, or local government identified area recognized in an acceptable, published planning document for having valuable or vulnerable natural resources, ecological processes, or rare, threatened, or endangered species of vegetation or wildlife.

Does the project site include an existing natural water body? *

No

For Urban Projects:

Is this an Urban Project (does it take place in areas with populations above 500,000)? *

Yes

ENVIRONMENTAL IMPACTS

Please provide an accurate assessment of resources. Most projects will have multiple categories that are minor impacts.

	Environmental Resources Impact	Briefly Describe the Potential Impacts
Geological resources: soils, slopes, streambeds, landforms, etc	N/A	N/A
Air Quality	N/A	N/A
Sound (noise impacts)	N/A	N/A
Water quality/quantity	N/A	N/A
Streamflow Characteristic	N/A	N/A
Marine/estuarine	N/A	N/A
Floodplains/wetlands(may require additional documentation)	N/A	N/A
Land use/ownership patterns, property values, community livability	Minor Impacts	Community livability is enhanced by increased recreation opportunities, and property values of the surrounding area may increase.
Circulation, transportation	N/A	N/A
Plant/animal/fish species of special concern or habitat; state/ federal listed or proposed listing	N/A	N/A
Unique ecosystems (biosphere reserves, World Heritage sites, old growth forests, etc.)	N/A	N/A
Unique or important wildlife/ wildlife habitat	N/A	N/A
Unique or important fish/habitat	N/A	N/A
Introduction or promotion of invasive species (plant or animal)	N/A	N/A
Recreation resources, including parks, open space, conservation areas, rec. trails, facilities, services, opportunities, public access, etc.	Minor Impacts	New park amenities will offer more outdoor recreation opportunities for the community.

Accessibility for populations with disabilities	Minor Impacts	ADA accessible parking, restroom and playground will provide outdoor recreation for people of all ages and abilities.
Overall aesthetics, special characteristics/features	Minor Impacts	New park amenities blend unique architectural features of the property.
Historical/cultural resources, including landscapes, ethnographic, archeological, structures, etc.	Minor Impacts	The project will preserve the unique physical architecture of the building while making adaptations for outdoor recreation amenities
Socioeconomics, including employment, occupation, income changes, tax base, infrastructure	Major Impacts	Increased participation in outdoor recreational opportunities have a positive effect on residents. Improvements to the infrastructure of the park enhance overall neighborhood increasing home values and tax base in the area.
Minority and low-income populations	N/A	N/A
Energy resources (geothermal, fossil fuels, etc.)	N/A	N/A
Other agency or tribal land use plans or policies	N/A	N/A
Land/structures with history of contamination/hazardous materials even if remediated	N/A	N/A
Other important environmental resources that should be addressed	Minor Impacts	New park amenities increases access to outdoor recreation opportunities that have a positive effect on senior populations (20% is over 60 years old) and people with disabilities (30%). These opportunities are an accessible venue for 23% of families living below the poverty rate to become engaged in outdoor activities and social events that enhance the overall quality of life in their neighborhoods.

PROJECT NARRATIVE

Instructions:

The project narrative section of this application asks for information related to the five core values of the Texas Parks and Wildlife Department: Excellence, Integrity, Service, Teamwork, and Sustainability. All required fields are marked with a red asterisk (*)

Geographic Distribution

Define and explain your project's service area. * (0 of 2400)

Sunset Heights Park will become the only available recreational venue within a ½ mile or 10 minute walk of this heavily populated area at 6000 North Main Street, Houston TX 77009, the location of the former Heights Transit Center of the Metropolitan Transit Authority. The .88-acre (38,333 sf) is located just northwest of Downtown Houston near the west side of the intersection of Interstates 45 and 610, specifically on the northeast corner of the intersection of North Main Street and Adele Street. Street access is available on North Main Street (west) and Studewood Street (east). The property is located in the Greater Heights, one of the earliest planned communities in Texas just 4 miles (6.4 km) northwest of Downtown Houston. The Houston Heights Association, established in 1973, describes the Heights as being bounded by Interstate 10 on the south, North Shepherd Drive on the west, Interstate 610 on the north and both North Main and Studewood Streets on the east. When Houston Heights was founded, it was a streetcar suburb of Houston which attracted people who did not wish to live in the dense city. It had its own municipality until the City of Houston annexed the Heights in 1919. Since the 1990s, and similar to other parts of Houston inside the 610 Loop, the Heights has experienced gentrification, a process ongoing to this day, as young highly paid professionals (many of whom work in Downtown Houston) have flocked to the area, purchasing and renovating some of the historic homes (and demolishing some of them to build newer, upscale housing). Boutiques and restaurants have opened in the area, giving the streetscape a mixed appearance of commercial and residential.

