



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/25/2020

HPW – 20MRJ02 PES / Halff Associates, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Halff Associates, Inc. for Professional Services and Technical Support for Paving and Drainage Projects.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Halff Associates, Inc. for Professional Services and Technical Support for Paving and Drainage Projects and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Storm Drainage Capital Improvement Plan (CIP) and is required to assist the City with implementation of drainage and paving improvement projects to reduce the risk of structural flooding.

DESCRIPTION/SCOPE: This project consists of project management and staff augmentation, technical services and support, and engineering design services. The specific scope, budget, and schedule shall be established for each separate work order prior to authorization of the project by the City.

LOCATION: The projects and limit shall be established by each separate work order.

SCOPE OF CONTRACT AND FEE: Under the terms and scope of the Contract, the Consultant will primarily perform project management, staff augmentation, and technical support services. When authorized by the City, engineering design services shall consist of Basic and Additional Services, including public meetings, as applicable for Phase I - Preliminary Design, Phase II - Final Design and Phase III - Construction Phase Services.

The Contract shall be allocated as: Program Management and Staff Augmentation, Technical Services and Support, and Engineering Design Services.

The total cost of this project is \$6,081,761.70 to be appropriated as follows: \$5,792,154.00 for Contract services and \$289,607.70 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

	<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1.	Amani Engineering, Inc.	Surveying	\$ 60,000.00	1.04%
2.	Gunda Corporation, LLC	Engineering, Administrative Management, and Construction Management	\$ 400,000.00	6.91%
3.	HVJ Associates, Inc.	Geotechnical and Environmental	\$ 25,000.00	0.43%
4.	JAG Engineering, Inc.	Land Surveying	\$ 60,000.00	1.04%
5.	KIT Professionals, Inc.	Engineering	\$ 650,000.00	11.22%
6.	Langrand and Company, LLC, DBA Langrand	Public Relations, Communications, and Marketing	\$ 60,000.00	1.04%
7.	Trilogy Engineering Services LLC	Project Management and Staffing	\$ 200,000.00	3.45%
		TOTAL	<u>\$1,455,000.00</u>	<u>25.13%</u>

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:



9/30/2020

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. M-430220-0040-3

Amount of Funding:

\$6,081,761.70 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

Description

SAP Documents
Maps
OBO Documents (Vendor Info Sheets & Letters of Intent)
Form B - Fair Campaign Ord.
Ownership Information Form (doc 0455) and Tax Report
Pay or Play (POP 1-3)
Form 1295

Type

Financial Information
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material