



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/5/2020

T28979 - Baggage Handling Systems Operations & Maintenance Services - ORDINANCE

Agenda Item#: 53.

Summary:

Background:

Request for Proposals received May 28, 2020 for S72-T28979- Approve an ordinance awarding a contract to JSM & Associates, LLC in the maximum contract amount not to exceed \$12,229,924.50 for baggage handling systems operations & maintenance services for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **five-year contract to JSM & Associates, LLC** for a total contract amount not to exceed **\$12,229,924.50** for baggage handling systems operations & maintenance services. The Director of HAS may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

JSM & Associates, LLC will provide complete operations and maintenance 24/7, 365 days per year, of existing and replacement baggage handling systems located at Bush Intercontinental Airport's Terminals A & D and the Federal Inspection Station (FIS) for the following: 21,970 LF (linear feet) of baggage belts (multiple manufacturers), seven (7) Smart Security Lanes located at Terminal D Checkpoint, and thirty (30) make-up/baggage claim carousels.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-three (33) prospective proposers viewed the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, four proposals were received by Daifuku Airport Technologies, Oxford Airport Technical, JBT AeroTech Corporation, and JSM & Associates, LLC. The evaluation committee (EC), consisted of employees from HAS and Houston Public Works.

The proposals were evaluated based upon the following criteria:

1. Personnel/Staffing Requirements
2. Reputation/Qualifications/Experience
3. Management Strategy Plan
4. Efficiency/Sustainability/Energy Savings/EAMS
5. Fee Schedule Proposal

The EC is confident JSM & Associates, LLC is well-qualified to perform the required services as outlined in the RFP.

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MWBE Subcontracting:

The RFP was advertised with a 7% goal for M/WBE participation. JSM & Associates, LLC submitted a plan meeting the goal at 7% and has designated the following subcontractor as its certified M/WBE subcontractor.

Contractor	Type of Work	Goal	Amount
BE Staffing Solutions, LLC	Temporary Staffing/Labor Agency	7%	\$856,094.71

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Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, JSM & Associates, LLC has elected to play and will provide health benefits to eligible employees in compliance with City policy.


Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, JSM & Associates, LLC is not a designated HHF company, but they were the successful awardee without the application of the HHF preference.

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Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

10/19/2020

ESTIMATED SPENDING AUTHORITY

Department	FY2021	Out-Years	Amount
Houston Airport System	\$1,768,126.87	\$10,461,797.63	\$12,229,924.50

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Amount of Funding:

\$12,229,924.50- HAS Revenue Fund (8001)

Contact Information:

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ATTACHMENTS:

Description	Type
POP 1	Backup Material
POP 2	Backup Material
Fair Campaign Form B	Backup Material
Form 1295	Backup Material
No Safety Impact Form	Backup Material
Drug Policy Compliance	Backup Material
OBO Goal Approval	Backup Material
Affidavit Information Form	Backup Material
Tax Log	Backup Material
M/WBE Participation	Backup Material
Signature of Authority	Backup Material
RCA Back-up	Backup Material
COF 10-16-20	Financial Information