Is this your service area's first park? *

Yes

Does the proposed project fill a critical recreation gap in your community? If so, explain how you identified the gap using public input, research, or other means. Describe if the proposed project fulfills a standard of use (for example, a 10-minute walk to a park, open space per person, etc.) (0 of 4000)

The Trust for Public Land (TPL) identifies Greater Heights as an area in need of parks (See TPL Map Attachment). For the 80 percent of Americans who live in or near a city,

neighborhood parks offer the closest connection to nature. Yet, today there is only 1 park for every 3,000 people in America. As a result, an entire generation is growing up disconnected from nature and the outdoors, missing out on the fun, fitness, and relaxation that parks provide. Greater Heights is considered a park-poor neighborhood that provides little or no space for children play becoming part of a national trend of inactivity. Research shows that parks promote public health and revitalize local economies while connecting people to the great outdoors and to each other. HPARD's vision in this densely populated, fast developing area is to conserve open spaces for outdoor recreation. By acquiring and conserving land, HPARD's increases access to a safe, green place to play and enjoy.

Upload documentation that supports your claims. Examples might include a map that shows the distribution of parks facilities in your service area, a recreation inventory, a walking/cycling access route map, etc:

Public Input

Do you have a parks master plan that adheres to the TPWD Guidelines and that was submitted for review 60 days ahead of the grant deadline? *

Yes

Did you engage the public in the design and development of this park proposal outside a parks master planning process? *

Yes

Community Need

Describe the needs assessment process used for this project. Explain how community needs specifically influenced the site design. Provide details on the public input process including the timing, methods, and results. *(0 of 8000)

Houston Parks and Recreation Department tracks park needs by population and the geographic location of existing parks. The nearest park to this area is Halbert Park, located approximately ½ mile away, but it is not easily accessible to pedestrians who live east of N Main street, which is a heavily traveled thoroughfare and not conducive to pedestrian traffic. Two public meetings were held, which sought input on the proposed new park. These meetings culminated in an online survey, which posed a series of questions to gauge public support for the project, as well as needed park amenities. More than five-hundred responses were gathered, which have helped to inform the design process. A few of the top elements desired by the community respondents include reuse of and enhancements to the existing structure, events and children's play spaces, intergenerational fitness and a community garden.

Describe factors that influenced the site design and reflect community need that were not addressed by public input. This could include items like staff recommendations or threat of a lost opportunity. *(0 of 4000)

6000 North Main Street, Houston TX 77009 represented a rare opportunity to acquire a "large" tract of land for new park space in a neighborhood, which has seen a dramatic rise in the cost of real estate in recent years. Furthermore, the new park site is located in an area within convenient and safe walking distance to a neighborhood that did not previously contain a park. The design consultant presented a plan to refurbish the architectural features of the old METRO Station due to its potential historical value in the future. Therefore, new park amenities will blend in and become part of the structure.

Use data.census.gov to find demographic information on your community. Use the most recent 5-year estimates for your service area to provide the following information. *For assistance locating and determining this information, please watch this short video.

Percent of households making less than \$35,000 per year, based on economic and demographic data (Census table S1901) for the service area from the most recent federal census data:

22%

Percent of a population that does not select "white alone" on the US Census, based on economic and (Census table DP05) demographic data for the service area from the most recent census data

82%

Park Access

Describe how the public will safely access the park, including pedestrians, cyclists, and populations without personal automobiles. If access is not currently available, describe how and when park access will be achieved. * (0 of 1500)

The Sunset Heights Park is located at 6000 North Main Street, Houston TX 77009. The .88-acre (38,333 sf) is located just northwest of Downtown Houston near the west side of the intersection of Interstates 45 and 610, specifically on the northeast corner of the intersection of North Main Street and Adele Street. Street access is available on North Main Street (west) and Studewood Street (east). The triangular shaped park site is bound

on the west side by a major thoroughfare and on the north and east sides by small neighborhood streets, with little automobile traffic. A protective fence will be erected along the west side of the park to protect park goers, while the north and east sides of the park will be more open to encourage safe ingress and egress.

