



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/30/2020

T29298 - Financial Services for Disaster Related Funding - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Proposals Received April 9, 2020 for S36-T29298 - Approve an ordinance awarding a professional services contract to Deloitte & Touche LLP in the maximum contract amount not to exceed \$5,000,000.00 for financial services for disaster related funding for the Finance Department.**

### **Specific Explanation:**

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options to Deloitte & Touche LLP** in the maximum contract amount not to exceed **\$5,000,000.00** for financial services for disaster related funding for the Finance Department. The Chief Procurement Officer or the Director of the Finance Department may terminate this contract at any time upon 30-days written notice to the contractor.

The contractor will provide financial oversight services, as well as assistance, as required, to the City staff regarding cash flow, budgetary matters, and lost tax revenues, quantifying changes to expense and capital outflows, and identifying alternative revenue and expense measures. The Finance Department Director ("Director") may issue task orders describing the services and deliverables required from the contractor.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from five (5) firms: Alvarez and Marsal Corporate Improvement LLC, Deloitte & Touche LLP, Ernst & Young LLP, Rockfleet Financial Services Inc., Stout Risius Ross LLC. The evaluation committee consisted of evaluators from the Housing and Community Development, Finance, and Houston Public Works Departments. The evaluation was based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

**Deloitte & Touche LLP** received the highest overall scores and was deemed the best qualified to perform the requirements as outlined in the RFP.

### **M/WBE Participation:**

The RFP was advertised with a 24% goal for M/WBE participation. Deloitte & Touche LLP has designated the below-named company as its certified M/WBE subcontractor.

Name	Type of Work	Percentage
Niche Assurance LLC	Cash flow modeling, finance, and accounting support services	24%

### **Pay or Play:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

### **Disaster Note:**

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

### **Fiscal Note:**

Funding for this item is included in the FY 2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/27/2020

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*Jerry Adams*  
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*Tantri Emo*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Department Approval Authority Signature**

DS  
*MD*

**Estimated Spending Authority**

Department	FY2021	Out Years	Total
General Government	\$1,000,000.00	\$4,000,000.00	\$5,000,000.00

**Prior Council Action:**

**Amount of Funding:**

**\$5,000,000.00**

General Fund

Fund No.: 1000

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

**ATTACHMENTS:**

Description	Type
Form B	Backup Material
City of Houston Information Form	Backup Material
Drug Form	Backup Material
POP-1 Acknowledgement Form	Backup Material
POP-2 Certification of Compliance	Backup Material
SAM Results	Backup Material
Certificate of Insurance	Backup Material
Certificate of Insurance2	Backup Material
AMBest Rating	Backup Material
Secretary of State	Backup Material
Award Recommendation	Backup Material
Certification of Funds	Backup Material