


**REQUEST FOR COUNCIL ACTION**

TO: Mayor via City Secretary

RCA# 10421

<b>Subject:</b> Purchase of Office Furniture from the State of Texas Procurement and Support Services Contract for Various Departments S53-E25398	Category # 4	Page 1 of 2	Agenda Item
---	-----------------	-------------	-------------

<b>FROM (Department or other point of origin):</b> Calvin D. Wells City Purchasing Agent Finance Department	<b>Origination Date</b>  March 19, 2015	<b>Agenda Date</b>
--	---	--------------------

<b>DIRECTOR'S SIGNATURE</b> 	<b>Council District(s) affected</b> All
--	--

<b>For additional information contact:</b> Ray DuRousseau Phone: (832) 393-8726 Phone:	<b>Date and Identification of prior authorizing Council Action:</b>
---	---

**RECOMMENDATION: (Summary)**  
Approve the purchase of office furniture in the total amount of \$331,396.59 from the State of Texas Procurement and Support Services Contract for various departments.

Award Amount: \$331,396.59	<b>Finance Budget</b>
----------------------------	-----------------------

See Page 2 of 2 for Funding Information

**SPECIFIC EXPLANATION:**  
The City Purchasing Agent recommends that City Council approve the purchase of office furniture in the total amount of \$331,396.59 from the State of Texas Procurement and Support Services Contract through the State Cooperative Purchasing Program for various departments and that authorization be given to issue purchase orders to the State contract suppliers as shown below. This office furniture will be used to furnish offices at various City locations, replace existing furniture that is worn beyond economical repair and provide furnishings to support existing and budgeted positions.

**J. Tyler Services, Inc.:** Approve the purchase of workstations, desks, credenzas, filing cabinets, tables, bookcases, and chairs in the amount of \$46,388.74.

**Contract Resource Group, LLC:** Approve the purchase of workstations, desks, credenzas, hutches, filing cabinets, tables, bookcases, mobile pedestals, beyond frameless moveable walls, sofas and chairs in the amount of \$205,232.65.

**Pioneer Contract Services, Inc.:** Approve the purchase of chairs, workstations, sofa, credenza, desks, tables and cubicles in the amount of \$79,775.20.

This furniture purchase consists of 14 desks, 5 credenzas, 18 file cabinets, 13 bookcases, 45 workstations, 8 sofas, 21 tables, 300 chairs, 4 cubicles, 10 mobile pedestals, 1 brace, 1 conference beyond frameless moveable walls and workstations accessories. The furniture will come with the manufacturer's standard warranty and the life expectancy is 10 to 15 years.

**Hire Houston First:**  
This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**REQUIRED AUTHORIZATION**

Finance Department:	Other Authorization:	Other Authorization:
---------------------	----------------------	----------------------

Date:  
3/19/2015

Subject: Purchase of Office Furniture from the State of Texas  
Procurement and Support Services Contract for Various Departments  
S53-E25398

Originator's  
Initials  
LZ

Page 2 of 2

**Funding Detail**

<u>DEPARTMENT</u>	<u>FUND</u>	<u>AMOUNT</u>
Houston Police Department	General Fund (1000)	\$89,107.29
Houston Airport System	HAS-Revenue Fund (8001)	\$106,258.09
Administration & Regulatory Affairs	General Fund (1000)	\$8,048.05
General Services Department	General Fund (1000)	\$10,782.16
Health & Human Services	Essential Public Health Services (2010)	\$44,964.09
Health & Human Services	Federal State Local – Pass Through Fund (5030)	\$9,858.51
Health & Human Services	Swimming Pool Safety (2009)	\$19,518.74
Health & Human Services	Federal Government – Grant Funded (5000)	\$3,395.53
Finance Department	General Fund (1000)	\$39,464.13
	<b>TOTAL:</b>	<b>331,396.59</b>

Buyer: Lianshun Zhou