Accessibility

Resources on all-abilities park development can be found [HERE](#).

Describe how the proposed project fulfills or exceeds state and federal accessibility requirements. Include if the project incorporates universal design or other features serving people with disabilities. *(0 of 4000)

Sunset Heights Park takes under consideration the high percentage of seniors and people with disability who live in the area. In the Greater Heights area, 12% of the population is 60 or older (Census 2010). In regards to people with a disability, city-wide statistics show that 20% of Houstonians have a disability. The proposed project has been designed to ensure that all park amenities are fully accessible. These amenities will facilitate the mobility of citizens with disabilities and older citizens throughout the park to ensure a positive and engaging recreational experience with their family, neighbors and friends. The accessible design components selected for this project include:

- a concrete pad that connects park users with all amenities;
- ADA accessible parking spaces
- ADA accessible restroom;
- shelter structures with benches at transfer height and companion seating spaces;
- play area with poured-in-place rubber accessible surface, global motion play structure with transfer station, and ground component play elements such as music panels and talk tubes;
- seating areas with benches and companion seating spaces;
- two game tables, one with companion seating;
- ADA drinking fountain; and
- bus shelter with companion seating

These components will increase participation in this park and promote active and healthy lifestyles for the entire community including older citizens and people with disabilities. The Houston Parks and Recreation Department takes every available opportunity to insure its parks and facilities are accessible and appealing to persons with disabilities. The project will incorporate universal design as prescribed in the Americans with Disabilities Act. Sunset Heights Park's design will meet federal and state required accessibility standards for people of all abilities. The project will further our commitment to universal design by incorporating an accessible playground for children within the range of 2-5 years old range, as well as 5-12 years old.

Conservation

Resources on conservation efforts suitable for local parks can be found [HERE](#).

Identify and describe any sensitive resources in the project area, such as prairie, woodlands, riparian areas, karst, wetlands, and streams or other water features. Explain how the site design will protect and enhance these resources. (0 of 4000)

There are no sensitive resources in the project area but the site design will protect and enhance natural areas by removing invasive species, planting additional trees and creating a bioswale or rain garden.

Identify any cultural resources available on site. Describe your process for identifying cultural resources. Indicate any progress you have made towards receiving clearance from Texas Historical Commission. See technical assistance [HERE](#) for guidance. (0 of 1500)

6000 North Main Street, Houston TX 77009 contains two structures built in 1990. While potentially architecturally significant, the structures are not yet fifty years old. The park plan incorporates both structures in new plans with an eye to preserving them for future generations when they will have achieved the required age for landmark designation. The potential for archeological resources is low as the site has been severely disturbed in two previous construction episodes. The first episode occurred when a portion of the area was excavated for underground storage tanks for a former gas station. The second episode occurred when the site was again disturbed when it was re-developed by the Metropolitan Transit Authority for a transit hub and the underground storage tanks removed and the surrounding soil remediated.

Upload your letter indicating Section 106 compliance from the Texas Historical Commission:

Describe how the project will cultivate support for and awareness of conservation of these resources. (0 of 1500)

The preservation of the two existing structures will raise awareness for the significance of our built heritage that is not yet deemed "historic", but is architecturally significant to potentially garner designation when the buildings attain fifty years of age. The buildings were designed by local architect Rey de la Reza, who was a prominent figure in the development of Houston's built environment during the last quarter of the 20th Century.

Upload any additional resources or maps that illustrate sensitive resources:

Sustainable Design

Resources on sustainable park design can be found [HERE](#).

