

TO: Mayor via City Secretary      REQUEST FOR COUNCIL ACTION

**SUBJECT:** An Ordinance appropriating \$250,000.00 from the TIRZ Affordable Housing Fund 2409 and authorizing a contract between the City of Houston and Fort Bend Community Revitalization Projects for home repair services.      **Category #**      **Page 1 of 1**      **Agenda Item #**

**FROM:** Neal Rackleff, Director  
Housing and Community Development      **Origination Date** 12/8/2014      **Agenda Date**

**DIRECTOR'S SIGNATURE:** *(Signature)* (FOR NEAL RACKLEFF)      **Council District(s) affected:** K

**For additional information contact:** Stephen Tinnermon 832-394-6261      **Date and identification of prior authorizing Council action:**

**RECOMMENDATION:** The Department recommends approval of a contract between the City of Houston and Fort Bend Community Revitalization Projects for home repair services in the amount of \$250,000.00 from TIRZ Affordable Housing Fund 2409.

**Amount of Funding:** \$250,000.00      **Finance Budget:**

**SOURCE OF FUNDING**      [ ] General Fund      [ ] Grant Fund      [ ] Other  
TIRZ Affordable Housing Fund 2409

**SPECIFIC EXPLANATION:**

The Housing and Community Development Department (HCDD) requests City Council approval of an Ordinance appropriating up to \$250,000.00 from the TIRZ Affordable Housing Fund 2409 and authorizing a contract between the City of Houston and Fort Bend Community Revitalization Projects to carry out the delegated responsibilities under the HCDD Minor Critical Emergency Home Repair Program.

On August 14, 2014, an open RFP was issued for proposals from eligible home repair agencies to assist households that (1) do not meet the guidelines of either the standard Community Development Block Grant (CDBG) Single Family Home Repair Program or the CDBG Disaster Recovery Program, or (2) have exceeded the department's capacity limitations. Fort Bend Community Revitalization Projects was the only responsive and responsible respondent.

The program goal is to assist up to 37 elderly and/or disabled households with incomes below 110% of the Area Median Income (AMI) by providing roof repairs or replacement, and repairs to vital building systems (plumbing, electrical and heating) to alleviate life, health, or safety hazards. Fort Bend Community Revitalization Projects will evaluate and assist applicants from a HCDD approved list.

Category	Total Contract Services	Percent
Administrative	\$25,000.00	10%
Change Order Set-aside	\$25,000.00	10%
Home Repair Cost	\$200,000.00	80%
Total	\$250,000.00	100%

Eligible homeowners must reside within City of Houston boundaries and be located within Fort Bend County.

This item was presented to the Housing and Community Affairs Committee on: January 20, 2015.

NR:ST:SS  
Cc: City Secretary  
Legal Department  
Finance Department  
Mayor's Office

**REQUIRED AUTHORIZATION**

**Finance Department:**      **Other Authorization:**      **Other Authorization:**