



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/21/2020

ALL

Item Creation Date:

L29226 - High Water Rescue Vehicle Repair Services - ORDINANCE

Agenda Item#: 48.

**Summary:**

ORDINANCE awarding a contract to **GENERAL TRUCK BODY** for high water rescue vehicle repair services for the fleet Management Department; providing a maximum contract amount - Three years with Two One-year options - \$1,056,085.00 - Fleet Management Fund

**Background:**

**Formal Bids Received December 19, 2019 for S89-L29226 - Approve an ordinance awarding a contract to General Truck Body in the maximum contract amount not to exceed \$1,056,085.00 for High Water Rescue Vehicle Repair Services for the Fleet Management Department.**

**Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommends that City Council approved an ordinance awarding a **three-year contract, with two-one-year options to General Truck Body** on its sole bid meeting specifications for High Water Rescue Vehicle Repair Services in the maximum contract amount not to exceed **\$1,056,085.00** for the Fleet Management Department.

The scope of work requires the contractor to furnish all labor, tools, supplies, parts, materials, equipment, supervision, transportation and facilities necessary to provide repair services for High Water Rescue Vehicles operated by the City. Repairs to these vehicles include but are not limited to refinish, body work, including aluminum body and aluminum repair, preventative maintenance services and mechanical repairs to the engine, chassis and driveline. The department did explore opportunities for M/WBE participation to seek out if there were any divisible work opportunities that could be executed; however, the reviews end result concluded that there was not an opportunity for divisibility as the trucks will be delivered directly to the City.

This Invitation to Bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Seven prospective bidders downloaded the solicitation document from SPD's e-bidding website, and one bid was received. Prior to issuing the solicitation, the Strategic Procurement Division canvassed the City's registered vendor data, as well as the market, to identify potential bidders who could possibly provide the type of services needed. Subsequent to the receipt of the bids, prospective bidders were contacted to determine the reason for the limited response to the ITB. Some potential respondents advised that they did not have the staff nor expertise to provide services.

**M/WBE Subcontracting:**

MWBE zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay and play into the Contractor Responsibility Fund in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case General Truck Body does meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

*Victor Ayres*

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Department Approving Authority

4/15/2020

## Item Coversheet

## Estimated Spending Authority

Department	FY20	Out-Years	Total Amount
Fleet Management Department	\$59,000.00	\$997,085.00	\$1,056,085.00

**Amount of Funding:**

\$1,056,085.00

Fleet Management Fund

Fund No. 1005

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
SueEllen Arredondo, Procurement Specialist	FIN/SPD	832.393.8798
Terrance N. York, Division Manager	FMD	832.393.0960

**ATTACHMENTS:****Description****Type**Form A (Fair Campaign Finance Ordinance)

Backup Material

Pay or Play 1

Backup Material

Pay or Play 2

Backup Material

Drug Policy Compliance

Backup Material

Bid Tab

Backup Material

MWBE

Backup Material

Affidavit of Ownership

Backup Material

tax report

Backup Material

Ordinance

Ordinance/Resolution/Motion

Contract

Contract/Exhibit

Service Release Order

Financial Information

Certification of Funds Form

Financial Information

Budget Funding Info Request

Financial Information

Cover sheet

Signed Cover sheet