Explain any sustainable design planning completed for proposed project. Include any coordination with city or regional sustainability plans that go beyond the park's boundaries. (0 of 1500)

Houston Parks and Recreation Department (HPARD) creates a park experience for visitors of all ages by creating the Sunset Heights Park Project. The project will incorporate two existing structures, which will reduce the strain on natural resources and reduce transportation related environmental impacts. The structures will be preserved for the future, when they will have the potential for addition to the list of recognized historic resources through the City of Houston's Historic Preservation Ordinance. In addition, the location of the new park will augment the City's Walkable Places initiative, which encourages pedestrian friendly environments as a means of reducing automobile traffic. Furthermore, the park will serve as a destination for cyclists as part of the City of Houston Bike Plan, which seeks to "put comfortable bikeways within reach of 95% of people and jobs in the city". This project will develop new park amenities that are centrally located and landscaped with native plants and trees that provide additional shade, strive in Houston's weather and improve the environment. Using a drip irrigation system, these natural areas will use little water to become established. All new park amenities will be developed using unique design features that blend them with the history, architecture and culture of this neighborhood using weather friendly materials for long durability under Houston's weather, and focusing on safety. All new amenities meet present-day safety, accessibility and durability standards. The design incorporates the use of LED lighting throughout the park. The preservation of the architectural design of the METRO Station building, repurposing areas for outdoor recreation opportunities and the restoration of parkland provides for a more functional and attractive design. As part of the master plan for the park, natural areas with interpretative signage will be developed and existing trees will be strategically preserve for the park.

Describe features included in the project scope that: 1) will result in reductions in energy, water, and material use compared to conventional park design, and 2) integrate resource best management practices. (0 of 1500)

The proposed project seeks to reduce the amount of material use by preserving and repurposing the two existing METRO Station structures. It also seeks to increase the amount of green space in Houston's urban core. The existing site is more than fifty percent covered with impermeable surfaces. The park design will remove most of this impermeable surface, which will aid in the retention of stormwater runoff as well as reduce the heat island effect caused by concentrations of impermeable surfaces. A bioswale will help retain stormwater runoff and simultaneously support native plantings. Re-purposing existing park lights to utilize high efficiency LED lights, will conserve energy. Plantings will be confined to native species, which are well adapted to our climate and which require less maintenance and resources.

Describe how these features will be maintained over the 25-year project life (40 years for swimming pools). Please note that applications for pools, splashpads, and aquatic facilities should consult with TPWD prior to submission. (0 of 1500)

The existing structures, although older, are constructed of high-quality material and are both structurally sound and feature finishes which require limited maintenance. Energy saving LED lights have a lifespan of twice the normal lifespan of traditional mercury vapor lights and four times that of traditional tungsten style lights. Proposed native plantings are tolerant of our climate and will require less maintenance due to longer lifespans and less manual watering.

**Consultation with Subject Matter Expert
Resources on subject matter experts can be found here:**

**Local Parks Grants - TCEQ Guidelines
Local Parks Grants - TDLR Guidelines
Local Parks Grants - THC Guidelines
Local Parks Grants - USACE Guidelines
Local Parks Grants - USFWS Guidelines**

Describe and list all consultation with any subject matter experts (SMEs) or outside agencies regarding the acquisition, planning, design, natural resource protection, and construction of the project. (0 of 2400)

TPWD Urban Biologist

Identify which best practices were considered and included in the project scope. (0 of 2400)

The creation of a safe, wholesome and inclusive experience for park users forms the very basis of the Sunset Heights Park plan. The design features a protective barrier which will protect park users from the busy street adjacent to it. The design for the park is feedback driven and includes amenities that the neighborhood was interested in and will appeal to people of all ages and abilities. The Sunset Heights Park project seeks to utilize the latest in energy saving technology as prescribed by code. Stormwater retention is also a serious consideration in our area and steps have been taken to retain stormwater on site for a longer period to prevent overtaxing the surrounding stormwater system. The park is designed to not only meet prescribed ADA requirements, but will go beyond those requirements through the installation of an accessible playground.

Identify relevant state and federal laws regarding proposed project scope and describe a plan of action for compliance. (0 of 2400)

The park design will exceed federal requirements for Americans with Disabilities Act by employing accessible entry and exit points and an accessible playground. A site visit with a Texas Parks and Wildlife Urban Biologist was performed for a preliminary review of the

site and to provide a letter of support for the project. A preservation consultant, who is familiar with the site, is scheduled to meet on-site with the project architect to discuss the preservation of any cultural resources on-site, as well as to coordinate with the State Historic Preservation Office.

Outside Support

**Please describe any community mobilization or support for the proposed project.
(0 of 2400)**

The adjacent East Sunset Heights Civic Association has been an early and strong advocate for the purchase of the former Metro Station site and redevelopment as a park. Representatives from the neighborhood have attended public meetings and expressed a desire to absorb some of the maintenance costs for the site through volunteer labor efforts.

