



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/29/2020

ALL

Item Creation Date: 8/14/2020

L29650 - Inspection Services for Waterline Rehabilitation - MOTION

Agenda Item#: 5.

Background:

S32-L29650 - Approve a spending authority in the total amount of \$225,000.00 for the purchase of inspection services for waterline rehabilitation from Bureau Veritas North America, Inc. through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the City Procurement Officer recommend that City Council approve a spending authority for the purchase of Inspection services for waterline rehabilitation through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) in an amount not to exceed \$225,000.00 for the Houston Public Works, and that authorization be given to issue purchase orders, as required, to the HCDE contractor, Bureau Veritas North America, Inc.

Houston Public Works Drinking Water Operations is in the process of repairing and replacing waterlines citywide. Due to the shortage of City staff, HPW relies on these services to meet the inspection demand, and the spending authority of \$225,000.00 will last until HPW can present a request to City Council for a new award and spending authority. The services are specialized in nature and available to HPW through HCDE, who will be awarding a new contract for one year with three renewal option years, to an HCDE selected contractor, at the end of September 2020. HPW intends to submit the new request to City Council as soon as the new HCDE contract is in place.

The scope of work requires the contractor to provide all labor, material and supervision necessary to perform professional construction inspection services and supplemental activities described in this contract and in the work orders for waterline rehabilitation. Services include, but not limited to, providing the City with a written work plan that describes the following: 1) tasks to be accomplished for each Work Order, 2) the personnel who will accomplish the tasks 3) the time of completion for each task and 4) detailed and scheduled fees for the Work Order including a breakdown of man hours with the corresponding salary and classification, estimated quantities and costs for reimbursable expenses and consultant subcontract costs. The department will issue work orders to the contractor on an as-needed basis.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Pay or Play Program:

The proposed award requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

MWBE Subcontracting:

This spending authority was issued with a 24% M/WBE participation level. Bureau Veritas North America, Inc. designated the below-named company as its M/WBE subcontractor.

Name	Type of Work	Dollar Amount	Percentage
Middleton Brown, LLC	Inspection Services	\$54,000.00	24%

Fiscal Note:

Funding for this item is included in the FY21 Adopted Budget. Therefore no Fiscal note is required as stated in the Financial Policies.

DocuSigned by: Jerry Adams 9/17/2020 ODD350139A6F4C8... Jerry Adams, Chief Procurement Officer Finance/Strategic Procurement Division

DocuSigned by: Carol Haddock 9/17/2020 A93C410B72B3453... Carol Ellinger Haddock, P.E., Director Houston Public Works

**Estimated Spending Authority:**

Department	FY 2021	Out Years	Total
Houston Public Works	\$225,000.00	\$0.00	\$0.00

**Amount of Funding:**

\$225,000.00

Water & Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

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Catherine Scott, Sr. Procurement Specialist	FIN/SPD	(832) 393-8803
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:**

**Description**

Cooperative/Interlocal Approval  
Letter of Intent - Bureau Veritas N. A.  
Certification of Funds  
Ownership Information Form - Bureau Veritas  
Dept memo  
Budget v Actuals  
Funding Verification

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Other  
Financial Information  
Financial Information