



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 6/2/2020

ALL

Item Creation Date: 3/26/2020

S28932 - Hand Tools and Small Repair Equipment - MOTION

Agenda Item#: 7.

Summary:

NOT A REAL CAPTION

CITY SUPPLY COMPANY, INC for the purchase of hand tools and small repair equipment for Houston Public Works - \$700,500.00 - Enterprise Fund

Background:

Formal Bids Received January 16, 2020 for S88-S28932 – Approve an award to City Supply Company, Inc. in the amount not to exceed \$700,500.00 for the purchase of hand tools and small repair equipment for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **City Supply Company, Inc** on its low bid in the amount not to exceed **\$700,500.00** for the purchase of hand tools and small repair equipment for Houston Public Works. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award consists of a price list for hand tools and small equipment to be used by the department for repair and maintenance of vehicles, equipment and machinery on a daily basis.

This is a price list award. The best discount which determines the low bid for a price list is the best bid received for quantities of high use items selected as sample pricing items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be purchased; rather, this award recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Eight prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and four bids were received as outlined below.

City Supply Company, Inc: Award on its low bid for Group 1 (Milwaukee price list; which includes but is not limited to flat chisels, adjustable wrenches and pliers, screwdrivers, ratchet sockets, battery and radiator testers, dual air condition stations, toolboxes, paint gun cleaners, and swivel-head rivet tools) in the amount not to exceed **\$700,500.00**.

	<u>Company</u>	<u>Sample Pricing Total</u>
1.	City Supply Company, Inc.	\$ 446.71
2.	MSC Industrial Supply Co.	\$ 470.05
3.	Atomac LTD.	\$ 775.94
4.	Snap-on Industrial.	\$1,222.29

MWBE Participation:


Zero percent goal-document approved by the Office of Business Opportunity.

Hire Houston First:


The proposed award requires compliance with the City’s “Hire Houston First” ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **City Supply Company, Inc.** is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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 Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

DocuSigned by:

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 Carol Ellinger Haddock, P.E., Director
 Houston Public Works



Estimated Spending Authority

Department	FY20	Out Years	Total
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Houston Public Works	\$ 2,500.00	\$698,000.00	\$700,500.00
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Amount of Funding:

\$ 551,500.00	HPW – Water and Sewer System Operating Fund (8300)
\$ 50,500.00	Stormwater Fund (2302)
\$ 65,010.00	Dedicated Drainage and Street Renewal Fund (2310) - Metro
\$ 33,490.00	Dedicated Drainage and Street Renewal Fund (2310) - Ad Valorem
\$ 700,500.00	Total

Contact Information:

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Adeola Otukoya	FIN/SPD	832-393-8786
Jedediah Greenfield	HPW	832-395-3754

ATTACHMENTS:

Description	Type
S88-S28932 MWBE GOAL	Backup Material
S88-S28932 BID TABULATION	Backup Material
S88-S28932 FAIR CAMPAIGN ORDINANCE	Backup Material
S88-S28932 FORM B	Backup Material
S88-S28932 FINANCIAL FORM A	Financial Information
S88-S28932 AFFIDAVIT OF OWNERSHIP	Backup Material
S88-S28932 TAX REPORT	Backup Material
Funding Verification for Fund 8300	Financial Information
Budget v Actuals - 2302, 2310, 8300	Financial Information
Funding Verification for Fund 2302 & 2310	Financial Information