Upload documentation of community mobilization or support for the proposed project:

Supporting Documents

Please upload any additional supporting documentation you would like us to consider here:

Geographic Distribution

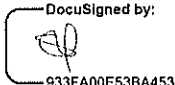
Specifically describe how the project provides a more equitable geographic distribution of facilities in the project service area to support the need for facilities in a particular location.

Sunset Heights Park will become the only available recreational venue within a ½ mile or 10-minute walk of this heavily populated area. There are 2,320 residents (Census Tract 4107.01) that will directly benefit from the creation of this .88-acre pocket park. The proposed park design addresses deficiencies identified in the Houston Parks Master Plan including the need for more parkland, playgrounds, and other park amenities. The improvements proposed for this park will help build this community by establishing a dynamic neighborhood gathering place for individuals of all ages and abilities who walk to the park from their homes or from a restaurant. Census 2010 statistics show that 75% of properties in the area are multi-family dwellings, 46% of residents are renters - 58% of them living by themselves and their median age is 37 years old. Twelve percent of residents are over 60 years old and 30% have a disability. For this population, Sunset Heights Park will offer open space and outdoor play areas where individuals of all abilities can recreate and socialize. The development of this park embraces the cultural roots and urban environment of this historic neighborhood by improving this important public space with architectural features and park amenities that encourage residents to enjoy the outdoors and appreciate the history of this community.

Upload Geographic Distribution Map: Provide a map showing current distribution of parks in the entire service area.

SUBMITTING YOUR APPLICATION

Approved by:



933EA00E53BA453

Stephen Wright
Director

10/6/2020

Date

CITY OF HOUSTON, TEXAS

Signed by:

Mayor

ATTEST/SEAL:

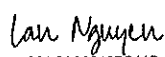
City Secretary

COUNTERSIGNED BY:

City Controller

DATE COUNTERSIGNED:

APPROVED AS TO FORM:

DocuSigned by:

80ACA839197C41D...

Sr. Assistant City Attorney
L.D. File No. 0492000137001
(TPWD-Grant Appl-Sunset Heights Park)

The Sunset Heights Park Project

PROOF SPONSOR CAN PREVENT SURFACE DRILLING/MINING OF THE PROJECT SITE

The City of Houston has an ordinance dealing specifically with oil and gas wells. Section 31 of the Code of Ordinances requires a notice of application and permit before any drilling/mining can take place. As 6000 North Main Street, Houston TX 77009 is within city limits, this ordinance applies. Section 31-35 states additionally that the article does not authorize trespass or affect the property owner's right of contract, therefore because 6000 North Main Street, Houston TX 77009 is dedicated park property, no drilling/mining will be authorized.



Local Park Grant Program Applicant's Certification & Program Assurances

As the duly authorized representative of the sponsor designated in the Resolution Section 3, ***I certify that the Applicant:***

1. Has complied with all pertinent local and state laws, and Local Parks Grants Program requirements regarding public hearings, including floodplain development, if appropriate.
2. Has the required proportionate share of funds available and sufficient for the project as required by Section 13.309 of the Parks and Wildlife Code.
3. Will maintain and operate areas acquired or developed with program assistance at sponsor expense as required by Section 13.309 of the Parks & Wildlife Code.
4. Will permanently dedicate for public park and recreation use all project area(s) which receive program assistance, as required by Chapter 640.1.2 of the *Local Park Grant Program Manual*.
5. Has the legal authority to apply for program assistance and the institutional, managerial and financial capability to ensure proper planning, management and completion of the project described in this application.
6. Will give the State of Texas, hereafter referred to as "State," through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
7. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the Texas Parks & Wildlife Department, and will record any federal interest in the title of real property in accordance with U. S. Department of Interior directives.
8. Will dedicate and permanently maintain any property designated as a natural area, wetland, or open space to meet program guidelines.
9. Will comply with all provisions of the "Summary of Guidelines for Administration of Local Park Grant Acquisition & Development Projects."
10. Will comply with the requirements of the Department with regard to the drafting, review and approval of construction plans and specifications.
11. Will obtain all required state and/or federal permits related to project development.
12. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the completed work conforms to the approved plans and specifications.
13. Will furnish quarterly progress reports and such other information as may be required by the Department.
14. Will initiate and complete the work within the applicable time frame after receipt of approval from the Department.
15. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

