



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/14/2020

ALL

Item Creation Date: 3/12/2020

T24883 - Professional Services and Case Management System - ORDINANCE

Agenda Item#: 23.

Summary:

ORDINANCE approving and authorizing a sole source contract between the City of Houston and **ECCENTEX CORPORATION** for professional services and case management for the Houston Police Department; providing a maximum contract amount - Three years with two one-year options - \$1,062,000.00 - General Fund

Background:

Sole Source S33-T24883 – Approve an ordinance awarding a sole source contract to Eccentex Corporation in the maximum contract amount not to exceed \$1,062,000.00 for Professional Services and Case Management System for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract with two one-year options** to **Eccentex Corporation** in the maximum contract amount not to exceed **\$1,062,000.00** for Professional Services and Case Management System for the Houston Police Department. The Chief of Police and/or Chief Procurement Officer may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The contract provides for 24/7 support and maintenance for the Internal Affairs Division's Case Management System and the Document Management System for the Chief of Police, as well as an enterprise license for the platform these systems were built on. Included in the services, the vendor will make routine updates in the software, bug fixes, etc., and supporting software updates to keep current with Microsoft versions to meet with CJIS compliance.

The scope of work requires the contractor to provide all personnel, management, supervision, labor, materials, equipment, parts, transportation and incidentals necessary to maintain, upgrade and/or integrate new functionality to the existing Internal Affairs Division's Case Management System. Included in the Enterprise Site License is Contractor's Standard Software Support for the Solution any other support for the Solution required by HPD for the year(s) that the license covers.

M/WBE Subcontracting:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposal were not solicited because the department is utilizing a sole-source for this purchase.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

Fiscal Note:

Funding for this item is included in the FY 2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

7/2/2020

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department Name	FY2021	Out-Years	Total
Houston Police	\$200 000 00	\$862 000 00	\$1 062 000 00

PROVISION PRICE | \$200,000.00 | \$802,000.00 | \$ 1,002,000.00

Amount of Funding:

\$1,062,000.00

General Fund
Fund No.: 1000

Contact Information:

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ATTACHMENTS:

Description	Type
Affidavit of Ownership	Backup Material
Fair Campaign	Backup Material
Supplemental Info	Backup Material
Form B	Backup Material
Taxes	Backup Material
Sole Source Justification	Backup Material
MWBE	Backup Material
Goal Modification Form	Backup Material
Signed Ordinance	Ordinance/Resolution/Motion
Cover Sheet	Signed Cover sheet
Contract (revised)	Contract/Exhibit
Certification of Funds Form	Financial Information