



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

T25941(2of3) - Roof Repair and Replacement Services (GUTIER, LLC) - ORDINANCE

Agenda Item#:

Background:

Request for Proposals Received March 7, 2019 for S19-T25941 - Approve an ordinance awarding a contract to Gutier, LLC in the maximum contract amount not to exceed \$10,000,000.00 for roof repair and replacement services for General Services Department on behalf of various City Departments.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **two-year contract, with three one-year options** to **Gutier, LLC** in the maximum contract amount not to exceed **\$10,000,000.00** for roof repair and replacement services for Houston Public Works, Houston Airport System, Houston Parks & Recreation, Solid Waste and General Services Departments.

The scope of work requires the contractor to furnish all labor, personnel, supervision, equipment, tools, materials, supplies, scaffolding, permits, transportation, bonds, other incidentals, necessary insurance, and compliance with the 2019 construction wage scale to remove, repair and replace existing roofs at various City buildings. The contract will also be used to repair roofs that are under manufacturer's warranty, but beyond the standard one-year installation warranty.

The pricing is determined by the contractor providing a cost factor co-efficient multiplied by pre-priced tasks as listed in the R.S. Means Facilities Construction Cost Data Books. Work will be approved by work orders issued on an as-needed basis. Gutier, LLC is qualified/authorized to perform warranty repair on major roofing manufacturing systems, including GAF roofing products, Firestone building products, and Carlisle Syntec Systems.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Seventy-two prospective proposers downloaded the solicitation document from SPD's e-bidding website, and as a result, proposals were received from J.R. Jones Roofing, Inc., Gutier, LLC, D7 Roofing and Metal, LLC, and Charter Roofing Company, Inc. The evaluation committee was comprised of four evaluators from General Services, Airport, and Houston Public Works Departments. The proposals were evaluated based upon the following criteria.

- Contractor Qualifications and Experience
- Employees Qualifications and Experience
- Project Management Services
- Subcontractors/Suppliers
- Safety Record and Program
- Claims History
- Price

Gutier, LLC is recommended for award.

M/WBE Subcontracting:

This request for proposal was issued as a goal oriented with a 15% M/WBE participation level, 12% MBE and 3% WBE participation goals. Gutier, LLC has designated the below-named companies as its certified M/WBE subcontractors.

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
D7 Roofing & Metal, LLC	Roofing & Metal Services	\$1,200,000.00	12%
Pyramid Roofing & Const. Co.	Roofing & Metal Services	\$ 300,000.00	3%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Gutier, LLC has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Gutier, LLC is a designated HHF company, but they were the successful awardee with application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

Jerry Adams
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Carol Haddock
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 Department Approval Authority Signature

Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

3/16/2020

ESTIMATED SPENDING AUTHORITY

Department	FY20	Out-Years	Total Amount
General Services	\$25,000.00	\$7,193,550.00	\$7,218,550.00
Houston Airport System	\$340,000.00	\$1,360,000.00	\$1,700,000.00
Houston Public Works	\$112,266.67	\$525,733.33	\$ 638,000.00
Houston Parks and Recreation	\$ 3,450.00	\$ 420,000.00	\$ 423,450.00
Solid Waste Management	\$ 3,000.00	\$ 17,000.00	\$ 20,000.00
Totals	\$ 483,716.67	\$9,516,283.33	\$10,000,000.00

Amount of Funding:

- \$7,218,550.00 – Maintenance Renewal and Replacement Fund (2105)
- \$1,700,000.00 - HAS-Revenue Fund (8001)
- \$ 557,666.00 - HPW-Water & Sewer System Operating Fund (8300)
- \$ 16,335.00 - HPW-Stormwater Fund (2302)
- \$ 63,999.00 – HPW-Dedicated Drainage and Street Renewal Fund (2310)
- (Breakdown for Fund 2310: \$42,240.00 Metro and \$21,759.00 Ad Valorem)**
- \$ 443,450.00 - General Fund (1000)

\$10,000,000.00 - TOTAL

Contact Information:

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ATTACHMENTS:

Description	Type
Fair Campaign Ordinance (Form A)	Backup Material
Fair Campaign Ordinance (Form B)	Backup Material
Statement of Residency	Backup Material
Conflict of Interest Questionnaire	Backup Material
Resolution of Contractor	Backup Material
POP 1	Backup Material
POP 2	Backup Material
Certificate of Interested Parties	Backup Material
Secretary of State (SOS)	Backup Material
M/WBE Reduced Goal Approval	Backup Material
COI and Endorsements	Backup Material
Drug Forms	Backup Material
Affidavit	Backup Material
Contract	Contract/Exhibit
Funding	Financial Information
MWSBE Participation Plan	Backup Material
MWSBE Letter of Intent 1	Backup Material
MWSBE Letter of intent 2	Backup Material
Funding Backup for Fund 8001	Financial Information