Applicant's Certification & Program Assurances - Continued

16. Will comply with all State and Federal statues relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) any other non-discrimination provisions in the specific statute(s) under which application for program assistance is being made, and (f) the requirements of any other non-discrimination statute(s) which may apply to the application.
17. Will comply with the flood insurance purchase requirements of Section 4012(a) of the Flood Disaster Protection Act of 1973 which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance in an amount at least equal to its development or project cost.
18. Will comply with environmental standards which may be prescribed to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplain in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S. C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.);(g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
19. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
20. Will assist the Department in assuring compliance with the Texas Antiquities Code.
21. Will cause to be performed the required financial and compliance audits in accordance with the state or federal Single Audit requirements.
22. Will comply with all applicable requirements of all other State and Federal laws, regulations and policies governing this program.

Houston Sunset Heights Park

Sponsor/ Project Name

DocuSigned by:



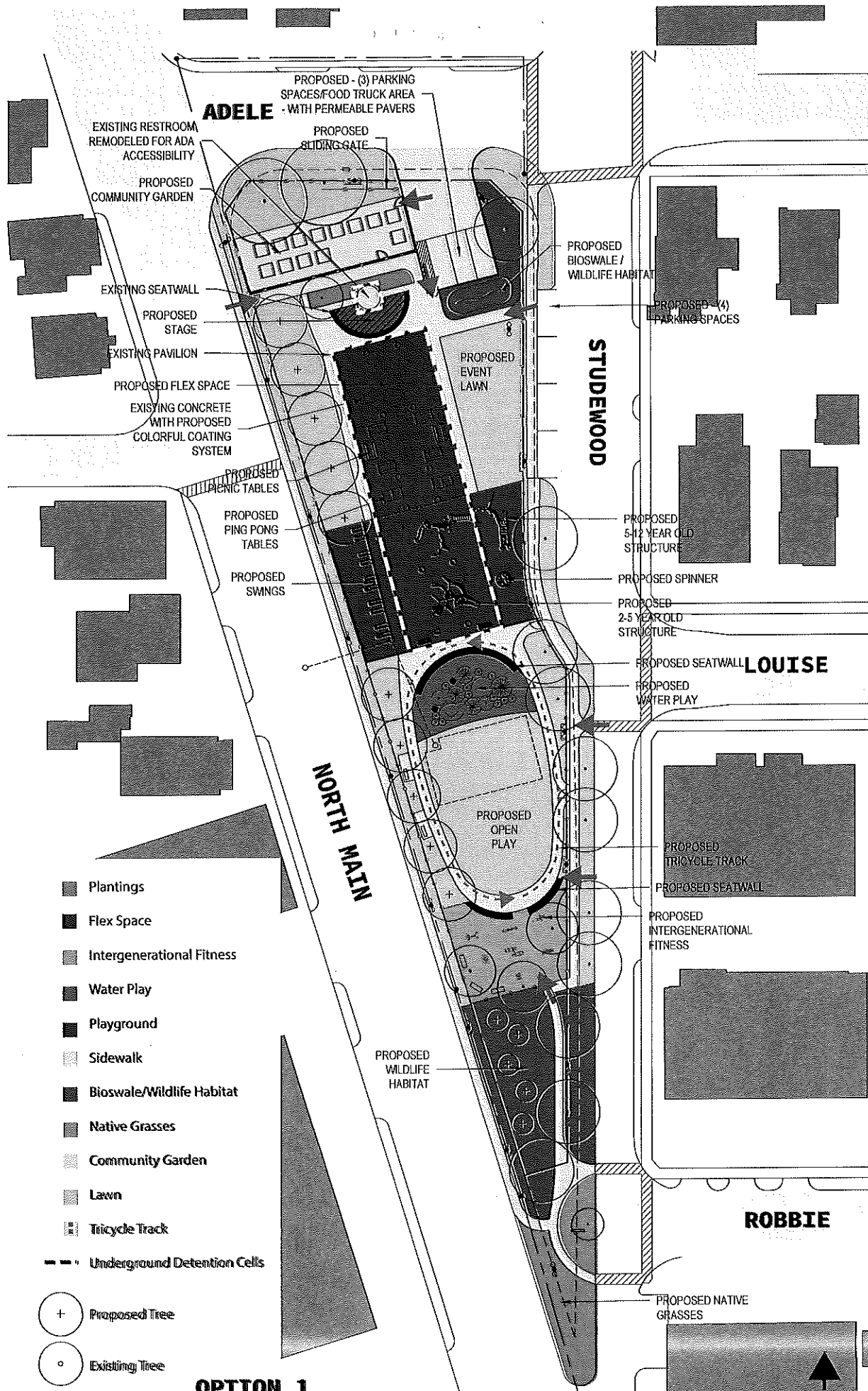
Signature of Official Authorized in Resolution

