



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/28/2020

C73974.A4 - Credit Card Processing Services - ORDINANCE

Agenda Item#:

Summary:

ORDINANCE approving and authorizing a fourth amendment to the agreement for credit card processing services between the City of Houston and **WELLS FARGO BANK, N.A.** and **WELLS FARGO MERCHANT SERVICES, LLC**

Background:

S36-C73974.A4 - Approve an ordinance authorizing a fourth amendment to the professional services contract no. 4600010361 between the City of Houston and Wells Fargo Bank, N.A. and Wells Fargo Merchant Services, LLC (approved by Ord. No. 2010-0727 on September 15, 2010) to extend the contract term from October 3, 2020 to October 3, 2021 for credit card processing services for Various Departments.

Specific Explanation:

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a fourth amendment to the contract between the City of Houston and Wells Fargo Bank, N.A. and Wells Fargo Merchant Services, LLC to extend the agreement term for a maximum of twelve (12) months (October 3, 2020 to October 3, 2021) for credit card processing services for various departments.

The contract was originally awarded by City Council on September 15, 2010, per Ordinance No. 2010-0727 for a five year term with three one-year options. On July 6, 2016, per Ordinance No. 2016-0553, City Council approved a first amendment approving the Contractor's amended Exhibit "B" to revise the Contractor's processing fees. On September 5, 2018, per Ordinance No. 2018-0697, City Council approved a second amendment to extend the contract term to October 3, 2019. On September 4, 2019, per Ordinance No. 2019-0660, City Council approved a third amendment to extend the contract term to October 3, 2020. This is a Revenue Contract, therefore no expenditures are reflected. The extension will allow time for the City to complete its negotiations for a new contract.

The Contractor is required to provide electronic payment processing and gateway processing services to various City departments for accepting payments issued for various City fees, fines, and commercial burglar and fire permits. The payments are made by payees using credit card, debit card, and potentially electronic check or Automated Clearing House (ACH) payments. The Contractor provides customers with web-based payment portals and Point-of-Sale (POS) processing systems, including the Internet, Kiosks, telephone and POS payment modules for both remote clients and in-office payments.

M/WBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget, therefore, no fiscal note is required.

9/3/2020

DocuSigned by:
Jerry Adams
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**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Prior Council Action:

- Ordinance No. 2010-0727, passed September 15, 2010
- Ordinance No. 2016-0553, passed July 6, 2016
- Ordinance No. 2018-0697, passed September 5, 2018
- Ordinance No. 2019-0660, passed September 4, 2019

Amount of Funding:

No funding required - REVENUE

Contact Information:

DocuSigned by:
Tantri Emo
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Department Approval Authority Signature

9/9/2020

DS
MD

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Alma Tamborello, Interim Division Manager	FIN	(832) 393-9099

ATTACHMENTS:**Description**

Form B

MWBE Zero Percentage Goal

Delinquent Tax Report

Ordinance no. 2010-0727

Ordinance No. 2016-0053

Ordinance No. 2018-0697

Ordinance No. 2019-0660

Type

Backup Material

Backup Material

Backup Material

Ordinance/Resolution/Motion

Ordinance/Resolution/Motion

Ordinance/Resolution/Motion

Ordinance/Resolution/Motion