



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 2/3/2020

HPW – 20SD140 CMI Contract / Middleton Brown, LLC

Agenda Item#:

**Background:**

**SUBJECT:** Professional Construction Management and Inspection Services Contract between the City of Houston and Middleton Brown, LLC for CM19-07 Water Well Projects.

**RECOMMENDATION:** Approve Professional Construction Management and Inspection Services Contract with Middleton Brown, LLC for CM19-07 Water Well Projects and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Capital Improvement Plan (CIP) for Water Well Construction projects.

**DESCRIPTION/SCOPE:** This contract provides for Construction Management and Inspection Services for the Capital Projects of Houston Public Works in connection with Water Well Construction projects.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$40,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$44,000.00 to be appropriated as follows: \$40,000.00 for contract services and \$4,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**M/WBE PARTICIPATION:** Middleton Brown, LLC has proposed the following firms to achieve the 24% goal for this project.

<u>Name of Firm</u>	<u>Certification Type</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Briones Consulting & Engineering, LTD	MBE	Inspection Services	\$9,600.00	24.00%
		Total	\$9,600.00	24.00%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:  
*Carol Haddock*  
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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000100-0027-4

**Amount of Funding:**

\$44,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

**Contact Information:**

R. Jeff Masek, P.E., CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:**

**Description**

SAP Documents  
Maps  
OBO All Other Documents (Vendor Info Sheets & Letters of Intent)  
Form B - Fair Campaign Ord.  
Ownership Information Form (doc 00455) and Tax Report  
Form 1295  
Pay or Play (POP 1-3)

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material