



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/6/2020

E29551 - Utility Carts- MOTION

Agenda Item#: 11.

Summary:

Not Real Caption

Purchase of utility carts through the Interlocal Agreement for Cooperative Purchasing with the **Houston-Galveston Area Council (H-GAC)** in the total amount of \$155,360.08 for the Fleet Management Department on behalf of Various Departments.

Background:

S87-E29551 – Purchase of utility carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of \$155,360.08 for the Fleet Management Department on behalf of Various Departments.

Specific Explanation:

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of seven (7) utility carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of **\$155,360.08** for various departments and that authorization be given to issue purchase orders to the H-GAC contract vendors shown below. The department's personnel will utilize these utility carts to transport operators and equipment around to the work areas. **Funding for these utility carts is included in the adopted FY2021 Capital Improvement Plan.**

H-GAC Contractors:

John Deere & Company: Approve the purchase of on one (1) utility cart in the amount of **\$19,466.86**.

Hlavinka Equipment Co. Inc.: Approve the purchase of six (6) utility carts in the amount of **\$135,893.22**.

These utility carts will come with a one year warranty. These new vehicles will replace existing vehicles that have reached their useful life expectancy and will be sent to auction for disposal.

MWBE Subcontracting:


Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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9/9/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

Department	FY2021	Out Years	Total
Houston Public Works	\$135,893.22	0	\$135,893.22
Houston Parks and Rec.	\$19,466.86	0	\$19,466.86
Total			\$155,360.08

Prior Council Action:

Appropriated Ordinance No. 2020-0712, Approved August 18, 2020

Amount of Funding:

\$19,466.86 - Contributed Capital Projects Fund - (4515)-**Previously Appropriated by Ord. No.: 2020-0712**
\$45,297.74 - Combined Utility Systems General Fund - (8305)
~~\$90,595.48~~ - Project Cost Recovery Fund - (1001)
\$155,360.08 Total

Contact Information:

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ATTACHMENTS:

Description	Type
E29551 - Fiscal Form A - HPW	Financial Information
E29551 - Fiscal Form A - HPARD	Financial Information
E29551 - OBO Goal Modification	Backup Material
E29551 - Fair Campaign - Deere & Co - Brookside Equip	Backup Material
E29551 - Fair Campaign - Hlavinka	Backup Material
E29551 - Form B	Backup Material
E29551 - Delinquent Tax Report - Hvalinka	Backup Material
E29551 - Delinquent Tax Report - Brookside	Backup Material
E29551 - Affidavit of Ownership - Deere & Company - Brookside Equipment	Backup Material
E29551 - Affidavit of Ownership - Hlavinka	Backup Material
E29551 - Funding Summary	Backup Material
E29551 - HGAC Quote - Deere & Company	Backup Material
E29551 - HGAC Quote - Hvalinka Equipment	Backup Material
E29551 - FY21 Fleet Appropriation Ordinance	Backup Material
E29551 - HGAC Contract - Deere & Company	Backup Material
E29551 - HGAC Contract - Hvlinka Equipment	Backup Material
Funding Verification for Fund 8305	Financial Information
Funding Verification	Financial Information
HPW Signed Coversheet	Signed Cover sheet