



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/29/2020

ALL

Item Creation Date: 8/20/2020

H29214.A1 - Leadership and Management Development Program Courses - MOTION

Agenda Item#: 9.

Summary:

Not Real Caption

Amend Council Motion No. 2019-0552, passed October 30, 2019, to increase the spending authority from \$102,250.00 to \$120,505.00 for **Leadership and Management Development Program Courses from Richard Tyler International, Inc. for Houston Information Technology Services.**

Background:

Professional Services for H29214.A1 - Amend Council Motion No. 2019-0552, passed October 30, 2019, to increase the spending authority from \$102,250.00 to \$120,505.00 for Leadership and Management Development Program Courses from Richard Tyler International, Inc. for Houston Information Technology Services.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2019-0552 to increase the spending authority from **\$102,250.00 to \$120,505.00** for Leadership and Management Development Program Courses from **Richard Tyler International, Inc.** for Houston Information Technology Services (HITS), and that authorization be given to issue a purchase order.

The "Commitment to Excellence Leadership and Management Education and Development Team Program" is an in-depth leadership and management skills development program that focuses on building the foundation for leadership and managerial excellence and sustained operational results. The curriculum is intended for all members of the HITS management team. It includes post-training "New & Renew" workshops to sustain skills learned in the initial training. The additional spending authority is for a period of 12-months and includes educational training materials.

Richard Tyler International, Inc. is a leadership development firm that offers leadership assessment, coaching, consultation, training and has earned a worldwide reputation for powerful educational methods, motivational techniques and success training. The firm was selected as one of Americas Premier Experts and their philosophies have been featured in *Forbes*, *Entrepreneur*, *The Business Journals*, *Sales and Marketing*, and *Corporate America*, *Wealth and Finance International*, and *Acquisition International* magazines.

This recommendation is made pursuant to Local Government Code section 252.022 (a) (4) of the Texas Local Government Code for professional services.

M/WBE Participation:

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/21/2020

DocuSigned by:
Jerry Adams
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:
Lisa Kent
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Department Approval Authority

9/21/2020

| Estimated Spending Authority | | | |
|---|-------------|-----------|-------------|
| DEPARTMENT | FY2021 | OUT YEARS | TOTAL |
| Houston Information Technology Services | \$18,255.00 | \$0.00 | \$18,255.00 |

Prior Council Action:

Council Motion No.: 2020-0552; passed: October 30, 2019

Amount of Funding:

\$18,255.00

Central Service Revolving Fund

Fund No.: 1002

Contact Information:

| <u>NAME:</u> | <u>DEPARTMENT/DIVISION</u> | <u>PHONE</u> |
|-------------------------------------|----------------------------|----------------|
| Laura Guthrie, Purchasing Manager | FIN/SPD | (832) 393-8723 |
| Linda Shelton, Senior Staff Analyst | HITS | (832) 393-0082 |

ATTACHMENTS:

| Description | Type |
|--|-----------------------|
| MWBE Zero-Percent Goal Approved | Backup Material |
| Fair Campaign Ordinance | Backup Material |
| Professional Services Justification - Approved | Backup Material |
| COF Fund 1002 | Financial Information |
| Quote for Additional Services | Backup Material |
| CM2020-0552 | Backup Material |
| Affidavit of Ownership | Backup Material |