



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/10/2020

ALL

Item Creation Date: 2/18/2020

E29332 (2of3) - Computer Products and Related Services - MOTION

Agenda Item#: 7.

Summary:

NOT A REAL CAPTION

MICROSOFT CORPORATION for handheld computers and installation services through the Texas Department of Information Resources for Education Information Technology Products and related services to the Houston Public Works Department - \$311,000.00 - Enterprise Fund

Background:

S85-E29332B – Approve spending authority to purchase handheld computer products and related services from Microsoft Corporation through the Texas Department of Information Resources (DIR) in a total amount not to exceed \$311,000.00 for Houston Public Works.

SPECIFIC EXPLANATION:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approves spending authority to purchase handheld computer hardware and accessories from **Microsoft Corporation** through the Texas Department of Information Resources contract DIR-TSO-3373 in a total amount not to exceed **\$311,000.00** and that authorization be given to issue purchase orders, as necessary, for Houston Public Works.

The scope of work requires the vendor to furnish and deliver Microsoft Surface handheld computer hardware and related services to Houston Public Works (HPW). This purchase is necessary to enable mobile access to field employees for asset management and work order systems.

Microsoft Corporation will provide approved and/or standardized products, which include but not limited to, computer tablets, memory cards and ancillary equipment.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements.

MWBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/5/2020

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Jerry Adams
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

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Carol Haddock
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Carol Ellinger Haddock, P.E. Director
Houston Public Works

3/5/2020

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Jb

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Public Works	\$311,000.00	\$0	\$311,000.00

Amount of Funding:

\$311,000.00
HPW-W & S System Operating Fund
Fund: 8300

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Contact Information:

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ATTACHMENTS:

Description	Type
Approved Justification	Backup Material
Fair Campaign (Form A)	Backup Material
Funding Info (Form A)	Backup Material
Microsoft's Surface Products and Pricing for Bulk Purchase BP2019-18	Backup Material
DIR-TSO-3373 Appendix Pricing C	Backup Material
Contract - DIR-TSO-3373	Backup Material
Cleared Tax Report	Backup Material
COF HPW	Financial Information
OBO Waiver	Backup Material
Affidavit of Ownership	Backup Material