



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/22/2020

ALL

Item Creation Date: 8/25/2020

E29622 – Approve Payment to SET Environmental Inc. - MOTION

Agenda Item#: 7.

**Background:**

**S17-E29622 - Approve payment to SET Environmental, Inc. in an amount not to exceed \$93,593.49 for Lime Tank Cleaning and Repair for Houston Public Works.**

**Specific Explanation:**

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve payment to **SET Environmental, Inc.** in an amount not to exceed **\$93,593.49** for lime tank cleaning and repair for Houston Public Works.

The Strategic Procurement Division issued an emergency purchase order to SET Environmental, Inc. on or about May 29, 2020 for lime tank cleaning and repair at the East Water Purification Plant. One of the two bulk lime tanks at East Water Purification Plant was down and could not be put back into service until an estimated 20,000 gallons of lime was removed and disposed to allow for inspections and repairs. If the lime tank was not repaired, the production of treated water would have been negatively impacted. SET Environmental, Inc. was selected for their quality of services and the immediate response time to address the emergency. It was imperative that the contractor could mobilize and perform the work services immediately to ensure the water plant would remain operational. The final invoice was received and reconciled on June 12, 2020.

The scope of work requires the contractor to provide all permits, insurance, labor, materials, supervision and the transport of debris removal necessary.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process."

**MWBE Participation:**

This Procurement is exempt from the MWBE, subcontracting goal participation as the total project expenditures does not exceeds the **City's \$100,000.00 threshold.**

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

DocuSigned by:  
*Jerry Adams*  
9/16/2020  
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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

DocuSigned by:  
*Carol Haddock*  
9/16/2020  
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**Carol Ellinger Haddock, P.E. Director**  
**Houston Public Works**

Estimated Spending Authority			
Department	FY21	Out Years	Total
Houston Public Works	\$93,593.49	\$0.00	\$93,593.49

**Amount of Funding:**

**\$93,593.49**

Water & Sewer System Operating Fund  
Fund No. 8300

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
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**ATTACHMENTS:**

Description	Type
EPO Justificaton - CPO Approved	Backup Material
Budget Form A - Fund 8300	Financial Information
COI & Endorsements	Backup Material
Final Invoice FS16607	Backup Material
Ownership Information - NOT FOR CONTROLLERS (EPO)	Contract/Exhibit
Drug Forms	Backup Material