



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 6/2/2020

ALL

Item Creation Date: 3/6/2020

HPW-20SWM18 Addtn'l Approp / Hatch Associates Consultants, Inc. Formerly Hatch  
Chester Inc. and Chester Engineers, Inc.

Agenda Item#: 28.

**Summary:**

AN ORDINANCE APPROPRIATING THE SUM OF \$385,000.00 OUT OF THE DEDICATED DRAINAGE AND STREET RENEWAL FUND CAPITAL FUND – DRAINAGE CHARGE AS AN ADDITIONAL APPROPRIATION TO A PROFESSIONAL ENGINEERING SERVICES CONTRACT BETWEEN THE CITY OF HOUSTON AND HATCH ASSOCIATES AND CONSULTANTS, INC (F/K/A HATCH CHESTER, INC.) FOR FY16 LOCAL DRAINAGE PROJECT NEGOTIATED DESIGN WORK ORDERS (APPROVED BY ORDINANCE NO. 2016-0429); PROVIDING FUNDING FOR CIP COST RECOVERY RELATING TO CONSTRUCTION OF FACILITIES FINANCED BY THE DEDICATED DRAINAGE AND STREET RENEWAL FUND CAPITAL FUND – DRAINAGE CHARGE; AND DECLARING AN EMERGENCY.

**Background:**

**SUBJECT:** Additional Appropriation to the Professional Engineering Services Contract between the City of Houston and Hatch Associates and Consultants, Inc. (f/k/a Hatch Chester, Inc.) for FY16 Local Drainage Project Negotiated Design Work Orders.

**RECOMMENDATION:** (SUMMARY) Approve an ordinance appropriating additional funds for FY16 Local Drainage Project Negotiated Design Work Orders with Hatch Associates and Consultants, Inc. (f/k/a Hatch Chester, Inc.)

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Capital Improvement Plan (CIP) Program. This program is required to provide professional engineering services to address necessary local storm water drainage system and roadside ditch improvements and repairs citywide.

**DESCRIPTION/SCOPE:** This project consists of professional engineering services to resolve localized storm water drainage problems that have been nominated by the Transportation and Drainage Operations. The project scope is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

**LOCATION:** The projects are located throughout the City.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on Jun 1, 2016, under Ordinance No. 2016-0429. The scope of services under the Original Contract consisted of Professional Engineering Services for Design of Local Drainage Project Negotiated Design Work Orders. Under this Contract, the Consultant completed engineering investigations and design work. On August 22, 2018 by Ordinance No. 2018-0670 City Council approve an Additional Appropriation. Under this Additional Appropriation the Consultant to provide Professional Engineering Services for Design of Local Drainage Project Negotiated Design Work Orders.

**SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE:** The requested additional appropriation will continue Phase I Preliminary Design Basic and Additional Services, Phase II Final Design Basic and Additional Services, and Phase III Construction Phase Services, as they relate to existing and future storm water maintenance, rehabilitation and reconstruction projects. The Basic an Additional Services fee for each work order will be negotiated based on the scope of service required and all Phases will be paid on a reimbursable basis with authorization not-to-exceed the agreed amount.

The total requested appropriation is \$385,000.00 to be appropriated as follows: \$350,000.00 for contract services and \$35,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.


**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 15%. The original contract and subsequent appropriations totals \$900,000.00. The Consultant has been paid \$617,784.22 (68.64%) to date. Of this amount, \$159,755.06 (25.86%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,250,000.00. The Consultant proposes the following plan to meet the M/WBE goal.

Name of Firms	Work Description	Amount	% of Total Contract
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Paid Prior M/WBE Commitment		\$159,755.06	12.78 %
Unpaid Prior M/WBE Commitment		\$56,244.94	4.50 %
1. Amani Engineering	Surveying & Engineering Services	\$155,000.00	12.4%

**TOTAL                    \$371,000.00            29.68%**

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

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 Carol Ellinger Haddock, P.E.  
 Director  
 Houston Public Works

5/27/2020

WBS No. M-420126-0094-3

**Prior Council Action:**

Ordinance 2016-0429, dated 06/1/2016  
 Ordinance 2018-0670 dated 08/22/2018

**Amount of Funding:**

\$385,000.00 from Fund No. 4042 – Dedicated Drainage and Street Renewal Fund Capital Fund –Drainage Charge.  
 Original (Previous) appropriation of \$580,000.00 from Fund No, 4042A – Street & Traffic Control and Storm Drainage – DDSRF-A  
 Subsequent appropriation of \$480,000.00 from Fund No, 4042 – Street & Traffic Control and Storm Drainage - DDSRF

**Contact Information:**

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 Senior Project Manager  
 Transportation & Drainage Operations  
 Phone: (832) 395-2095

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet
SAP Documents	Backup Material
Affidavit of Ownership	Backup Material
Fair Campaign Form B	Backup Material
Map	Backup Material
Original Contract	Backup Material
POP Docs	Backup Material
Prior Council Action	Backup Material
Schedule - MWBE Participation	Backup Material
Vendor Info and LOI	Backup Material
Ordinance	Ordinance/Resolution/Motion