Stephen Wright, Director Houston Parks and Recreation Department

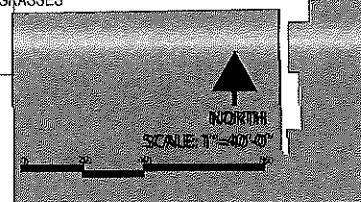
Print Name and Title of Official

10/6/2020

Date



- Plantings
- Flex Space
- Intergenerational Fitness
- Water Play
- Playground
- Sidewalk
- Bioswale/Wildlife Habitat
- Native Grasses
- Community Garden
- Lawn
- Tricycle Track
- - - Underground Detention Cells
- + Proposed Tree
- o Existing Tree





Budget Summary -- Local Park Grants Program

Project Name:

East Sunset Heights Park

		GRANT ELEMENTS	GRANT SUB-TOTAL	OVER MATCH	OVER MATCH SUB-TOTALS	GRANT + OVER MATCH TOTALS
I. PROFESSIONAL SERVICES						
	Pre-Agreement Costs	<i>Professional Services cannot exceed:</i>	\$ 187,000		\$ -	
	Beginning Date: 04/30/2019	\$ 193,080				
A.	Plans (authorized)	\$ 75,000				\$ 75,000
B.	Land/geo-tech surveys	\$ 16,500				\$ 16,500
C.	Construction Documents, Specification and Construction Review	\$ 95,500		\$ -		\$ 95,500
II. LAND ACQUISITION			\$ -		\$ -	
A.				\$ -		\$ -
B.		\$ -				\$ -
III. CONSTRUCTION			\$ 1,609,000		\$ -	
A.	Site Preparation (Tree Protection, Demo, Grading and Drainage)	\$ 101,000				\$ 101,000
B.	Program Sponsor Sign/Pedestal	\$ 4,000		\$ -		\$ 4,000
C.	Storm Drainage and Onsite Detention	\$ 98,000		\$ -		\$ 98,000
D.	Utilities (Electrical, Water & Lighting)	\$ 52,000		\$ -		\$ 52,000
E.	Concrete walkways, concrete coating & tricycle track	\$ 70,000		\$ -		\$ 70,000
F.	Refurbish Bus Shelter for Picnic/Playground Shade Cover	\$ 400,000		\$ -		\$ 400,000
G.	Stage Area/Seatwall	\$ 42,000		\$ -		\$ 42,000
H.	Landscaping & Irrigation (Trees, Sod and Native Grasses) & Irrigation	\$ 102,000		\$ -		\$ 102,000
I.	Bio Swales	\$ 35,000		\$ -		\$ 35,000
J.	Spray Feature	\$ 160,000		\$ -		\$ 160,000
K.	Tables, Benches, Ping Pong Tables, Drinking Fountain, Trash Containers	\$ 61,000		\$ -		\$ 61,000
L.	Playground Equipment/Fall Surfacing	\$ 350,000		\$ -		\$ 350,000
M.	Perimeter Fence and Gates	\$ 72,000		\$ -		\$ 72,000
N.	Parking Area	\$ 62,000		\$ -		\$ 62,000
TOTAL PROJECT COST			\$ 1,796,000		\$ -	\$ 1,796,000
50% MATCH AMOUNT		\$ 898,000				

**50% Match amount cannot exceed: Urban Outdoor-\$1,000,000;
 Non-Urban Outdoor-\$500,000; Small Community-\$75,000;
 Urban Indoor-\$1,000,000; Non-Urban Indoor-\$750,000**

Verify Grant + Over match \$ 1,796,000