



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 6/2/2020

ALL

Item Creation Date: 4/29/2020

DR4499(COVID-19) - Emergency Purchase of Adults Meals - MOTION

Agenda Item#: 4.

Background:

S84-DR4499(COVID-19) - Approve spending authority in an amount not to exceed \$500,000.00 for the purchase of 150,000 meals for adults age 60 and older related to Covid-19 Pandemic from Revolution Foods, Inc. for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$500,000.00** for 150,000 meals for adults age 60 and older, and that authorization be given to issue a purchase orders to **Revolution Foods, Inc.** for the Houston Health Department (HHD), Harris County Area Agency on Aging (HCAAA).

The Strategic Procurement Division issued an emergency purchase order to Revolution Foods, Inc. on March 27, 2020 related to the COVID-19 Pandemic. HHD and HCAAA immediate response to address the emergency of the closure of the congregate sites due to COVID-19. These meals are required to feed older adults who are unable to go to the congregate sites or receive meals through our home delivered program in our traditional system as a result of the public health emergency due to COVID-19 Pandemic.

The provider who was supplying self-staple meals for the congregate program has met their capacity. This service will allow the seniors to continue to receive meals as a result of the closure of the congregate sites due to COVID-19.

Revolution Foods, Inc. will deliver the food to locations designated by the Houston Health Department, Harris County Area Agency on Aging (HCAAA). The services will start upon issuance of the purchase order and end prior to September 30, 2021.

This recommendation was made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempted procurement.

M/WBE Participation:

OBO approves the waiver of an M/WBE goal on this procurement because, as per Chapter 15 of the Code of Ordinances, a waiver is appropriate when a public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy.

Hire Houston First:

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to seek reimbursement from federal, state and grant sources and/or other sources for which such expenditures are eligible for funding, such as FEMA funds.

DocuSigned by:

Jerry Adams

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Stephen Williams

5/22/2020

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Department Approval Authority Signature

Estimated Spending Authority:

Department	FY 2020	Out Years	Total
Houston Health Department	\$83,332.00	\$416,668.00	\$500,000.00

Amount of Funding:

\$500,000.00

Federal – State – Local - Pass Through Fund

Fund No. 5030

5/21/2020

Fund No: 5030

Contact Information:

Name:	Department / Division	Phone
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Jerry Adams, Chief Procurement Officer	FIN/SPD	(832) 395-9126

ATTACHMENTS:**Description**

DR-4499 - Ownership Information Form
DR-4499 - EPJF - CPO Approval
DR-4499 - RCA - HHD-HCAAAA Locations
DR-4499 - Quote
DR-4499 - Tax Report 05 11 20
DR-4499 COF Fund 5030

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information