



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/20/2020

N29599 - Accessories upgrades for Getac A140 tablets - MOTION

Agenda Item#: 5.

Summary:

Background:

Sole Source for S84-N29599 - Approve the sole source purchase in the total amount of \$62,995.50 for accessories upgrades for 90 Getac A140 fully rugged tablets previously purchased from Getac, Inc. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve the sole source purchase in the total amount of **\$62,995.50** for accessories upgrades for 90 Getac A140 fully rugged tablets previously purchase from Getac, Inc. and that authorization is given to issue a purchase order to **Getac, Inc.**

This purchase is for the upgrade of 90 Getac A140 fully rugged tablets. HPW purchased these units for the Customer Account Services Division through the Hewlett-Packard contract but did not include the upgrade option features of 1) webcams, 2) 8MP front/rear cameras, and 3) multi-functional carrying/mounting hard handles. These three upgrade option features are necessary to allow HPW inspector teams to perform their work in the field, including the recording of pictures for investigative purposes and the transfer of data to the department's Information Public Sector work order system. The total cost of this upgrade covers the installation of the components and labor. Getac, Inc.'s standard three-year warranty is included with the upgraded equipment.

Getac, Inc. is the exclusive service provider for the maintenance and upgrade services of Getac components. Parts from any other brand would not be functionally compatible with the tablets. Additionally, installation from any entity other than Getac would void the warranty of the current equipment.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempt procurement.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

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Jerry Adams
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DocuSigned by:
Carol Haddock
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9/10/2020

9/10/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director
Houston Public Works

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J6

Estimated Spending Authority:

Department	FY 2021	Out Years	Total
Houston Public Works	\$62,995.50	\$0.00	\$62,995.50

Amount of Funding:

\$62,995.50

W & S System Operating Fund
Fund No.: 8300

Contact Information:

Contact Information:

Name:	Department / Division	Phone
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ATTACHMENTS:

Description	Type
N29599 - Sole Source - CPO Approved 08.07.20	Backup Material
N29599 - HPW IT - CTO Approved 06.09.20	Backup Material
N29599 - RCA Budget Funding Form	Financial Information
N29599 - Quote	Backup Material
N29599 - Ownership Information Form 06.08.20	Backup Material
N29599 - Clear Tax Report 06.16.20	Backup Material
Funding Verification	Financial Information
Budget v Actuals	Financial Information
Cover Sheet	Signed Cover sheet